

CABINETMAKER

EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service
800 – 8100 Granville Ave.
Richmond, BC V6Y 3T6
Tel: 778-328-8700
Fax: 778-328-8701
Toll Free: 1-866-660-6011
customerservice@skilledtradesbc.ca

C. Supervisor Contact Information

Enter the name and contact information for the person who directly supervised the applicant during this employment period. Ensure the information given is current as the application will be denied if this person cannot be contacted by SkilledTradesBC.

First and Last Name of Applicant's Direct Supervisor:	Supervisor Position or Title:
Supervisor's Phone Number: ()	Supervisor E-Mail Address:
Language(s) that the employer/supervisor can communicate: (check all that apply)	
<input type="checkbox"/> English <input type="checkbox"/> Other (please specify): _____	

D. Supervisor Declaration of Job Task Performance of Applicant

By checking "Yes" or "No" in the Declaration Response column, indicate whether you, as the direct supervisor of the applicant, have personally witnessed the applicant performing the job tasks listed.

JOB TASKS (71)	SUPERVISOR DECLARATION RESPONSE	
PERFORMS COMMON OCCUPATIONAL SKILLS		
Task-1 Performs safety-related functions		
Maintains safe work environment	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Uses personal protective equipment (PPE) and safety equipment	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Task-2 Maintains tools and equipment		
Maintains hand, portable power and pneumatic tools and equipment	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Maintains stationary power tools	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Maintains automated and computer numerical control (CNC) equipment	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Maintains finishing equipment	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Task-3 Organizes work		
Interprets prints and drawings	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Plans project	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Creates design	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Performs layout of cabinets, furniture and architectural millwork	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Task-4 Performs routine work practices		
Handles materials, supplies and products	<input type="checkbox"/> Yes	<input type="checkbox"/> No

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JOB TASKS (71)	SUPERVISOR DECLARATION RESPONSE	
Fabricates jigs and templates	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Builds prototypes	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Dry-fits components	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Selects hardware	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Selects adhesives and fasteners	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Task-5 Uses communication and mentoring techniques		
Uses communication techniques	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Uses mentoring techniques	<input type="checkbox"/> Yes	<input type="checkbox"/> No
PERFORMS MACHINING		
Task-6 Machines components using stationary and portable power tools		
Breaks out solid wood	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Dresses solid wood	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Shapes solid wood	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Breaks out sheet materials	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Machines sheet materials	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Machines joints	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Performs preliminary sanding	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Task-7 Machines components using automated and CNC equipment		
Sets up automated and CNC equipment	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Operates automated and CNC equipment	<input type="checkbox"/> Yes	<input type="checkbox"/> No
PERFORMS FORMING AND LAMINATING		
Task-8 Creates curved components using wood and composite materials		
Builds forms	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Performs curved laminating	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Steam-forms wood	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Task-9 Laminates wood and composite materials		
Arranges materials for laminating	<input type="checkbox"/> Yes	<input type="checkbox"/> No

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JOB TASKS (71)	SUPERVISOR DECLARATION RESPONSE	
Applies adhesive for laminating	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Clamps pieces together	<input type="checkbox"/> Yes	<input type="checkbox"/> No
INSTALLS VENEERS AND LAMINATES		
Task-10 Applies veneers		
Selects veneers	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Prepares veneer and substrate	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Adheres veneers to substrates	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Performs final cleanup of veneered panels	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Task- 11 Applies laminate sheets		
Selects laminate sheets	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Prepares laminate sheets and substrate	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Adheres laminate sheets to substrate	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Performs final cleanup of laminated sheets	<input type="checkbox"/> Yes	<input type="checkbox"/> No
PERFORMS SHOP ASSEMBLY		
Task- 12 Assembles cabinets and furniture		
Assembles cabinet components	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Assembles furniture components	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Combines cabinet and furniture components into final assemblies	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Task-13 Assembles architectural millwork products		
Assembles architectural millwork components in shop	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Assembles architectural fixtures in shop	<input type="checkbox"/> Yes	<input type="checkbox"/> No
PERFORMS FINISHING		
Task-14 Prepares surface for finishing		
Repairs imperfections	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Prepares parts for finishing	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Performs final sanding of surfaces	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Task-15 Finishes wood products		

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JOB TASKS (71)	SUPERVISOR DECLARATION RESPONSE	
Prepares finishing materials	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Applies finishing material manually	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Sprays on finishing material	<input type="checkbox"/> Yes	<input type="checkbox"/> No
PERFORMS ON-SITE ASSEMBLY AND INSTALLATION		
Task-16 Modifies products to site conditions		
Cuts access holes on site	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Scribes product to fit on site	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Task-17 Installs cabinets and countertops		
Performs final on-site assembly and fastening of cabinets and countertops	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Finalizes installation of cabinets and countertops	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Task-18 Installs architectural millwork products and mouldings		
Performs final on-site assembly and fastening of architectural millwork products	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Installs mouldings	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Finalizes installation of architectural millwork products and mouldings	<input type="checkbox"/> Yes	<input type="checkbox"/> No
PERFORMS SPECIALIZED OPERATIONS		
Task-19 Builds stairs and balustrades		
Lays out stair and balustrade components	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Machines stair and balustrade components	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Assembles stairs and balustrades	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Installs stairs and balustrades	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Task-20 Works with solid surface material and custom countertops		
Breaks out materials	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Fabricates solid surface material	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Installs solid surface material	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Task-21 Creates decorative woodwork		
Performs marquetry	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Performs carving	<input type="checkbox"/> Yes	<input type="checkbox"/> No

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JOB TASKS (71)	SUPERVISOR DECLARATION RESPONSE	
Performs woodturning	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Task-22 Restores woodwork		
Repairs woodwork for restoration purposes	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Refinishes woodwork	<input type="checkbox"/> Yes	<input type="checkbox"/> No

E. Supervisor Signature

I certify that the information I, as the current or former direct supervisor of the applicant, have provided is true and accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)

Supervisor name (Please Print):	Supervisor Signature:	Date Signed: (MM/DD/YYYY)

Enter the supervisor and applicant names (repeat on every page of this form)

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