

APPLIANCE SERVICE TECHNICIAN

EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service
 800 - 8100 Granville Ave.
 Richmond, BC V6Y 3T6
 Tel: 778-328-8700
 Fax: 778-328-8701
 Toll Free: 1-866-660-6011
 customerservice@skilledtradesbc.ca

To qualify to challenge certification in this trade or be granted authority to supervise and sign-off on apprentices in this trade, individuals must have:

- worked a minimum of **10,800 hours** performing the tasks listed in Section D, and
- experience performing at least **70%** of the job tasks listed in Section D

This form is used to declare work experience for periods of employment. The information provided is used to verify the applicant's work experience in this trade. This form must be completed by a **direct supervisor of the applicant**, who will be contacted by SkilledTradesBC.

Note: An Employer Declaration of Work Experience form must be completed by each Employer listed on the applicant's completed Application form. A Statutory Declaration of Work Experience form must be completed for periods during which the applicant was self-employed or a previous employer is unavailable to complete an Employer Declaration. For more information, see **Instructions for Certification Challenge or Supervision and Sign-Off Authority**.

A. Applicant Name

Enter the name of the individual for whom this form is being completed.

Legal First Name:	Legal Middle Name(s):	Legal Last Name:

B. Supervisor Contact Information

Enter the name and contact information for the person who directly supervised the applicant at this employer. Ensure the information given is current as the application will be denied if this person cannot be contacted by SkilledTradesBC.

Name of Organization/Employer/Business:		
First and Last Name of Applicant's Direct Supervisor:		Supervisor Position or Title:
Suite Number:	Street Number and Name:	
City:	Province:	Postal Code:
Business Number: ()	Mobile Phone Number: ()	Supervisor E-Mail Address:

C. Employment Information of Applicant

Dates of Applicant's Employment (MM/DD/YYYY): From: _____ To: _____		Total Number Hours of Appliance Service Technician Experience Accumulated in that Period:
Job Title of Applicant:		

Enter the Supervisor and Applicant names from Page 1 on every page of this form

Supervisor First and Last Name:	Applicant First and Last Name:

APPLIANCE SERVICE TECHNICIAN
EMPLOYER DECLARATION
OF WORK EXPERIENCE

SkilledTradesBC Customer Service
 800 – 8100 Granville Ave.
 Richmond, BC V6Y 3T6
 Tel: 778-328-8700
 Fax: 778-328-8701
 Toll Free: 1-866-660-6011
 customerservice@skilledtradesbc.ca

D. Supervisor Declaration of Job Task Performance

By checking “Yes” or “No” in the Declaration Response column, indicate whether or not you, as the direct supervisor of the applicant, have personally witnessed the applicant performing the job tasks listed. Cross out any job tasks you did not see the applicant perform.

Job Tasks	Declaration Response
Occupational Skills Including: Using tools and equipment, Organizes work.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Removal and Installation Procedures Including: Preparing installation site, Handles appliance, Disconnecting/reconnecting appliance.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Electrical and Electronic Systems Including: Diagnosing electrical and electronic components, Performs electrical and electronic repair.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Mechanical Systems Including: Diagnosing drive systems, Assessing cabinets, consoles and suspension systems, Repairs drive systems, Repairs cabinets, consoles and suspension systems.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Water Systems Including: Diagnosing water systems, Repairs water systems.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Air Systems Including: Diagnosing static air systems, Diagnosing forced air systems, Repairs static air systems, Repairing forced air systems.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Refrigeration Systems Including: Diagnosing refrigeration systems, Recovers refrigerant, Repairs refrigeration systems.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Gas Systems Including: Diagnosing gas system components and supply, Repairs gas system components.	Yes: <input type="checkbox"/> No: <input type="checkbox"/>

E. Confirmation of Prerequisite Credentials or Certificates

For some trades, evidence that the applicant has earned prerequisite credentials or certificates is required before the individual is permitted to challenge certification or receive Supervision and Sign-Off Authority. For those trades, a current or previous employer must verify that the applicant has the required prerequisite credentials.

There are no prerequisite credentials or certificates for this trade.

Enter the Supervisor and Applicant names from Page 1 on every page of this form

Supervisor First and Last Name:	Applicant First and Last Name:
---------------------------------	--------------------------------

APPLIANCE SERVICE TECHNICIAN
EMPLOYER DECLARATION
OF WORK EXPERIENCE

SkilledTradesBC Customer Service
800 - 8100 Granville Ave.
Richmond, BC V6Y 3T6
Tel: 778-328-8700
Fax: 778-328-8701
Toll Free: 1-866-660-6011
customerservice@skilledtradesbc.ca

F. Supervisor Signature

I certify that the information I, as the current or former direct supervisor of the applicant, have provided is accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)

Supervisor name (Please Print):	Supervisor Signature:	Date Signed: (MM/DD/YYYY)
---------------------------------	-----------------------	---------------------------

Enter the Supervisor and Applicant names from Page 1 on every page of this form

Supervisor First and Last Name:	Applicant First and Last Name:
---------------------------------	--------------------------------