

STATUTORY DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 – 8100 Granville Ave Richmond, BC V6Y 3T6 Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011 customerservice@skilledtradesbc.ca

This form is used to declare work experience for periods during which you were self-employed, or a previous employer will not complete an Employer Declaration.

Note: Unless your work experience was gained through self-employment, applications must be accompanied by at least one Employer Declaration. For more information, see Instructions for Certification Challenge or Supervision and Sign-off Authority.

To qualify to challenge certification in this trade or be granted authority to supervise and sign-off on apprentices in this trade, individuals must have:

- worked a minimum of 8,790 hours performing the tasks listed in Section D, and
- experience performing at least 70% of the job tasks listed in Section D

A. Applicant Name

Legal First Name:	Legal Middle Name(s):	Legal Last Name:

B. Self-Employment or Employment Information of Applicant

Enter the contact information for your own business if you are self-employed or your previous employer who will not complete an Employer Declaration.

Name of Organization/Employer/Business:		Business Ro	egistration Number: (Self-Employment only)
Mailing Address:			City:
Province/ State:	Country:		Postal Code/ Zip Code:
Business Phone Number: ()	Email Address:	Website:	

Enter the dates and number of hours for this period of employment or self-employment. You may combine multiple periods of self-employment on one form, but you must separate periods of employment with different employers on separate forms.

Dates of Employment (MM	/DD/YYYY):	Total Number Hours of Agricultural Equipment Technician Experience Accumulated in that Period:
From:	To:	
Job Title of Applicant:		



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C. Reason for Statutory Declaration

Indicate why a Statutory Declaration is required for this period of employment:

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Employer will/can not complete Employer Declaration

Applicants must attempt to contact current or previous employers to request an Employer Declaration to be filled out and signed.

If you have been unable to obtain an Employer Declaration for any portion of your non-self-employed work experience, **indicate the steps** you have taken to try to obtain it.

D. Statutory Declaration of Job Task Performance

By checking "Yes" or "No" in the Declaration Response column, indicate whether you have performed the job tasks listed below during the period indicated in Section B.

JOB TASKS (68) DECLARATI RESPONS		
PERFORMS COMMON OCCUPATIONAL SKILLS (5%)		
Task-1 Performs safety-related functions		
Maintains safe work environment	Yes	🗌 No
Uses personal protective equipment (PPE) and safety equipment	Yes	🗌 No
Task-2 Performs routine work practices		
Conducts operational tests	Yes	🗌 No
Maintains fluids, lubricants and coolants	Yes	🗌 No
Services filters	Yes	🗌 No
Maintains hoses, tubing and fittings	Yes	🗌 No
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JOB TASKS (68)		RATION ONSE
Services bearings, bushings and seals	Yes	🗌 No
Uses fasteners, sealants, adhesives and gaskets	Yes	🗌 No
Cleans components	Yes	🗌 No
Verifies equipment and component repairs	Yes	🗌 No
Performs failure analysis	Yes	🗌 No
Task-3 Organizes work		
Uses documentation	Yes	🗌 No
Plans daily tasks	Yes	🗌 No
Task-4 Uses and maintains tools and equipment		
Uses tools and equipment	Yes	🗌 No
Uses hoisting, lifting and securing equipment	Yes	🗌 No
Uses electronic devices and systems for diagnostics and programming	Yes	🗌 No
Task-5 Uses communication and mentoring techniques		
Uses communication and mentoring techniques	Yes	🗌 No
Uses mentoring techniques	Yes	🗌 No
DIAGNOSES AND REPAIRS ENGINES AND ENGINE SUPPORT SYSTEMS (14%)		
Task-6 Diagnoses engine and engine support systems		
Diagnoses base engines	Yes	🗌 No
Diagnoses lubrication systems	Yes	🗌 No
Diagnoses cooling systems	Yes	🗌 No
Diagnoses intake and exhaust systems	Yes	🗌 No
Diagnoses fuel delivery systems	Yes	🗌 No
Diagnoses engine management systems	Yes	🗌 No
Diagnoses emissions control systems	Yes	🗌 No
Task-7 Repairs engine and engine support systems	-	
Repairs base engines	Yes	🗌 No
Repairs lubrication systems	Yes	🗌 No
Repairs cooling systems	Yes	🗌 No

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JOB TASKS (68)		RATION ONSE
Repairs intake and exhaust systems	Yes	🗌 No
Repairs fuel delivery systems	Yes	🗌 No
Repairs engine management systems	Yes	🗌 No
Repairs emissions control systems	Yes	🗌 No
DIAGNOSES AND REPAIRS DRIVE TRAINS (13%)		
Task-8 Diagnoses drive trains		
Diagnoses dry clutches	Yes	🗌 No
Diagnoses driveline systems and components	Yes	🗌 No
Diagnoses wet clutches, transmissions and gear cases	Yes	🗌 No
Diagnoses differentials and final drives	Yes	🗌 No
Task-9 Repairs drive trains		
Repairs dry clutches	Yes	🗌 No
Repairs driveline systems and components	Yes	🗌 No
Repairs wet clutches, transmissions and gear cases	Yes	🗌 No
Repairs differentials and final drives	Yes	🗌 No
DIAGNOSES AND REPAIRS HYDRAULIC, HYDROSTATIC AND PNEUMATIC SYSTEM	MS (17%)	
Task-10 Diagnoses hydraulic, hydrostatic and pneumatic systems		
Diagnoses hydraulic and hydrostatic systems	Yes	🗌 No
Diagnoses pneumatic systems	Yes	🗌 No
Task-11 Repairs hydraulic, hydrostatic and pneumatic systems		
Repairs hydraulic and hydrostatic systems	Yes	🗌 No
Repairs pneumatic systems	Yes	🗌 No
DIAGNOSES AND REPAIRS ELECTRICAL AND ELECTRONIC SYSTEMS (19%)		
Task-12 Diagnoses electrical/electronic power and control monitoring systems		
Diagnoses electrical power and control monitoring systems	Yes	🗌 No
Diagnoses electronic power and control monitoring systems	Yes	🗌 No
Task-13 Repairs electrical/electronic power and control monitoring systems		
Repairs electrical power and control monitoring systems	Yes	🗌 No

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JOB TASKS (68)		RATION ONSE
Repairs electronic power and control monitoring systems	🗌 Yes	🗌 No
DIAGNOSES AND REPAIRS STEERING, BRAKES AND SUSPENSIONS (11%)		
Task-14 Diagnoses steering and brake systems		
Diagnoses steering systems	Yes	🗌 No
Diagnoses brake systems	Yes	🗌 No
Task-15 Repairs steering and brake systems		
Repairs steering systems	Yes	🗌 No
Repairs brake systems	Yes	🗌 No
Task-16 Diagnoses track, wheel and suspension systems		
Diagnoses track systems	Yes	🗌 No
Diagnoses wheel assemblies	Yes	🗌 No
Diagnoses suspension systems	🗌 Yes	🗌 No
Task-17 Repairs track, wheel and suspension systems		
Repairs track systems	Yes	🗌 No
Repairs wheel assemblies	Yes	🗌 No
Repairs suspension systems	Yes	🗌 No
DIAGNOSES AND REPAIRS STRUCTURAL COMPONENTS AND OPERATOR STATIO	NS (6%)	
Task-18 Diagnoses structural components		
Diagnoses frame components	Yes	🗌 No
Verifies condition of operator protective structures	Yes	🗌 No
Diagnoses equipment body	Yes	🗌 No
Task-19 Repairs structural components		
Repairs frame components	Yes	🗌 No
Replaces operator protective structures	Yes	🗌 No
Repairs equipment body	Yes	🗌 No
Task-20 Diagnoses climate control systems	Yes	🗌 No
Diagnoses heating and ventilation systems	Yes	🗌 No
Diagnoses air conditioning systems	Yes	🗌 No

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JOB TASKS (68)	DECLARATION RESPONSE		
Task-21 Repairs climate control systems			
Repairs heating and ventilation systems	Yes	🗌 No	
Repairs air conditioning systems	Yes	🗌 No	

E. Applicant Signature

I certify that the information I have provided is true and accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)

Applicant Name (please print):	Applicant Signature:	Date: (MM/DD/YYYY)

Legal First Name:	Legal Middle Name(s):	Legal Last Name:



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F. References

Minimum of Three References must accompany **each Statutory Declaration form**. Include names and contact information of minimum three individuals who can attest to your hours and/or scope of trade. References listed must be related to the organization and period of employment listed in Section B of this form.

Each individual listed will be contacted by SkilledTradesBC to verify the information provided on your application.

1. Reference

Relationship to Applicant:		Former Empl Co-worker	oyee		Contractor Client		Supplier Other (i.e. HR; Book keeper; Accountant, Business Partner) please specify:
First and Last Name of Referenc	e:		Language(s) th	nat ref	ference can commur	icate:	(Check all that apply) Other (specify):
Organization/Business Name:					Position/Title:		
Phone Number:					Email Address:		

2. Reference

Relationship to Applicant:		Former Empl Co-worker	oyee		Contractor Client		Supplier Other (i.e. HR; Book keeper; Accountant, Business Partner) please specify:
First and Last Name of Reference	e:		Language(s) th	nat ref	erence can communi	cate:	(Check all that apply)
			English				Other (specify):
Organization/Business Name:					Position/Title:		
Phone Number:					Email Address:		

3. Reference

Relationship to Applicant:		Former Empl Co-worker	oyee			Contractor Client		Supplier Other (i.e. HR; Book keeper; Accountant, Business Partner) please specify:
First and Last Name of Reference	e:		Lan	guage(s) that r	efere	ence can communio	cate:	(Check all that apply)
				English				Other (specify):
Organization/Business Name:						Position/Title:		
Phone Number:						Email Address:		

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