

# Uncertified Experienced Worker Policy (Internal)

External Policy No. E.05.2025

## Purpose

This policy outlines SkilledTradesBC's Uncertified Experienced Worker requirements, which qualify applicants to work in a Skilled Trades Certification (STC) trade for a maximum of 5 years from the date the trade was designated as an STC trade, without completing an apprenticeship program or obtaining a Certificate or Qualification or equivalent.

## In Scope

This policy applies to:

- Applicants requesting designation as an Uncertified Experienced Worker in a STC trade with SkilledTradesBC.

## Out of Scope

This policy does not apply to:

- Registered Apprentices
- Trade Qualifiers (for more information see SkilledTradesBC's Trade Qualifier Policy)

## Definition

For the purposes of this policy:

- **"Skilled Trades Certification trades"** or **"STC trades"** means trades designated as a skilled trades certification trade in the *Skilled Trades BC Act* and *Skilled Trades BC Regulation*, as amended from time to time.
- **"Temporary Authorization"** means a temporary authorization issued by SkilledTradesBC under the *Skilled Trades BC Act*. A Temporary Authorization is for the purpose of authorizing a person to work in B.C. in an STC trade for a specified period as outlined in the authorization.
- **"Uncertified Experienced Worker"** means a person who has demonstrated to the satisfaction of SkilledTradesBC that they have at least 36,000 hours of work experience that meet the competencies included in the STC trade program profile.

## Policy

Where there is any conflict between this policy and the *Skilled Trades BC Act*, its regulations, or any other applicable legislation as amended from time to time, the provisions of the applicable

legislation apply to the degree necessary to settle the conflict.

## 1. UNCERTIFIED EXPERIENCED WORKER APPLICATION REQUIREMENTS

- 1.1. Applicants interested in becoming an Uncertified Experienced Worker must submit the following to SkilledTradesBC:
  - a. Uncertified Experience Worker Application;
  - b. Employer Declaration; and/or
  - c. Statutory Declaration of Work Experience Form(s); and
  - d. any other information or documentation requested by SkilledTradesBC
- 1.2. SkilledTradesBC will evaluate an applicant's qualification to ensure that:
  - a. their work experience meets the competencies included in the relevant Program Profile, and
  - b. they satisfy the minimum requirement of 36,000 hours of trade-related work experience included in the relevant Program Profile.
- 1.3. SkilledTradesBC's evaluations may include a technical interview and/or practical skills assessment.
- 1.4. SkilledTradesBC may contact the applicant and/or employers and references listed in the application to verify all qualifying experience.
- 1.5. If an applicant's application is successful, SkilledTradesBC will designate them as an Uncertified Experienced Worker for a period of 5 years, from the date the trade was designated as an STC trade.
- 1.6. In addition to 1.5, SkilledTradesBC will automatically issue a Temporary Authorization to Uncertified Experienced Workers for the applicable STC trade. For more information, please refer to the Temporary Authorization Factsheet.

## 2. REVIEWS AND APPEALS

- 2.1. Applicants dissatisfied with the outcome of their application to SkilledTradesBC for designation as an Uncertified Experienced Worker may request a review of SkilledTradesBC's decision or order on the grounds for review that are set out in the *Minister's Skilled Trades BC Regulation*, as amended from time to time.
- 2.2. The Request for Review **must be made within 30 days** of receiving SkilledTradesBC's decision or order. For more information refer to SkilledTradesBC's Request for Review Policy.

For assistance, contact SkilledTradesBC Customer Service at:

T: 778-328-8700

Toll Free in BC: 1-866-660-6011

[customerservice@skilledtradesbc.ca](mailto:customerservice@skilledtradesbc.ca)

Date Approved: October 3, 2023

Last Updated: December 16, 2025