

**STATUTORY DECLARATION
OF WORK EXPERIENCE**

To qualify to challenge certification in this trade or be granted authority to supervise and sign-off on apprentices in this trade, individuals must have:

- worked a minimum of **4,500 hours** performing the tasks listed in Section E, and
- experience performing at least **70%** of the job tasks listed in Section E

A Statutory Declaration of Work Experience is used to declare work experience for periods during which you were self-employed or a previous employer is unavailable to complete an Employer Declaration. Please note that unless your work experience hours were gained through self-employment, Certification Challenge and Supervision and Sign-Off Authority applications will not be accepted if they are only accompanied by a Statutory Declaration. Non-self-employed applicants must provide an Employer Declaration from at least one employer who can verify work experience. For more information, see **Instructions for Certification Challenge or Supervision and Sign-off Authority**.

The information provided on this form is used to assess and to validate your work experience in this trade.

A. Applicant Name

Legal First Name:	Legal Middle Name(s):	Legal Last Name:
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B. Supervisor or Self-Employment Contact Information

Enter the contact information for the Supervisor at your previous employer who is unavailable to complete an Employer Declaration, or for your own business if you are self-employed.

Name of Organization/Employer/Business:		Supervisor Name:	Supervisor's Position/Title:
Suite Number:	Street Number and Name:		
City:	Province:	Postal Code:	
Telephone Number: ()	Email Address:	Business Registration Number: (Self-Employment only)	

C. Employment or Self-Employment Information of Applicant

Enter the dates and number of hours for this period of employment or self-employment. Combine multiple periods of self-employment on one form, but separate periods of employment with different employers on separate forms.

Dates of Employment (MM/DD/YYYY): From: _____ To: _____	Total Number Hours of Petroleum Equipment Service Technician Experience Accumulated in that Period:
Job Title of Applicant:	

Enter the applicant name (repeat on every page of this form).

Legal First Name:	Legal Middle Name(s):	Legal Last Name:
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D. Reason for Statutory Declaration

Indicate why a Statutory Declaration is required for this period of employment:

- Applicant was self-employed
- Employer will not complete Employer Declaration
- Employer is no longer in business
- Employment records are not available

Applicants must attempt to contact current or previous employers to request an Employer Declaration. If you have been unable to obtain an Employer Declaration for any portion of your non-self-employed work experience, indicate the steps you have taken to try to obtain it. If sufficient evidence of steps taken is not provided, the application may not be approved.

Enter the applicant name (repeat on every page of this form).

Legal First Name:	Legal Middle Name(s):	Legal Last Name:
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E. Statutory Declaration of Job Task Performance

By checking “Yes” or “No” in the Declaration Response column, indicate whether or not you have performed the job tasks listed below. Cross out any job tasks you did not perform during the period indicated in Section C.

Job Tasks	Declaration Response
<p>Apply Safe Work Practices Includes: control workplace hazards; use personal protective equipment; apply OSH Regulations and WorkSafe BC Standards; use fire safety practices; apply first aid practices, apply WHMIS practices</p>	<p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
<p>Apply Task Specific Safety Practices Includes: apply confined space awareness training; apply working at heights training; apply TDG training; apply mobile equipment training</p>	<p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
<p>Use Tools and Equipment Includes: use hand tools; use power tools; use ladders and platforms; use testing equipment</p>	<p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
<p>Organize Work Includes: use communication skills; apply mathematical principles; apply electrical principles; handle materials; interpret drawings and specifications; use manufacturer and supplier documentation; organize tasks</p>	<p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
<p>Maintain Environmental Standards Includes: assess environmental hazards; control environmental standards</p>	<p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
<p>Install/ Remove and Maintain Storage Tanks Includes: install/maintain above ground storage tanks; remove above ground storage tanks; install/maintain below ground storage tanks; remove below ground storage tanks</p>	<p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
<p>Install/ Remove and Maintain Fueling and Monitoring Systems Includes: remove petroleum piping systems; install/maintain petroleum piping and containment systems; describe tank monitoring and leak detection systems; maintain leak detection and tank monitoring system; troubleshoot leak detection and tank monitoring systems</p>	<p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
<p>Install/ Remove and Maintain Pumps and Dispensers Includes: install and remove suction pumps; maintain and repair suction pumps; install and remove submersible pumps and dispensers; maintain and repair submersible pumps and dispensers</p>	<p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
<p>Use Computers for Testing and Communication Includes: perform diagnostics and configure equipment; install software and hardware for point of sale and dispensing equipment; calibrate equipment</p>	<p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>

Enter the applicant name (repeat on every page of this form).

Legal First Name:	Legal Middle Name(s):	Legal Last Name:
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F. Confirmation of Prerequisite Credentials or Certificates

For some trades, evidence that the applicant has earned prerequisite credentials or certificates is required before the individual is permitted to challenge certification or receive Supervision and Sign-Off Authority. For those trades, you must prove you have the required prerequisite credentials.

There are no prerequisite credentials or certificates for this trade.

G. Applicant Signature

I certify that the information I have provided is accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)

Applicant Name (please print):	Applicant Signature:	Date: (MM/DD/YYYY)
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Enter the applicant name (repeat on every page of this form).

Legal First Name:	Legal Middle Name(s):	Legal Last Name:
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H. References

References must accompany all Statutory Declarations. Include with your completed Statutory Declaration the names and contact information of three individuals who can verify your self-declared work experience in this trade. This may include suppliers (maximum one), former employees (maximum one), contractors, or regular, long-term clients (maximum one).

Each individual listed will be contacted by SkilledTradesBC to verify the information provided on your application.

1. Reference

Legal Last Name of Reference:	Legal First Name of Reference:
Organization/Business Name:	Position/Title:
Business Phone Number:	Reference Cell Number:
Relationship to Applicant:	Email Address:

2. Reference

Legal Last Name of Reference:	Legal First Name of Reference:
Organization/Business Name:	Position/Title:
Business Phone Number:	Reference Cell Number:
Relationship to Applicant:	Email Address:

3. Reference

Legal Last Name of Reference:	Legal First Name of Reference:
Organization/Business Name:	Position/Title:
Business Phone Number:	Reference Cell Number:
Relationship to Applicant:	Email Address:

Enter the applicant name (repeat on every page of this form).

Legal First Name:	Legal Middle Name(s):	Legal Last Name:
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