

**POLICY: CRITERIA FOR DEACTIVATION OF RECOGNIZED APPRENTICESHIP AND FOUNDATION INDUSTRY TRAINING PROGRAMS**

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**1.0 Scope**

This policy applies only to *Recognized Apprenticeship and Foundation Industry Training Programs*; not to *Accredited Apprenticeship Industry Training Programs*.

**2.0 Criteria**

Programs that meet one or more of the following criteria will be considered for removal from the list of ITA *Recognized Apprenticeship and Foundation Industry Training Programs*:

- Programs that are specific to only one company
- Programs that do not have a *technical training* component or *technical training* is a component but not available
- Programs with less than 12 registrants (typically the number of trainees required to run a class) consistently over the past three years
- Programs which do not have *Assessment Tools* or either *Program Standards* or *Occupational Performance Standards*
- Programs lacking sufficient industry support to ensure maintenance of quality and standards, as well as relevance to industry's future needs (as defined in ITA Operations Policy PP1000, *Criteria for Approving New Foundation and Apprenticeship Industry Training Programs*)

**3.0 Industry Consultation**

The Industry Training Authority will consult industry on any programs identified for deactivation and, where appropriate, will seek the advice of relevant regulatory bodies.

**4.0 Conditions for Retention**

If industry identifies that a program should not be deactivated, retention will be conditional on upgrading the program to meet the criteria in place for the introduction of a new industry training program. These criteria are found in ITA Operations Policy PP 1000, *Criteria for Approving New Apprenticeship and Foundation Industry Training Programs*.

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