



# PERSONAL RECORD BOOK

**Cabinetmaker (Joiner)**



This is your Record Book!

## **DO NOT SUBMIT TO THE ITA**

This is not required to achieve certification

- **It is a record of your progress towards achieving certification in the trade**
- **It provides a record of your experience**
- **It is your responsibility to keep it up-to-date**
- **Take it with you if you change employers**

*Note: Employers and supervisors are not responsible for keeping your Record Book up-to-date. They are responsible for sign-off of hours and sign-off of competencies once you have achieved the required level of skills and knowledge.*

# APPRENTICE IDENTIFICATION

**Trade: CABINETMAKER (JOINER)**

Legal First Name:		Legal Last Name:	
Suite Number:	Street Number and Name:		
City:		Province:	Postal Code:
Telephone Number:		Email Address:	

## Work Safely!

A safe work attitude contributes to an accident free environment. Accident prevention and safe working conditions are the responsibility of both employers and employees.

Wear the required personal protective equipment, follow safe work practices and follow all safety regulations applicable to specific job activities.

Employer's responsibilities:

- Provide and maintain safety equipment and protective devices
- Ensure proper safe work clothing is worn
- Enforce safe work procedures
- Provide safeguards for machinery, equipment and tools
- Observe all accident prevention regulations
- Train employees in safe use and operation of equipment

Employee's responsibilities:

- Work in accordance with the safety regulations pertaining to job environment
- Work in such a way as not to endanger themselves or fellow workers.

# CONTENTS

<b>APPRENTICE IDENTIFICATION .....</b>	<b>2</b>
<b>CONTENTS.....</b>	<b>3</b>
<b>EMPLOYER INFORMATION.....</b>	<b>4</b>
<b>WORKPLACE HOURS.....</b>	<b>6</b>
DATE (TO-FROM).....	7
EMPLOYER .....	7
HOURS .....	7
TOTAL HOURS.....	7
<b>RECORD OF COMPETENCIES .....</b>	<b>8</b>
<b>LEVEL 1.....</b>	<b>9</b>
<b>LEVEL 2.....</b>	<b>15</b>
<b>LEVEL 3.....</b>	<b>19</b>
<b>LEVEL 4.....</b>	<b>23</b>
<b>MISSING COMPETENCIES? .....</b>	<b>27</b>
<b>TECHNICAL TRAINING .....</b>	<b>28</b>
<b>COMPLETION REQUIREMENTS .....</b>	<b>29</b>
<b>CERTIFICATIONS .....</b>	<b>30</b>

# EMPLOYER INFORMATION

## Originating Employer

Start Date:	End Date:
Employer:	
Contact Person:	
Address:	Phone:
	Email:
	Fax:
Supervisor/Journeyperson 1:	*TWID #:
	Phone:
	Email:
Supervisor/Journeyperson 2:	TWID #:
	Phone:
	Email:

\*TWID # – Trade Worker Identification Number

*If you have more than one employer during your apprenticeship, record the information for subsequent employers on the following page(s).*

If your job ends or you change employers...

### Before leaving your place of employment:

- Update Workplace Hours through a [Work-Based Training Hours form](#) for the current reporting period and get signoff by your employer.
- Update Record of Competencies with your supervisor.
- Confirm with your employer that your workplace hours have been reported to ITA, and if possible get a copy of all Work-Based Training Hours reports submitted.
- Notify the ITA of the change in your employment by submitting an [Apprentice and Sponsor Registration form](#) with your new employer.

When re-employed...

**You must be registered with your new employer before submitting any work-based training hours to the ITA.**

## Subsequent Employers

Start Date:	End Date:
Employer:	
Contact Person:	
Address:	Phone:
	Email:
	Fax:
Supervisor/Journeyperson 1:	TWID #:
	Phone:
	Email:
Supervisor/Journeyperson 2:	TWID #:
	Phone:
	Email:

## Subsequent Employers

Start Date:	End Date:
Employer:	
Contact Person:	
Address:	Phone:
	Email:
	Fax:
Supervisor/Journeyperson 1:	TWID #:
	Phone:
	Email:
Supervisor/Journeyperson 2:	TWID #:
	Phone:
	Email:

# WORKPLACE HOURS

## Instructions

Make an entry in this section each time your hours are reported to the ITA.

1. Get a copy of the *Workplace Hours Report* from your employer.
2. Fill in the dates of the reporting period and the hours reported.
3. Enter your employer name, address and phone number.
4. Keep your Record Book in a safe place.

### Workplace Hours

**Workplace hours** must be submitted to the ITA by your employer on a regular basis. Your hours should be reported at least every six months; however, every three months is preferred.

At the beginning of your apprenticeship discuss the frequency of reporting with your employer.

Keeping Workplace hours up-to-date in your Record Book gives you the tools to better manage your apprenticeship. It provides you with the opportunity to:

- Follow up with your employer each reporting period to ensure your hours are reported on a regular basis.
- Discuss your progress with your direct supervisor/journeyperson on a regular basis.





# RECORD OF COMPETENCIES

## Instructions

The Record of Competencies is filled out and signed-off by the journeyperson supervising your work.

1. Know what skills are expected at each level of the program.
2. Ask the journeyperson to sign off on the competency when you have acquired the skills and are able to perform the task without supervision.
3. If the journeyperson agrees that you have the required skills, he/she will:
  - Record the date that the competency was achieved
  - Sign off on the competency
  - Enter his/her Trades Worker Identification Number (TWID #)

### What is a Record of Competencies?

The Record of Competencies lists all competencies you should be knowledgeable in prior to receiving your certification. Keeping this section up to date will allow you to track your progress towards certification and demonstrate proficiency in the skills within the scope of your trade. Completion of the entire program should result in you becoming a skilled and knowledgeable journeyperson.

- Refer to this section periodically to ensure you are getting the work experience you need.
- Use the competencies as a guide to ensure work tasks are assigned so that you acquire the skills and knowledge required to be successful in the trade.

Review the Record of Competencies on a regular basis with your direct supervisor/journeyperson to ensure they have been completed.

### Program Outline

The Program Outline provides detailed information on the scope of knowledge and skills expected at each level of the program, further defining the competencies listed in the Record Book. The Program Outline is a great resource for developing a training plan.

Download from: <https://www.itabc.ca/program/cabinet-maker-joiner>

### Apprenticeship Toolkit

For general information on apprenticeship and tips for navigating the apprenticeship system in BC visit ITA's website to learn about the [apprenticeship basics](#).

# LEVEL 1

## **IMPORTANT!**

Download the Program Outline!

<https://www.itabc.ca/program/cabinet-maker-joiner>

Read the competency tables

Some competencies are taught in many levels

For detailed information about that competency, go to the Program Outline

## THEORY

### LINE A: USE SAFE WORK PRACTICES

- DESCRIBE THE WORKERS' COMPENSATION BOARD (WCB) REGULATIONS RELEVANT TO THE JOINERY TRADE
- DESCRIBE THE PURPOSE OF WORKPLACE HAZARDOUS MATERIALS INFORMATION SYSTEM (WHMIS) REGULATIONS
- EXPLAIN THE CONTENTS OF MATERIAL SAFETY DATA SHEETS (MSDS)
- EXPLAIN THE CONTENTS OF A WHMIS LABEL

### LINE B: USE ORGANIZATIONAL SKILLS

- DESCRIBE METHODS OF COMMUNICATION AND REASONS FOR COMMUNICATING

### LINE C: SELECT MATERIALS

- IDENTIFY THE BASIC STRUCTURES OF SOLID WOOD
- DESCRIBE THE VARIOUS PROPERTIES OF SOLID WOOD
- DEFINE THE DIFFERENCES BETWEEN HARDWOODS AND SOFTWOODS
- DESCRIBE LUMBER PRODUCTION TECHNIQUES FOR HARDWOODS AND SOFTWOODS
- IDENTIFY NATURAL AND MAN-MADE DEFECTS IN LUMBER
- DEFINE THE GRADING OF HARDWOODS AND SOFTWOODS

- DESCRIBE THE PROPER HANDLING AND STORAGE OF SOLID LUMBER
- DESCRIBE THE CHARACTERISTICS OF 13 SOLID WOOD SPECIES
- IDENTIFY THESE SPECIES
- IDENTIFY TYPES AND GRADES OF HARDWOOD AND SOFTWOOD PLYWOOD
- DESCRIBE THE METHODS USED FOR MATCHING FACE VENEERS
- DESCRIBE THE TYPES, USES AND MANUFACTURE OF HARDBOARD, PARTICLEBOARD AND MEDIUM DENSITY FIBREBOARD
- DESCRIBE THE TYPES, USES AND MANUFACTURE OF PLASTIC LAMINATES
- IDENTIFY PLASTIC LAMINATE CORE MATERIALS
- DESCRIBE THE TYPES, USAGE AND HANDLING OF VARIOUS SPECIALTY MATERIALS
- DESCRIBE THE TYPES, USAGE AND HANDLING OF ADHESIVES
- DESCRIBE CONSIDERATIONS WHEN HANDLING MATERIALS

#### LINE D: USE HAND TOOLS

- DESCRIBE THE USE OF HAND TOOLS
- IDENTIFY THE TYPES AND USES OF HONING STONES AND FILES

#### LINE E: USE PORTABLE POWER TOOLS

- DESCRIBE THE COMPONENTS OF ELECTRIC AND AIR POWER SOURCES
- DESCRIBE THE BASIC MAINTENANCE OF PORTABLE ELECTRIC AND AIR POWERED WOODWORKING TOOLS
- DESCRIBE PORTABLE POWER SAWS
- DESCRIBE PORTABLE POWER DRILLS AND SCREW GUNS
- DESCRIBE PORTABLE POWER PLANES, ROUTERS AND BISCUIT SPLINERS
- DESCRIBE PORTABLE POWER SANDERS
- DESCRIBE PORTABLE POWER FASTENING TOOLS

## **LINE F: USE WOODWORKING MACHINES**

- DESCRIBE THE USE OF RIP, CROSSCUT AND COMBINATION SAW BLADES
- DEFINE STANDARD LUMBER SIZES
- DESCRIBE THE RADIAL-ARM SAW
- DESCRIBE THE TABLE SAW
- DESCRIBE THE JOINTER
- DESCRIBE THE THICKNESS PLANER
- DESCRIBE BAND AND SCROLL SAWS
- DESCRIBE THE DRILL PRESS
- DESCRIBE THE MANUAL DOVETAILING MACHINE
- DESCRIBE SANDING MACHINES
- DESCRIBE BASIC EDGE-BANDING MACHINES
- DESCRIBE THE LATHE

## **LINE H: ASSEMBLE PRODUCTS**

- DESCRIBE HAND-OPERATED CLAMPS
- IDENTIFY THE PROCEDURES FOR ASSEMBLING CABINET CARCASSES AND COMPONENTS
- DESCRIBE THE APPLICATION AND TRIMMING OF PLASTIC LAMINATE
- DESCRIBE PROCEDURES FOR LABELLING AND PROTECTING MILLWORK ITEMS
- DESCRIBE DOCUMENTATION RELATIVE TO THE MILLWORK TRADE

## **LINE J: APPLY A FINISH**

- DESCRIBE THE TYPES AND PROPERTIES OF COATED ABRASIVES
- DESCRIBE THE PROCEDURES FOR MACHINE AND HAND SANDING

# PRACTICAL

## LINE A: USE SAFE WORK PRACTICES

- APPLY SAFE WORK HABITS FOR THE JOINERY SHOP
- APPLY FIRE PREVENTION AND FIRE CONTROL PROCEDURES
- USE PROPER HANDLING PROCEDURES FOR JOINERY SHOP MATERIALS
- APPLY WHMIS REGULATIONS

## LINE B: USE ORGANIZATIONAL SKILLS

- PRODUCE ORTHOGRAPHIC, ISOMETRIC, CABINET OBLIQUE AND PERSPECTIVE DRAWINGS
- USE STANDARD LINES AND LETTERING, SCALE DRAWINGS, AND APPLY STANDARD DIMENSIONING PRACTICE
- REPRODUCE AN EXISTING SHOP DRAWING
- PRODUCE A CUTTING BILL, CUTTING PLAN AND PERFORM QUANTITY AND COST CALCULATIONS FOR LUMBER AND SHEET GOODS
- SELECT COMMON WOODWORKING JOINTS
- COMMUNICATE WITH OTHERS

## LINE C: SELECT MATERIALS

- APPLY HANDLING AND STORAGE TECHNIQUES (C4)
- APPLY HANDLING AND STORAGE TECHNIQUES (C5)
- APPLY HANDLING AND STORAGE TECHNIQUES (C6)
- SELECT ADHESIVES AND SEALANTS FOR DIFFERENT APPLICATION
- SELECT AND USE TYPES OF FASTENERS
- DETERMINE THE PROPER PROCEDURE FOR HANDLING MATERIALS

## LINE D: USE HAND TOOLS

- USE HAND TOOLS
- SHARPEN HAND TOOLS

## **LINE E: USE PORTABLE POWER TOOLS**

- USE PORTABLE POWER SAWS
- USE PORTABLE POWER DRILLS AND SCREW GUNS
- USE PORTABLE POWER PLANES, ROUTERS AND BISCUIT SPLINERS
- USE PORTABLE POWER SANDERS
- USE PORTABLE POWER FASTENING TOOLS

## **LINE F: USE WOODWORKING MACHINES**

- USE BREAKOUT PROCEDURES
- DETAIL MACHINE
- USE THE RADIAL-ARM SAW
- USE THE TABLE SAW
- USE THE JOINTER
- USE THE THICKNESS PLANER
- USE BAND AND SCROLL SAWS
- USE THE DRILL PRESS
- USE MANUAL DOVETAILING MACHINES
- USE SANDING MACHINES
- USE BASIC EDGE-BANDING MACHINES
- USE THE LATHE

## **LINE H: ASSEMBLE PRODUCTS**

- USE HAND-OPERATED CLAMPS
- USE ASSEMBLY TECHNIQUES TO SPECIFICATIONS

## **LINE J: APPLY A FINISH**

- PERFORM PRE-FINISHING REPAIRS AND PREPARE WOOD SURFACES

Supervisor Signature

---

## NOTES FROM LEVEL 1

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

## LEVEL 2

### **IMPORTANT!**

Download the Program Outline!

<https://www.itabc.ca/program/cabinet-maker-joiner>

Read the competency tables

Some competencies are taught in many levels

For detailed information about that competency, go to the Program Outline

## THEORY

### LINE B: USE ORGANIZATIONAL SKILLS

- DEFINE STANDARD MILLWORK SIZES
- IDENTIFY THE PARTS OF A CABINET
- DESCRIBE THE TYPES AND GRADES OF CABINETS
- DEFINE THE QUALITY STANDARDS ILLUSTRATED (QSI) QUALITY STANDARDS FOR MATERIALS, DOORS AND INSTALLATION
- DESCRIBE PARTS OF BLUEPRINT
- DESCRIBE THE VIEWS, SYMBOLS AND ABBREVIATIONS USED ON BLUEPRINTS
- INTERPRET DOOR AND WINDOW SCHEDULES
- READ RESIDENTIAL BLUEPRINTS
- DESCRIBE THE BASIC COMPUTER HARDWARE COMPONENTS
- IDENTIFY COMPUTER OPERATING SYSTEMS

### LINE C: SELECT MATERIALS

- DESCRIBE THE CHARACTERISTICS OF 26 SOLID WOOD SPECIES
- IDENTIFY 26 SOLID WOOD SPECIES

### LINE D: USE HAND TOOLS

- DESCRIBE THE USE OF HONING STONES FOR MAINTAINING CUTTING EDGES



## **LINE F: USE WOODWORKING MACHINES**

- DESCRIBE THE PANEL SAW
- DESCRIBE BORING MACHINES
- DESCRIBE THE MORTISING AND SINGLE-END TENONING MACHINES
- DESCRIBE THE AUTOMATIC DOVETAILING MACHINE
- DESCRIBE SEMI-AUTOMATIC AND AUTOMATIC EDGE-BANDERS

## **LINE I: CONSTRUCT SPECIALTY ITEMS**

- DESCRIBE WINDOWS, DOORS AND FRAMES

# PRACTICAL

## LINE B: USE ORGANIZATIONAL SKILLS

- PRODUCE SKETCHES AND SHOP DRAWINGS
- PRODUCE A CUTTING BILL, CUTTING PLAN AND PERFORM QUANTITY AND COST CALCULATIONS FOR MATERIAL
- PERFORM BASIC GEOMETRIC CONSTRUCTIONS
- USE BASIC COMPUTER COMMANDS
- CREATE DRAWINGS USING CAD SOFTWARE

## LINE C: SELECT MATERIALS

- SELECT CABINET HARDWARE

## LINE D: USE HAND TOOLS

- INTERPRET GRINDING WHEEL CODES
- USE AND MAINTAIN GRINDING MACHINES

## LINE F: USE WOODWORKING MACHINES

- USE THE PANEL SAW
- USE BORING MACHINES
- USE THE MORTISING AND SINGLE-END TENONING MACHINES
- USE AUTOMATIC DOVETAILING MACHINES
- USE SEMI-AUTOMATIC AND AUTOMATIC EDGE-BANDERS

## LINE H: ASSEMBLE PRODUCTS

- APPLY AND TRIM PLASTIC LAMINATE TO CURVED PRODUCTS

## LINE I: CONSTRUCT SPECIALTY ITEMS

- CONSTRUCT A SASH

Supervisor Signature

---

## NOTES FROM LEVEL 2

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

## LEVEL 3

### **IMPORTANT!**

Download the Program Outline!

<https://www.itabc.ca/program/cabinet-maker-joiner>

Read the competency tables

Some competencies are taught in many levels

For detailed information about that competency, go to the Program Outline

## THEORY

### LINE B: USE ORGANIZATIONAL SKILLS

- DESCRIBE ESTIMATE PREPARATION
- DESCRIBE THE ELEMENTS OF A MILLWORK ESTIMATE
- DESCRIBE SPECIFICATIONS
- READ SPECIFICATIONS
- DESCRIBE COMMERCIAL BLUEPRINTS
- READ COMMERCIAL BLUEPRINTS
- DEFINE THE PROCEDURE FOR ANNOTATING AND DIMENSIONING CAD DRAWINGS

### LINE C: SELECT MATERIALS

- DESCRIBE THE CHARACTERISTICS OF 40 SOLID WOOD SPECIES
- IDENTIFY SAMPLES OF 40 SOLID WOOD SPECIES

### LINE F: USE WOODWORKING MACHINES

- DESCRIBE MULTI-SPINDLE BORING MACHINES
- DESCRIBE THE ROUTING MACHINES
- DESCRIBE ADVANCED SANDING MACHINES
- DESCRIBE THE SHAPER AND POWER-FEED ATTACHMENT
- DESCRIBE PRODUCTION MACHINERY FOUND IN THE JOINERY SHOP

## **LINE G: USE CNC MACHINES**

- DESCRIBE THE CNC PANEL SAW
- DESCRIBE OPTIMIZATION SOFTWARE

## **LINE H: ASSEMBLE PRODUCTS**

- DESCRIBE JOINERY SHOP PRESSES

## **LINE I: CONSTRUCT SPECIALTY ITEMS**

- DESCRIBE A STAIRCASE AND BALUSTRADE
- DESCRIBE THE PROCEDURE FOR LAYOUT OF CURVES AND PRODUCING TEMPLATES
- DESCRIBE THE METHODS USED FOR MACHINING AND ASSEMBLING CURVED PRODUCTS

# PRACTICAL

## LINE B: USE ORGANIZATIONAL SKILLS

- PRODUCE A SHOP SKETCH, SHOP DRAWING AND CUTTING BILL FOR A CURVED PRODUCT
- PERFORM ADVANCED GEOMETRIC CONSTRUCTIONS
- PREPARE A MILLWORK ESTIMATE TO SPECIFICATIONS
- PERFORM CAD DRAFTING FUNCTIONS

## LINE D: USE HAND TOOLS

- COMPLETE A PROJECT USING SPECIALIZED HAND TOOLS

## LINE F: USE WOODWORKING MACHINES

- USE THE MULTI-SPINDLE BORING MACHINES
- USE ROUTING MACHINES
- USE ADVANCED SANDING MACHINES
- USE THE SHAPER AND POWER-FEED ATTACHMENT

## LINE G: USE CNC MACHINES

- PROGRAM THE CNC PANEL SAW
- USE THE CNC PANEL SAW
- USE OPTIMIZATION SOFTWARE

## LINE H: ASSEMBLE PRODUCTS

- USE A JOINERY SHOP PRESS

## LINE I: CONSTRUCT SPECIALTY ITEMS

- CONSTRUCT A STAIRCASE
- CONSTRUCT CURVED PRODUCTS

Supervisor Signature

---

## NOTES FROM LEVEL 3

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

## LEVEL 4

### **IMPORTANT!**

Download the Program Outline!

<https://www.itabc.ca/program/cabinet-maker-joiner>

Read the competency tables

Some competencies are taught in many levels

For detailed information about that competency, go to the Program Outline

## THEORY

### LINE E: USE PORTABLE POWER TOOLS

- DESCRIBE THE USE OF POWDER-ACTUATED TOOLS

### LINE F: USE WOODWORKING MACHINES

- DESCRIBE SHAPER KNIFE PRODUCTION

### LINE G: USE CNC MACHINES

- DESCRIBE THE CNC MACHINING CENTRE

### LINE I: CONSTRUCT SPECIALTY ITEMS

- DESCRIBE THE SLICING AND MATCHING OF VENEERS
- DESCRIBE VENEER PRODUCTION EQUIPMENT
- DESCRIBE VENEER LAY-UP PROCEDURES
- DESCRIBE THE USE OF VENEER AND VENEERED PANELS
- DESCRIBE WOODWORK RESTORATION

### LINE J: APPLY A FINISH

- DESCRIBE FINISHING MATERIALS AND THEIR FUNCTIONS



- DESCRIBE FINISHING EQUIPMENT
- DESCRIBE SAFETY PROCEDURES FOR THE FINISHING PROCESS
- DESCRIBE QUALITY CONTROL
- DESCRIBE FINISHING PROCEDURES

#### **LINE K: INSTALL ARCHITECTURAL MILLWORK**

- DESCRIBE THE INSTALLATION OF CABINETS AND COUNTERTOPS
- DESCRIBE THE INSTALLATION OF SPECIALTY PRODUCTS

# PRACTICAL

## LINE B: USE ORGANIZATIONAL SKILLS

- PRODUCE A SHOP SKETCH, SHOP DRAWING AND CUTTING BILL FOR A SPECIALTY PRODUCT

## LINE E: USE PORTABLE POWER TOOLS

- USE POWDER-ACTUATED TOOLS

## LINE F: USE WOODWORKING MACHINES

- USE PROCEDURES FOR SHAPER KNIFE PRODUCTION

## LINE G: USE CNC MACHINES

- PROGRAM THE CNC MACHINING CENTRE
- USE THE CNC MACHINING CENTRE

## LINE H: ASSEMBLE PRODUCTS

- USE A HYDRAULIC PRESS

## LINE I: CONSTRUCT SPECIALTY ITEMS

- FABRICATE VENEERED PANELS

## LINE J: APPLY A FINISH

- SELECT FINISHING MATERIALS
- APPLY A FINISH

## LINE L: APPLY JOINERY PRINCIPLES

- RECALL THE APPLICATION OF JOINERY PRINCIPLES TO PRACTICAL PROBLEMS

Supervisor Signature

---

## NOTES FROM LEVEL 4

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

Note:

## MISSING COMPETENCIES?

**To develop the best journeyperson possible employers should attempt to provide training in all competencies for the trade. This is not always possible.**

If your employer is unable to provide training in any competency required for your trade, note that competency below.

Competencies listed here will remain unsigned until your employer can provide training in that area or until you find an alternate way to gain the experience needed.

Competency:	Date:
Reason:	
Alternate plan:	

Competency:	Date:
Reason:	
Alternate plan:	

# TECHNICAL TRAINING

## Instructions

Keep a record of each level of technical training completed.

### Level 1

Date Completed:	Training Provider:
Mark:	Instructor:

### Level 2

Date Completed:	Training Provider:
Mark:	Instructor:

### Level 3

Date Completed:	Training Provider:
Mark:	Instructor:

### Level 4

Date Completed:	Training Provider:
Mark:	Instructor:

# COMPLETION REQUIREMENTS

## Instructions

Keep a record of each program completion requirement achieved.

## CABINETMAKER (JOINER)

- Level 1 - Technical Training
- Level 2 - Technical Training
- Level 3 - Technical Training
- Level 4 - Technical Training
  
- 6,480 Work-Based Training Hours
  
- ITA Interprovincial Red Seal examination
- Recommendation for Certification signed by sponsor

Note: After all other completion requirements have been met, ITA sends a Recommendation for Certification form to the sponsor requesting signoff.

# CERTIFICATIONS

## Instructions

Keep a record of the credentials and endorsements you have earned, including the certification number and date of issue.

CREDENTIAL EARNED	NUMBER	DATE OF ISSUE

***If you have any questions, please contact ITA Customer Service at [customerservice@itabc.ca](mailto:customerservice@itabc.ca) 778-328-8700 or toll free (within BC) at 1-800-660-6011***