

Financial Information Act Return

Financial Statements Year Ended March 31, 2009

(Published in accordance with the Financial Information Act,
Chapter 131, Statutes of British Columbia, 1979)



THE RIGHT SKILLS ► A PROVEN ADVANTAGE

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INDUSTRY TRAINING AUTHORITY
STATEMENT OF FINANCIAL INFORMATION APPROVAL
FISCAL YEAR ENDED MARCH 31, 2009

The undersigned represents the Board of Directors of the Industry Training Authority and approves all statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

A handwritten signature in black ink, appearing to read 'Frank Borowicz', with a large, sweeping flourish at the end.

Frank Borowicz, QC,
Chair, Board of Directors
July 22, 2009

MANAGEMENT REPORT FISCAL YEAR ENDED MARCH 31, 2009

The Financial Statements contained in this Statement of Financial Information under the Financial Information Act have been prepared by management in accordance with generally accepted accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Directors is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises this responsibility through the Audit Committee of the Board. The Audit Committee meets with management, the internal auditors and the external auditors at least twice a year.

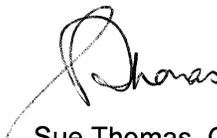
The ITA's external auditor, the Auditor General of British Columbia has the responsibility for assessing the management systems and practices of the ITA.

The Auditor General of British Columbia conducts an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the ITA's system of internal controls and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Audit Committee of the Board and meet on a regular basis.

On behalf of the Industry Training Authority



Kevin Evans
Chief Executive Officer



Sue Thomas, CA.
Executive Lead, Finance and
Corporate Services

July 22, 2009

Prepared pursuant to Financial Information Regulation, Schedule 1, section 9

Audited Financial Statements

Fiscal Year Ended
March 31, 2009

From the Annual Report 2008 / 2009
Pages 23 to 32.

FINANCIAL REPORT

MANAGEMENT'S DISCUSSION & ANALYSIS

The Industry Training Authority (ITA) receives most of its revenue from the Province of British Columbia. The provincial contribution increased in 2008/09 – as it has through most of the ITA's operation – in part in support of a previous provincial government commitment to add 7,000 new apprenticeship training spaces over three years ending in 2010.

The provincial contribution for 2008/09 included \$2.5 million originating with the federal government, provided through the Canada-BC Labour Market Agreement (LMA) and directed towards labour supply initiatives. The provincial contribution was below budget due mainly to longer-than anticipated lead times to launch LMA-supported labour supply initiatives.

Other income was negatively impacted by reduced investment revenues due to economic and market conditions, although service fee revenues were up.

Contributions to public and private training providers for training delivery were up in 2008/09, but below budget due to cancelled training intakes late in the year. This largely accounts for an excess of revenues over expenses at year end which, while small as a percentage of the total budget, was larger than during any year since 2004/05. These funds will be directed toward capital needs, including expanding the functionality of the new ITADirectAccess information management system.

For the first time in 2008/09, the ITA utilized its entire program development budget (although the designation budget was underspent). Program development spending reflects a more fully developed capacity to undertake such activities on the part of Industry Training Organizations.

Operating expenses were above budget primarily due to costs associated with the implementation of ITADirectAccess. Transfers to ITOs were below budget due to the formation of a single ITO for the transportation

and aerospace sectors (formation of two separate ones had been foreseen), and a later-than anticipated operational date for the transportation ITO.

A strong focus on training seat utilization rates, during a period when training demand was more volatile as a result of economic conditions, had implications which impacted financial results during 2008/09.

Higher utilization rates improve the return on training expenditures. However, utilization improvement often entails less flexibility in the timing and location of training delivery. This likely contributed to intake cancellations in the fourth quarter, when the economic downturn made training demand more volatile and increased the importance of flexible delivery.

The ITA has factored this consideration into utilization rate targets going forward, and will also make available a larger pool of funding specifically for use in meeting unforeseen training needs, in the form of an expanded Learner Demand Fund established in 2008/09.

Both external and internal risks and capacity issues that impacted operational and financial performance in 2008/09 are described more fully in the Operating Environment section (page 8). The economic downturn was the most significant of these issues. In combination with the continued focus on utilization rates, its primary financial impact was the larger-than-usual excess of revenues over expenses.

Continued needs for increased flexibility in training delivery and skills assessment, and for enhanced target-group engagement (labour-supply development), require funding to address. Funding requirements are currently being met through the ITA's access to LMA funding, which is forecast to continue for several more years.

There is a relatively high degree of uncertainty with respect to demand for and capacity to provide industry training in 2009/10 and beyond, in light of the current economic downturn. The ITA views the downturn as an opportunity for enhanced skills development, and in particular is actively working to encourage long-term apprentices to complete their certification requirements during this period. Successful pursuit of such a strategy will depend on sustained funding contributions from the province, which are currently forecast to further increase in 2009/10.

SUMMARY OF FINANCIAL RESULTS 2005 TO 2009 AND FINANCIAL FORECAST 2010 TO 2012

STATEMENT OF OPERATIONS (in \$ millions)

	Note	2005 Actual	2006 Actual	2007 Actual	2008 Actual	2009 Actual	2009 Budget	Variance Budget	Variance Prior Year	2010 Forecast	2011 Forecast	2012 Forecast
Revenues												
Contributions from the Province	1	\$78.1	\$77.8	\$90.8	\$97.6	\$103.4	\$107.3	\$(3.9)	\$5.8	\$113.7	\$113.2	\$112.9
Other Income	1	0.5	0.7	1.1	1.3	0.9	1.6	(0.7)	(0.4)	0.7	1.6	1.9
		78.6	78.5	91.9	98.9	104.3	108.9	(4.6)	5.4	114.4	114.8	114.8
Expenses												
Training Program Delivery		70.4	72.1	80.3	84.7	85.5	87.5	(2.0)	0.8	91.2	91.4	91.3
Program Development / Designation	2	1.6	1.4	2.8	2.8	3.3	3.7	(0.4)	0.5	2.6	2.7	2.7
Operating Expenses	2	3.1	4.2	4.5	4.3	5.4	4.3	1.1	1.1	4.1	4.2	4.4
Industry Training Organizations		—	0.6	1.2	1.9	2.5	3.0	(0.5)	0.6	3.6	3.8	3.8
Labour Market Development/Supply Side Initiatives		—	—	—	0.3	2.5	6.0	(3.5)	2.2	8.5	8.0	8.0
Salaries & Benefits		1.2	1.6	2.4	4.0	3.6	4.4	(0.8)	(0.4)	4.4	4.7	4.6
		76.3	79.9	91.2	98.0	102.8	108.9	(6.1)	4.8	114.4	114.8	114.8
Excess (Deficiency) of Revenues Over Expenses		\$2.3	\$(1.4)	\$0.7	\$0.9	\$1.5	\$—	\$1.5	\$0.6	\$—	\$—	\$—
Capital Expenditures		0.1	0.3	2.2	1.2	1.2	1.2	—	—	1.0	1.0	1.0
Staffing		11	14	39	45	50	50	—	5	50	50	50

Notes 1 Deferred contributions from the province now included in Contributions from the Province

2 Mobile Trainer expenses now included in Program Development/Designation

STATEMENT OF MANAGEMENT RESPONSIBILITY FOR FINANCIAL REPORTING

The Industry Training Authority's (ITA) management is responsible for the preparation of the accompanying financial statements in accordance with Canadian generally accepted accounting principles for not-for-profit organizations. These financial statements include some amounts based on management's estimates and judgments.

Management is responsible for the integrity and fairness of the financial statements and has established internal control systems to provide reasonable assurance that relevant and reliable financial information is produced and that assets are safeguarded.

The Board of Directors is responsible for overseeing management in the performance of its financial reporting responsibilities and relies on the Audit Committee to assist the Board in the discharge of its responsibilities. The Audit Committee meets periodically with management and external auditors concerning internal controls and all other matters relating to financial reporting.

The Industry Training Authority's auditor is the Auditor General of British Columbia. The Auditor General has full and unrestricted access to the Audit Committee. The Auditor General has performed an independent audit of the financial statements for the ITA in accordance with Canadian generally accepted auditing standards. The Auditor General's report outlines the scope of this independent audit and his opinion on the financial statements of the ITA.



Kevin Evans

Chief Executive Officer
Richmond, British Columbia
May 19, 2009



Sue Thomas, CA

Executive Lead, Finance and Corporate Services



Report of the Auditor General of British Columbia

*To the Members of the Board of Directors of
the Industry Training Authority, and*

*To the Minister of Advanced Education and Labour Market Development,
Province of British Columbia:*

I have audited the statement of financial position of the *Industry Training Authority* as at March 31, 2009, and the statements of changes in net assets, operations and cash flows for the year then ended. These financial statements are the responsibility of the Authority's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the *Industry Training Authority* as at March 31, 2009, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*Victoria, British Columbia
May 19, 2009*

John Doyle, MBA, CA
Auditor General

STATEMENT OF FINANCIAL POSITION

As at March 31, 2009

	Note	2009	2008
ASSETS			
Cash and Cash Equivalents		\$ 7,145,031	\$ 7,079,279
Accounts Receivable	3	2,541,808	335,063
Prepaid Expenses	4	1,172,652	985,787
		10,859,491	8,400,129
Capital Assets	5	3,609,327	2,950,674
		\$ 14,468,818	\$ 11,350,803
LIABILITIES			
Accounts Payable and Accrued Liabilities	6	\$ 6,458,646	\$ 4,701,252
Deferred Contribution	7	782,312	782,312
Deferred Capital Contributions	8	1,169,818	1,365,937
NET ASSETS			
Invested in Capital Assets		2,439,510	1,584,738
Unrestricted	9	3,618,532	2,916,564
		6,058,042	4,501,302
		\$ 14,468,818	\$ 11,350,803

The accompanying notes are an integral part of these financial statements.

On behalf of the Board of Directors



Frank Borowicz

Chair, Board of Directors



Jack Carthy

Chair, Audit Committee

STATEMENT OF CHANGES IN NET ASSETS

For the year ended March 31, 2009

	Invested in Capital Assets	Unrestricted	Total 2009	Total 2008
Balance, Beginning of Year	\$ 1,584,738	\$ 2,916,564	\$ 4,501,302	\$ 3,570,755
Excess of Revenues over Expenses For the Year	—	1,556,740	1,556,740	930,547
Investment in Capital Assets:				
Cost	1,160,419	(1,160,419)	—	—
Amortization	(305,647)	305,647	—	—
Balance, End of Year	\$ 2,439,510	\$ 3,618,532	\$ 6,058,042	\$ 4,501,302

The accompanying notes are an integral part of these financial statements.

STATEMENT OF OPERATIONS

For the year ended March 31, 2009

	Note	2009	2008
REVENUES			
Contributions from the Province		\$ 103,397,113	\$ 97,586,244
Contributions from the Federal Government		—	29,848
Interest Income		540,965	980,587
Examination and Assessment Fees		259,193	202,620
Designation Fees		54,283	34,789
Other Income		30,000	70,000
		104,281,554	98,904,088
EXPENSES			
Contributions to Training Providers		85,157,241	84,434,985
Salaries and Benefits		3,565,952	3,989,666
Program Development Costs		3,105,369	2,552,483
Labour Market Agreement Projects / Aboriginal Labour Supply Initiatives	10	2,489,292	318,711
Industry Training Organizations	14	2,477,417	1,935,405
Information Systems Operating Costs		1,196,369	640,915
Professional Services		1,107,179	798,913
General Office and Business Expenses		811,692	699,684
Communications and Marketing		698,851	587,739
Amortization Expense		501,766	564,607
Secondary School Apprenticeship (SSA) Scholarships		332,000	285,500
Customer Service		322,462	271,338
Building Occupancy Charges		299,069	268,189
Travel		242,907	316,853
Board Fees and Expenses		183,942	105,463
Mobile Training Unit Operating Costs		233,306	203,090
		102,724,814	97,973,541
Excess of Revenues over Expenses for the Year		\$ 1,556,740	\$ 930,547

The accompanying notes are an integral part of these financial statements.

STATEMENT OF CASH FLOWS

For the year ended March 31, 2009

	2009	2008
Cash Provided by (Used for):		
Operating Activities		
Excess of Revenues over Expenses for the year	\$ 1,556,740	\$ 930,547
Items not affecting Cash:		
Deferred Contribution Recognized as Revenue	—	(222,008)
Amortization of Deferred Capital Contributions	(196,119)	(260,236)
Amortization Expense	501,766	564,607
Changes in Working Capital:		
Decrease (Increase) in Accounts Receivable	(2,206,745)	(189,063)
Decrease (Increase) in Prepaid Expenses	(186,865)	(566,279)
(Decrease) Increase in Accounts Payable and Accrued Liabilities	1,757,394	(3,066,619)
	1,226,171	(2,809,051)
Investing Activities		
Purchase of Capital Assets	(1,160,419)	(1,153,324)
Increase (Decrease) in Cash	65,752	(3,962,375)
Cash, Beginning of Year	7,079,279	11,041,654
Cash, End of Year	\$ 7,145,031	\$ 7,079,279
Represented by:		
Bank Account – Operating	\$ 7,121,673	\$ 7,050,726
Bank Account – Program	23,058	28,253
Petty Cash	300	300
	\$ 7,145,031	\$ 7,079,279

The accompanying notes are an integral part of these financial statements.

NOTES TO FINANCIAL STATEMENTS

For the year ended March 31, 2009

1. Authority and Purpose

The Industry Training Authority (ITA) was established on January 2, 2004 as a not for profit corporation and an agent of the Provincial government under the *Industry Training Authority Act*. Its Board of Directors consists of nine members appointed by the provincial government.

The ITA is mandated to govern, expand and improve British Columbia's industry training system. It serves the public interest in seeing industry's needs for skilled labour are met, while providing individuals with accessible training opportunities that are closely linked to workplace opportunities.

The ITA's mandate and accountabilities are defined in the *Industry Training Authority Act*. Further direction and accountability are provided through a Shareholder's Letter of Expectations, executed jointly by the ITA and the Minister of Advanced Education and Labour Market Development.

The ITA receives substantially all of its funding from the Province of British Columbia through the Ministry of Advanced Education and Labour Market Development. It is exempt from income tax under the *Income Tax Act*.

2. Significant Accounting Policies

These financial statements are prepared by management in accordance with Canadian Generally Accepted Accounting Principles (GAAP) for not-for-profit organizations. The following is a summary of significant accounting policies used in the preparation of these financial statements.

(a) Revenues and Expenses

The ITA follows the deferral method of accounting for contributions. Operating contributions from the Province are recognized as revenue in the period in which they become receivable. Capital or other restricted funding is deferred and recognized as revenue in the period in which the related expenses are incurred.

Contributions payable to Post Secondary Institutions and other service providers for training programs are recognized as expenses in the period in which the transactions and events giving rise to the contributions have occurred.

(b) Capital Assets

Capital assets are recorded at cost and are depreciated on a straight-line basis over their estimated useful life:

Mobile Trainer	10 years
PC Hardware and Software	3 years
ITADirectAccess (formerly Computer Mainframe)	10 years
Furniture and Tools	3 years
Leasehold Improvements	3 – 5 years

(c) Financial Instruments

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities. The ITA has designated cash and cash equivalents, accounts receivable, accounts

payable and accrued liabilities as held for trading and measured them at fair value, which approximates their carrying value due to the immediate or short-term maturity of these instruments.

It is management's opinion that the ITA is not exposed to significant interest, currency or credit risks arising from these financial instruments.

(d) Use of Estimates

The preparation of the financial statements of the ITA requires management to make estimates and assumptions that impact reported amounts for assets and liabilities at the date of the financial statements and revenues and expenses during the reporting periods. Significant areas requiring the use of management estimates relate to the rates for amortization and ACE IT program liabilities. Actual results could differ from estimates.

(e) Future Accounting and Reporting Changes

In January 2009, the Canadian Institute of Chartered Accountants (CICA) issued a number of changes to the not-for-profit accounting standards. Beginning with the April 1, 2009 financial reporting, the following changes could impact the ITA:

- in CICA section 4400, eliminating the requirement to treat net assets invested in capital assets as a separate component of net assets, and
- in CICA section 4460, changes to the disclosure requirements for related party transactions to be consistent with requirements of private enterprises in CICA section 3840.

The ITA does not expect any of the changes in standards will have a significant impact on its financial reporting.

3. Accounts Receivable

	2009	2008
Province of British Columbia	\$ 2,489,881	\$ 98,760
Government Related Entities	35,840	110,430
Federal Government	—	31,334
Trade and Other	16,087	94,539
	\$ 2,541,808	\$ 335,063

The Accounts Receivable Province of British Columbia is for the Labour Market Agreement project which is on a cost recovery basis from the Ministry of Advanced Education and Labour Market Development.

4. Prepaid Expenses

	2009	2008
Industry Training Organizations	\$ 388,265	\$ 462,137
Private Trainers	472,500	423,065
LMA – Flexible Learning Simon Fraser University	143,482	—
Interprovincial Computerized Exam Management	110,421	—
Operational Expenses	57,984	100,585
	\$ 1,172,652	\$ 985,787

5. Capital Assets

	Cost	2009 Accumulated Depreciation	Net Book Value	2008 Net Book Value
Mobile Trainer	\$ 1,369,860	\$ 273,984	\$1,095,876	\$ 1,232,868
PC Hardware and Software	696,041	570,824	125,217	240,011
ITADirectAccess	2,621,653	390,026	2,231,627	1,192,030
Furniture and Tools	325,568	280,050	45,518	125,659
Leasehold Improvement	236,272	125,183	111,089	160,106
	\$ 5,249,394	\$ 1,640,067	\$3,609,327	\$ 2,950,674

6. Accounts Payable and Accrued Liabilities

	2009	2008
Trade	\$ 3,571,060	\$ 2,176,180
Province of British Columbia	225,283	139,297
Public Training Institutions	653,631	34,283
School Districts	1,541,063	1,670,223
Accrued Salaries and Benefits	467,609	681,269
	\$ 6,458,646	\$ 4,701,252

7. Deferred Contribution

The deferred contribution represents unspent resources externally restricted for the Youth Exploring Skills to Industry Training (YES 2 IT) program.

	2009	2008
Balance, beginning of year	\$ 782,312	\$ 1,004,320
Amount recognized as revenue	—	(222,008)
Balance, end of year	\$ 782,312	\$ 782,312

8. Deferred Capital Contributions

	2009	2008
Balance, beginning of year	\$ 1,365,937	\$ 1,626,173
Amount amortized to revenue	(196,119)	(260,236)
Balance, end of year	\$ 1,169,818	\$ 1,365,937

The balance is made up of the following:

	2009	2008
Apprentice Information Management System (AIMS)	\$ —	\$ 15,243
Mobile Training Unit	1,118,514	1,278,150
Deferred Tenant Improvement Allowance	51,304	72,544
	\$ 1,169,818	\$ 1,365,937

9. Unrestricted Net Assets

The unrestricted net assets can be used for investment in capital assets or, with the prior approval of the Treasury Board, for meeting operating expenses in future years.

10. Labour Market Agreement Projects/Aboriginal Labour Supply Initiatives

The Canada-British Columbia Labour Market Agreement (LMA) was signed on February 20, 2008. British Columbia, represented by the Ministry of Advanced Education and Labour Market Development (ALMD), receives multi-year funding from Human Resources and Skills Development Canada. The purpose of this funding is to assist individuals to prepare for entry or return to employment. The program expenses are funded on a cost recovery basis from ALMD. Salaries and benefits of \$358,982 are included in this recovery.

Last year the special project was for the Aboriginal Supply Initiatives.

	2009	2008
Trades Training for New Immigrants	\$ 244,602	\$ —
Flexible Learning in the Trades	400,601	—
Aboriginal Apprenticeship Strategy	583,500	—
Aboriginal Supply Side Initiatives	—	318,711
Prior Learning Assessment Tools for Immigrants	425,695	—
Empowering Women in Trades	834,894	—
	\$ 2,489,292	\$ 318,711

11. Employees' Pension Plan and Benefits Plan

(a) Benefits

The ITA pays 100% of premiums relating to a comprehensive benefits plan for its employees including: extended medical, dental and life insurance. Long term disability insurance was converted to employee paid effective May 1, 2008. Payments made by the ITA were \$170,882 (2008 - \$153,370). The ITA has no liability for future benefit obligations.

(b) Registered Retirement Savings Plan

The ITA has consolidated pension plans and discontinued the employer-paid group RSP effective January 31, 2009. Total employer RSP payments made by the ITA were \$88,524 (2008 - \$104,703).

(c) Public Service Pension Plan

The ITA and its employees contribute to the Public Service Pension Plan in accordance with the *Public Sector Pensions Act*. The British Columbia Pension Corporation administers the plan, including payment of pension benefits to employees to whom the Act applies. The Public Service Pension Plan is a multi-employer, defined benefit plan. Under joint trusteeship, the risk and reward associated with the Plan's unfunded liability or surplus is shared between the employers and the plan members and will be reflected in their future contributions. The most recent actuarial valuation (March 31, 2008) determined the Plan has a surplus. Despite the surplus, the Public Service Pension Board of Trustees is required to implement a contribution rate increase of 0.15% each, for plan members and employers to meet the funding requirements of the *Pension Benefits Standards Act*. The increase in rates will go into effect April 1, 2009. Contributions to the Plan by the ITA for the fiscal year were \$186,287 (2008 - \$159,005).

The ITA has adjusted the accrual for an obligation arising from enrolment arrears contributions that should have been made to the plan on behalf of a number of employees to \$142,590 (2008 - \$406,000) to reflect the PSPP Board's recognition of previous contributions to the RSP. This change in accrual has been reflected in the current year Statement of Operations.

12. Commitments

The ITA has capital and operating commitments with respect to the ITADirectAccess (referred to as the rITA Project in 2008). The ITA also has operating lease obligations for premises and copiers.

	Direct Access	Leases	Total
2010	\$ 474,000	\$ 327,366	\$ 801,366
2011	474,000	327,652	801,652
2012	—	234,115	234,115
2013	—	175,779	175,779
2014	—	149,663	149,663
	\$ 948,000	\$ 1,214,575	\$ 2,162,575

13. Related Party Transactions

- (a) The ITA is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately are considered to be in the normal course of operations and are recorded at the exchange amount which is the amount of consideration established and agreed to by the related parties. The significant related party transactions include contributions to Post Secondary Institutions of \$72,155,756, School Districts of \$4,355,698 Secondary School Apprenticeship Scholarships through the Ministry of Education of \$332,000 and payments for leased facilities through the Ministry of Labour and Citizen's Services – Accommodation and Real Estate Services for \$299,069.
- (b) During the year there were no payments made to companies that a member of the Board of Directors had an interest in. Payments of \$1,570,000 (\$1,100,000 – 2008) and \$79,881 (2008 – \$390,000) were made to two separate not-for-profit societies, each of whose Boards had or currently includes an employee of the ITA. The employee's participation on the first Board ended November 21, 2008. The employees did not participate in the approval of the payments.

14. Industry Training Organizations

In keeping with its Shareholder Letter of Expectations from the Province, the ITA provides the policy framework and funding to support active and effective industry engagement and leadership through Industry Training Organizations (ITOs) with the aim of stimulating specific industry input in relation to program standards and training demand for each applicable industry sector.

The ITA made payments to the ITOs in accordance with specific funding agreements for the development of new training programs, modification of existing training programs, assessment of specific industry training demand and operational support.

The Tourism ITO, Propel, is a pre-existing tourism related independent not-for-profit industry association. Funding provided to Propel was \$719,214 for the year ended March 31, 2009 (2008 – \$265,000).

Six other ITOs are constituted as not-for-profit entities under the *BC Society Act* and are tax exempt under the *Income Tax Act*. These ITOs have not been consolidated into the ITA's statements:

- there are no significant differences in accounting policies from those followed by the ITA;
- there are no restrictions on their resources; and
- a financial summary as of and for the years ended March 31, 2009 and 2008 is:

	2009	2008
Total Assets	\$ 1,193,841	\$ 1,012,044
Total Liabilities	363,179	518,780
Net Assets	\$ 830,662	\$ 493,264
Total Revenues	\$ 4,454,560	\$ 2,936,114
Total Expenses	\$ 4,168,635	\$ 2,617,972
Cash Flows – Operating	\$ 634,221	\$ 220,971
– Investing	\$ (55,094)	\$ (109,825)

15. Asset Transfer Subsequent to Year End

During the year ended March 31, 2009 the Minister of Advanced Education and Labour Market Development requested the ITA transfer the mobile trainer and tools to Nicola Valley Institute of Technology, a related party. The transfer of the mobile trainer and tools on April 1, 2009 at its book value of \$1,118,514 will have no impact to ITA's Statement of Operations. The loss on the disposal of the mobile trainer and tools would be offset by the recognition of the deferred capital contribution revenue.

16. Economic Dependence

Operations for the ITA are dependent on continued funding from the Ministry of Advanced Education and Labour Market Development to carry out its programs. These financial statements have been prepared in accordance with Canadian GAAP for not-for-profit organizations. This contemplates continuation of the ITA as a "going concern".

17. Comparative Figures

Certain comparative figures have been reclassified to conform to the current year's presentation.

INDUSTRY TRAINING AUTHORITY

**STATEMENT OF GUARANTEES AND INDEMNITIES
FISCAL YEAR ENDED MARCH 31, 2009**

The Industry Training Authority has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation during fiscal year 2008/2009.

**SCHEDULE OF DEBTS
FISCAL YEAR ENDED MARCH 31, 2009**

The Industry Training Authority had no debts as of the fiscal year ended March 31, 2009.

INDUSTRY TRAINING AUTHORITY

**SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES
For the Year Ended March 31, 2009**

Name	Remuneration	Expenses
Brodie, E.	\$ 92 522	\$ 3 151
Dhanani, A.	94 022	767
Dooling, L.	122 387	8 401
Evans, K.	195 490	53 086
Gunkel, R.	77 063	7 610
Harris, J.	94 334	2 572
Laminski, J.	96 220	357
Langill, L.	117 731	29 086
McDermott, G.	113 190	3 691
Nugent, J.	119 766	20 910
Podetz, D.	75 273	4 401
Robertson, R.	96 433	8 258
Scales, R.	94 661	2 518
Seidman, S.	98 048	2 864
Stevens, G.	166 046	12 508
Steward, S.	141 643	10 613
Stewart, M.	92 143	5 187
Thomas, S.	127 036	5 646
Zeilke, J.	111 093	11 332
Consolidated total of other employees with remuneration and expenses of \$75,000 or less	\$ 1 516 635	\$ 44 709
Total Employees:	\$ 3 641 736	\$ 237 664

Explanation of Differences in Schedule of Remuneration and Expenses to Audited Statements

Taxable Benefits are stipulated by the Canada Customs and Revenue Agency and included in remuneration. They may not necessarily be amounts that have been paid to employees.

Expenses are components of the Travel and the General Office and Business expenses on the Audited Statements.

INDUSTRY TRAINING AUTHORITY
STATEMENT OF SEVERANCE AGREEMENTS
FISCAL YEAR ENDED MARCH 31, 2009

There were two severance agreements made between the Industry Training Authority and the non-unionized employees during fiscal year 2008/2009.

These agreements represent from two to five months of compensation.*

* "Compensation" means the value of salary plus benefits in lieu, life and dependent life insurance.

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(7)

INDUSTRY TRAINING AUTHORITY

SCHEDULE OF BOARD OF DIRECTORS REMUNERATION AND EXPENSES

For the Year Ended March 31, 2009

Name	Position	Remuneration	Expenses
Frank Borowicz	Chair	\$ 23 033	\$ 8 919
Allan Bruce	Director	6 450	10 500
Barbara Naef	Director	6 150	184
Dana Francis	Director	6 750	1 134
Frank Pasacreta	Director	9 250	1 857
Gail Stephens *	Director	2 433	763
Gord Stewart	Director	9 250	10 863
Jack Carthy	Director	8 717	584
Jim Utley **	Director	5 550	-
Tom Kirk	Director	1 750	2 077
Total Board Fees & Expenses		\$ 79 333	\$ 36 881
Meeting Expenses paid by ITA			16 015
Board Professional Services			51 713
			\$ 183 942
Total Board Costs on Financial Statements			\$ 183 942

Variance:

-

* Directors Fees and expenses for Gail Stephens were paid directly to BC Pension.

** Directors Fees and expenses for Jim Utley were paid directly to Teck Cominco.

INDUSTRY TRAINING AUTHORITY

**SCHEDULE OF SUPPLIES OF GOODS AND SERVICES
For the Year Ended March 31, 2009**

Supplier Name	Amount Paid	Supplier Name	Amount Paid
Allegra Print & Imaging	51 300	Mercer (Canada) Limited	67 160
Automotive Training Standards Organization	756 211	Minister of Finance	368 668
B.C. Road Builders and Heavy Construction Association	245 055	Minister of Finance - ARES	116 245
BC Floor Covering Joint Conference Society	79 076	Minister of Finance - Ministry of Education	332 000
BCYT-BCTC	45 840	Minister of Finance - Queen's Printer	437 689
Bell Canada (BW-1XTXLJ999)	47 551	Minister of Finance - Workplace Technology Services	47 174
Bow Valley College	41 199	Ministry of Housing and Social Development	42 587
British Columbia Construction Association	121 444	NetNation Communications Inc.	30 573
British Columbia Council on Admissions & Transfers	120 000	North Island College	2 666 042
British Columbia Funeral Association	136 571	Northern Lights College	2 083 832
British Columbia Institute of Technology	18 664 227	Northwest Community College	1 911 242
British Columbia Wall & Ceiling Association	178 090	O.E. Training Ltd.	202 730
Bull, Housser & Tupper LLP	102 766	Okanagan College	6 285 628
C.A.F. The Culinary Arts Foundation of British Columbia	50 000	Optimum Public Relations	81 333
Camosun College	4 898 020	Pacific Newspaper Group Ltd.	299 852
Canadian Apprenticeship Forum	110 000	Pacific Vocational College	2 171 970
Capilano College	90 400	Patrick O'Callaghan & Associates	51 113
Caron Business Solutions	38 520	Peter E. Dahl (DBA Peter E. Dahl Consulting)	119 050
CES Career Education Society	1 571 175	PriceWaterhouseCoopers LLP	109 154
CGI Information Systems and Management Consultants Inc.	1 388 927	Quadrant Marine Institute Inc.	146 317
CITO BC Construction Industry Training Organization	1 363 916	Ray & Berndtson Tanton Mitchell	81 874
Clinton Langill	86 439	RCABC Educational Foundation	191 295
College of New Caledonia	3 973 809	Receiver General of Canada	381 776
College of the Rockies	1 805 490	Residential Construction Industry Training Organization	752 625
Commerce Court Communications	27 880	Rod Munro	29 153
Computronix (Canada) Ltd.	67 549	Rogers Wireless Inc.	39 282
Construction Sector Council	153 318	RTO BC Resource Training Organization	899 217
Deloitte Inc.	162 710	School District No. 20 (Kootenay Columbia)	89 000
Diners Club International	238 254	School District No. 22 (Vernon)	44 250
Edge Training & Consulting Ltd.	492 701	School District No. 23 (Central Okanagan)	336 475
Electrical Industry Training Institute	521 041	School District No. 27 (Cariboo-Chilcotin)	33 000
Electrical Joint Training Committee Society	96 300	School District No. 33 (Chilliwack)	31 000
Encon Group Inc.	204 659	School District No. 34 (Abbotsford)	170 750
Enform Canada	35 816	School District No. 35 (Langley)	178 500
Fulford Harbour Consulting, Ltd.	48 400	School District No. 36 (Surrey)	387 090
go2 Tourism HR Society	646 771	School District No. 37 (Delta)	100 330
Grand & Toy	26 219	School District No. 38 (Richmond)	115 750
Greg Shorland	37 471	School District No. 39 (Vancouver)	188 000
Hemlock Printer Ltd.	27 414	School District No. 41 (Burnaby)	208 600
HortEducationBC	206 917	School District No. 42 (Maple Ridge-Pitt Meadows)	307 149
Horticulture Centre of the Pacific	27 503	School District No. 43 (Coquitlam)	184 555
Human Capital Strategies (Kerry Jothen)	54 283	School District No. 44 (North Vancouver)	29 000
ITS Consulting Inc.	116 632	School District No. 46 (Sunshine Coast)	48 000
Joint Apprentice Refrigeration Training School	421 116	School District No. 47 (Powell River)	84 000
Kla-how-eya Aboriginal Centre of SACS	69 571	School District No. 48 (Howe Sound)	29 500
Kwantlen University College	2 968 612	School District No. 5 (Southeast Kootenay)	35 000
Medical Services Plan	38 022	School District No. 54 (Bulkley Valley)	30 917

INDUSTRY TRAINING AUTHORITY

**SCHEDULE OF SUPPLIES OF GOODS AND SERVICES
For the Year Ended March 31, 2009**

Supplier Name	Amount Paid	Supplier Name	Amount Paid
School District No. 57 (Prince George)	166 375	Sheet Metal Workers Training Centre Society	333 525
School District No. 58 (Nicola Similkameen)	33 450	Simon Fraser University	509 130
School District No. 59 (Peace River South)	85 814	Skills Canada BC	79 550
School District No. 60 (Peace River North)	166 500	Sprott-Shaw Community College Ltd.	160 520
School District No. 61 (Greater Victoria)	157 772	Sprott-Shaw Degree College Corp.	286 894
School District No. 62 (Sooke)	46 875	Synovate Ltd.	47 151
School District No. 63 (Saanich)	54 000	The Active Network , Ltd.	48 150
School District No. 68 (Nanaimo-Ladysmith)	132 500	The D.C. 38 Joint Trade Society	315 384
School District No. 70 (Alberni)	30 500	The Piping Industry Apprenticeship Board	1 197 831
School District No. 72 (Campbell River)	40 000	Thompson Rivers University	4 205 048
School District No. 73 (Kamloops Thompson)	171 500	Tradeworks Training Society	32 000
School District No. 75 (Mission)	79 627	Transportation Career Development Association of BC	144 437
School District No. 79 (Cowichan)	78 250	Trowel Trades Training Association	253 813
School District No. 8 (Kootenay Lake)	70 525	University College of the Fraser Valley	1 855 999
School District No. 82 (Coast Mountain)	146 875	VanAsep Training Society	32 400
School District No. 83 (North Okanagan- Shuswap)	177 205	Vancouver Community College	7 196 764
School District No. 91 (Nechako Lakes)	35 000	Vancouver Island University (Malaspina)	4 653 158
Secwepemc Cultural Education Society	109 440	VANOC	65 280
Selkirk College	1 688 000	YuleScapes Broadband Institute Ltd.	45 064
Total for over \$25,000 paid to suppliers			\$ 90 163 938
Total for under \$25,000 paid to suppliers			1 298 518
Total			\$ 91 462 456

Explanation of Differences in Schedule of Goods and Services to Audited Statements:

A reconciliation of amounts reported in the Financial Information Act Return and the audited financial statements has not been prepared. The ITA prepares its Financial Statements on an accrual basis while the amounts reported in the Financial Information Act return are based on cash payments in the year. This will result in timing differences between amounts recorded as expenses in the Financial Statements and amounts paid to a vendor in the year.

Prepared under the Financial Information Regulation, Schedule 1 section 7 and the Financial Information Act, Section 2.
