STATUTORY DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 - 8100 Granville Ave Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

customerservice@skilledtradesbc.ca

This form is used to declare work experience for periods during which you were self-employed or a previous employer will not complete an Employer Declaration.

Note: Unless your work experience was gained through self-employment, applications must be accompanied by at least one Employer Declaration. For more information, see Instructions for Certification Challenge.

To qualify to challenge certification in this trade, individuals must have:

- minimum required machine operating time for one or more endorsements listed below
- experience performing 100% of the job tasks listed in Section D for each endorsement you wish to challenge (indicate below):

		Endorsements	S:			
		Asphalt Millin	g Machine	450 Hours	(page 3)	
		Asphalt Paver		450 Hours	(pages 4	-5)
		Asphalt Screed	l	600 Hours	(page 6)	
		Compact Rolle	er	450 Hours	(pages 7	-9)
		Raker		375 Hours	(page 10)
A. Applicant N	lame					
Legal First Name:			Legal Middle Name(s):		Lega	al Last Name:
B. Self-Employ	ymen	t or Employ	ment Information	n of Applica	nt	
Enter the contact information.	mation	for your own bus	siness if you are self-em	ployed or your pi	revious em	ployer who will not complete an Employer
Name of Organization/Er	mployer	/Business:			Business F	Registration Number: (Self-Employment only)
Mailing Address:						City:
Province/ State:		Coun	try:			Postal Code/ Zip Code:
Business Phone Number:	:	Emai	l Address:		Website:	<u>. L</u>
Enter the dates and nur employment on one for	mber of rm, but	hours for this po	eriod of employment or ate periods of employme	self-employmen ent with different	t. You may employers	y combine multiple periods of self- s on separate forms.
Dates of Employment (M	M/DD/	YYYY):				halt Paving/Laydown Technician Experience
From:		То:		Accumulated in	that Period	:
Job Title of Applicant:						
Enter the applicant nam	ne (rep	eat on every pag	e of this form)			
Legal First Name:			Legal Middle Name(s):		Leg	gal Last Name:
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ASPHALT PAVING/LAYDOWN TECHNICIAN

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C. Reason for Statutory Declara	ation	
Indicate why a Statutory Declaration is require		
☐ Applicant was self-employed	☐ Employer will/can not con	nplete Employer Declaration
Applicants must attempt to contact current or	previous employers to request an Employer Dec	claration to be filled out and signed.
If you have been unable to obtain an Employer	r Declaration for any portion of your non-self-en t evidence of steps taken is not provided, the app	nployed work experience, indicate the steps
you have taken to my to obtain it. If suincient	t evidence of steps taken is not provided, the app	nication may not be approved.
Enter the applicant name (repeat on every pag	re of this form)	
Legal First Name:	Legal Middle Name(s):	Legal Last Name:

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D. Statutory Declaration of Job Task Performance

By checking "Yes" or "No" in the Declaration Response column, indicate whether you have performed the job tasks listed below during the period indicated in Section B.

Asphalt Milling Machine – Job Tasks	Declar Resp	
CHALLENGE TIME REQUIRED The applicant has at least 450 hours seat time operating an Asphalt Milling Machine with your company	Yes: No:	
WORK SAFELY • Compliance with all regulatory requirements and established safe practices, including: ○ Uses correct PPE ○ Entering and exiting machine using 3-point contact ■ Seatbelts ■ Lockout ○ Pinch points, including between conveyor and trucks ■ Aware of traffic and traffic patterns ■ Maintaining safe distance between roller and other paving equipment (3 meters) ○ Safe parking and securing of machine	Yes: No:	
 ASPHALT MILLING MACHINE FUNDAMENTALS Understanding of milling team rolls and responsibilities Getting machine into position Set teeth in ground (precise) Moving forward according to cut pattern Able to adjust up & down to precise cut depths Complies with markers 	Yes: No:	
ASPHALT MILLING MACHINE MAINTENANCE References manuals for specific machines Walk around - pre-op check Performs winter maintenance – drain all water, replace/maintain Inspection and replacement of profiling teeth	Yes: No:	
FOLLOW SHUT-DOWN PROCEDURES • Proper engine cool-down • Record keeping • Safe parking and lockout	Yes: No:	

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Asphalt Paver – Job Tasks			Decla: Resp	
CHALLENGE TIME REQUIRED The applicant has at least 450 hours se	at time operating an Asphalt Paver with your com	pany	Yes: No:	
WORK SAFELY				
Compliance with all regulatory red	quirements and established safe practices, includ	ing:		
 Uses correct PPE 	-		Yes:	
 Entering and exiting mad Pinch points including b Safe parking and securin 	chine using 3-point contact etween hopper and trucks g of machine		No:	
ASPHALT PLACEMENT PROCESS				
 Correct positioning of paver for the 	e job			_
 Placing the haul truck load into the 	e hopper		Yes:	
 Place asphalt products effectively 			No:	
 Keeping tight to joints and overlap 	S			
ASPHALT PAVER OPERATION FUNDAMI	ENTALS			
 Positioning paver 				
 Ready paver (heating the screed & 	on blocks)			
 Following the line 				
Smooth transition of material to so				_
 Consistent head of material on scr Keeping hopper full 	eed (material pushed by screed)		Yes: No:	
Trucks back to paver properly				_
	to hopper and hopper to the screed			
 Truck driver & operator hand sign Hand signals should be s 	als through truck mirrors and horn low & controlled			
 Paver operator should be aware of 	overhead power lines & other overhead obstacle	S		
ASPHALT PAVER MAINTENANCE				
 Daily operator checks 				
Reference: manufacturer specs				
End of day: general clean of screed	l, hoppers, augers, screed deck, extensions, top of	pavers, etc. Methods:		
 Scraping 				
o Release agents			Yes:	
Environmental concerns			No:	
 Biodegradable solvents Commonly missed spots 				
 Conners or hopper, screeds 				
Hydraulic extensions				
 Push rollers 				
COMPLIANCE WITH MARKERS, GRADES	SAND STAKES			
Follow the line	THAD STREET			
Precision developed through	ough experience			
 Staying with markers 	•		Yes:	
o Aim vs. steering – set sigh	nt ahead			
Pay attention!Trucks come in straight			No:	
Trucks come in straightKeep it smooth				
Able to proficiently operate paver	on various grades			
Enter the applicant name (repeat on every pa	ge of this form)		<u> </u>	
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Asphalt Paver - Job Tasks	Declara Respo	
FOLLOW SHUT-DOWN PROCEDURES • Proper engine cool-down • Record keeping • Safe parking and lockout	Yes: No:	
TRANSPORT PAVER • Width regulations ○ "Wide load", removing extensions, etc. • Operator not necessarily involved in loading	Yes: No:	

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Asphalt Screed – Job Tasks	Declar Resp	
CHALLENGE TIME REQUIRED The applicant has at least 600 hours seat time operating an Asphalt Screed with your company	Yes: No:	
WORK SAFELY • Compliance with all regulatory requirements and established safe practices, including: ○ Uses correct PPE ○ Entering and exiting machine using 3-point contact ○ Aware of traffic and traffic patterns ■ Aware of no-go zones ○ Safe parking and securing of machine	Yes: No:	
PAVING SCREED ATTACHMENT KNOWLEDGE	Yes: No:	
PAVING SCREED OPERATION FUNDAMENTALS Maintain thickness, width and volume control of asphalt mix Communication: paver operator and raker man Anticipate adjustments and timing effect (several feet) Placed on wooden blocks to null /neutralize angle Aware of daily requirements of thickness for project Adjust thickness to allow for percentage of compaction (approx. 20-25%) Check depth frequently Maintain and correct volume – not under or over Team Work: Paver and screed operator	Yes: No:	
PAVING SCREED MAINTENANCE • Perform pre-op check • Check for wear & tear • Check list (from manual) • Maintaining screed plate & adjust • Problem: scuff mark on finished product • Problem: more wear • Could reveal themselves in a day • Thickness controls (screws) are manual: need grease	Yes: No:	
 FOLLOW SHUT-DOWN PROCEDURES Proper cleaning to prevent build up- team up with paver Solvents and scraping (same for paver and in tandem) 20 mins. 	Yes: No:	

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customerservice@skilledtradesbc.ca Declaration Compact Roller - Job Tasks Response CHALLENGE TIME REOUIRED Yes: П The applicant has at least 450 hours seat time operating a Compact Roller with your company No: WORK SAFELY Compliance with all regulatory requirements and established safe practices - some key examples include: Uses correct PPE Entering and exiting machine using 3-point contact Yes: Seatbelts Pinch points including between hopper and trucks No: Aware of traffic and traffic patterns Maintaining safe distance between roller and other paving equipment (3 meters) Safe parking and securing of machine COMPACT ROLLER KNOWLEDGE Machine details: Common sizes Static, vibrating and oscillating Pneumatic 0 Combo Yes: Steel Determining machine production rate by size and passes No: Drum widths & weights **Functions:** Breakdown - mix, time of year Intermediate 0 Finish COMPACT ROLLER FUNDAMENTALS Pre-rolling considerations, including: Checks mat for grade, obstructions or limitations Determines number of rolls based on size of drum Lines up the roller before moving onto new mat Forward and reverse movements are straight and uniform Stops at 30-45-degree angle Yes: Achieves correct asphalt density No: Maintains smoothness Determines correct rolling patterns for the job Does not cut across the mat Does not stop with the vibrator feature still engaged Does not leave cut marks Can coordinate working training with paver and other rollers BREAKDOWN ROLLER (TYPICAL CONFINED EDGE ROLLING PATTERNS) Pre-rolling considerations, including: Lining up to move onto the new mat for first pass Creating a test strip Yes: Use of correct rolling pattern No: Each pass is correct pattern (first pass vs. preceding passes)

Enter the applicant name (repeat on every page of this form)

correct amount of overlap between passes)

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Effectiveness of passes (operator can cover the typical pattern in three lengths of the drum with the



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Compact Roller – Job Tasks	Declaration Response
BREAKDOWN ROLLER (TYPICAL LONGITUDINAL JOINT PATTERN) • Pre-rolling considerations, including: ○ Lining up to move onto the new mat for first pass • Satisfactory and consistent use of correct rolling pattern ○ Demonstrates typical first pass (commonly right along the joint, on the hot side, in vibratory mode) ○ Demonstrates typical second pass (commonly overlap the cold mat by 15cm, in static mode) ○ Each pass is correct pattern (first pass vs. preceding passes) ○ Effectiveness of passes (operator can cover the typical pattern making sure to overlap each pass)	Yes: No:
BREAKDOWN ROLLER (TYPICAL TRANSVERSE JOINT PATTERN) ● Pre-rolling considerations, including: ○ Lining up to move onto the new mat for first pass ○ Preparing the worksite with appropriately sized boards to allow the roller to run off the mat ● Satisfactory and consistent use of correct rolling pattern ○ Demonstrates typical first pass (commonly most of the drum is on the cold side of the joint, in static mode) ○ Demonstrates typical consecutive passes (commonly overlap onto the hot mat by 15cm, until roller is fully on the hot mat, in static mode) ○ Each pass is correct pattern (first pass vs. preceding passes) ○ Effectiveness of passes (operator can cover the typical pattern making sure to overlap each pass)	Yes: No:
 ▶ Pre-rolling considerations, including: Lining up to move onto the new mat for first pass ▶ Satisfactory and consistent use of correct rolling pattern Demonstrates typical first through fourth passes (commonly starting from the outside edge and working to the middle for both sides of the crown) Each pass is correct pattern (first pass vs. preceding passes) Overlapping the crown by no more than 15cm Effectiveness of passes (operator can cover the typical pattern making sure to overlap each pass) Never straddling the crown 	Yes: No:
INTERMEDIATE ROLLER • Rolling considerations include: ○ Watching for material displacement caused by the tires or drums ○ Monitoring mat temperature ○ Effective spacing behind the breakdown roller • Satisfactory and consistent use of correct rolling pattern ○ Effectiveness of passes (operator can cover the typical pattern making sure to overlap each pass)	Yes: No:
FINISH ROLLER • Rolling considerations include: ○ Watching for material displacement caused by the tires or drums ○ Monitoring mat temperature ○ Effective spacing behind the intermediate roller ○ Creating a smooth surface • Satisfactory and consistent use of correct rolling pattern ○ Effectiveness of passes (operator can cover the typical pattern making sure to overlap each pass) • Product is left with a smooth finish	Yes:

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Compact Roller - Job Tasks	Declaration Response	
ROLLER MAINTENANCE References manuals for specific machines Pre-op check Checks for oil and hydraulic leaks Greasing Maintains sprayers Maintains cleanliness of tires or drums Performs winter maintenance – drain all water, replace/maintain Maintains scrapers and coco mat	Yes: [No: []]
SHUTDOWN PROCEDURES Cleaning the drums, etc. Drinking water system: tanks/ hoses Chock rollers Foreman staging Night switches/ lockouts – batteries Secure for public safety	Yes:	<u> </u>

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Raker – Job Tasks	Decla Resp	ration onse
CHALLENGE TIME REQUIRED The applicant has at least 375 hours seat time operating a Raker with your company	Yes: No:	
WORK SAFELY ■ Compliance with all regulatory requirements and established safe practices, including: □ Uses correct PPE □ Aware of traffic and traffic patterns ■ Keeps rake handle out of traffic □ Aware of no-go zones □ Aware of roller patterns	Yes: No:	
RAKER FUNDAMENTALS Completes prep where machines cannot go Smaller jobs: manhole leveling asphalt mix to conform to grade appurtenances (anything in the way) Repair & level mistakes (done by screed or paver) Looting around Finishing a pass, removing excess & squaring off edges Raking joints: Longitudinal or transverse centerline joint Stands on fringe of mat	Yes: No:	
 PLACE ASPHALT HOT MIX Prep road Intersection, drive ways, trench patching, pothole filling or grade deviations to minimize differential compaction Squaring off end of the run/mat 	Yes: No:	

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E. Applicant Signature

[certify that the information I have p	provided is accurate. (N	lote: Collection and	protection of p	personal information	on this form is in
accordance with the provisions of th	ie Freedom of Information	on and Protection of	f Privacy Act.)		

Applicant Name (please print):	Applicant Signature:	Date: (MM/DD/YYYY)

Legal First Name:	Legal Middle Name(s):	Legal Last Name:

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F. References

Minimum of Three References must accompany each Statutory Declaration form. Include names and contact information of minimum three individuals who can attest to your hours and/or scope of trade. References listed must be related to the organization and period of employment listed in Section B of this form.

Each individual listed will be contacted by SkilledTradesBC to verify the information provided on your application.

1. Reference							
Relationship to Applicant:		Former Emp	loyee		Contractor		Supplier
		Co-worker			Client		Other (i.e. HR; Book keeper; Accountant, Business Partner) please specify:
First and Last Name of Referen	ice:		Language(s) t	hat re	ference can commu	nicate	: (Check all that apply)
			☐ English				Other (specify):
Organization/Business Name:			•		Position/Title:		
Phone Number:					Email Address:		
2. Reference							
Relationship to Applicant:		Former Emp	loyee		Contractor		Supplier
		Co-worker			Client		Other (i.e. HR; Book keeper; Accountant, Business Partner) please specify:
First and Last Name of Referen	ice:			hat re	ference can commu	nicate	
			☐ English				Other (specify):
Organization/Business Name:					Position/Title:		
Phone Number:					Email Address:		
3. Reference					•		
Relationship to Applicant:		Former Emp	loyee		Contractor		Supplier
		Co-worker			Client		Other (i.e. HR; Book keeper; Accountant, Business Partner) please specify:
First and Last Name of Referen	ice:		Language(s) t	hat re	ference can commu	nicate	: (Check all that apply)
			☐ English				Other (specify):
Organization/Business Name:					Position/Title:		
Phone Number:					Email Address:		
Enter the applicant name (re	peat o	on every page	e of this form)				
Legal First Name:			Legal Middle Na	ime(s):		Legal Last Name: