MARINE SERVICE TECHNICIAN

EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service
800 – 8100 Granville Ave.
Richmond, BC V6Y 3T6
Tel: 778-328-8700
Fax: 778-328-8701
Toll Free: 1-866-660-6011
customerservice@skilledtradesbc.ca

This form is used to declare work experience for periods of employment and must be completed by a **direct supervisor of the applicant**, who will be contacted by SkilledTradesBC.

Note: An Employer Declaration of Work Experience form must be completed for each period of employment.

This form is not to be used for periods of self-employment. For more information, see Instructions for Certification Challenge or Supervision and Sign-Off Authority.

"Marine Service Technician" refers to a tradesperson who performs any combination of service, repair, construction or installation of recreational vessels and light commercial vessels, with marine specialty skills in one or more of the following areas: composites technology, refinishing, woodworking, metals, systems installation and rigging. They may be employed by boat repair yards, marinas, yacht manufacturing facilities, yacht clubs, marine dealerships or specialty marine service providing businesses.

To qualify to challenge certification in this trade or be granted authority to supervise and sign-off on apprentices in this trade, individuals must have:

- worked a minimum of **6,000 hours** performing the tasks listed in Section D,
- experience performing the job tasks as per Section D, and
- proof of achievement of industry-based **Advanced Competency Assessment Standards & Workplace Performance Report Criteria** (**attach copy of verification letter from Quadrant Marine Institute**). This is not applicable for individuals applying for Supervision and Sign-off Authority.

A. Applicant Name

Enter the name of the individual for whom this form is being completed.

Legal First Name:	Legal Middle Name(s):	Legal Last Name:

B. Employment Information of Applicant

Enter the business information for the applicant's period of employment declared for this trade.

Name of Organization/Employer/Business:		
Business Address (Street Name/Number, Building/Unit Number):		City:
Province/ State:	Country:	Postal Code/ Zip Code:
Business Phone Number: ( )	Website:	

Enter the dates and number of hours for this period of employment.

Dates of Applicant's Employment (MM/DD/YYYY): From: To:	Total Number Hours of **Marine Service Technician** Experience Accumulated in Period:
Job Title of Applicant:	

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C. Supervisor Contact Information

Enter the name and contact information for the person who directly supervised the applicant during this employment period. Ensure the information given is current as the application will be denied if this person cannot be contacted by SkilledTradesBC.

First and Last Name of Applicant's Direct Supervisor:	Supervisor Position or Title:
Supervisor's Phone Number: ( )	Supervisor E-Mail Address:
Language(s) that the employer/supervisor can communicate: (check all that apply) ☐ English ☐ Other (please specify): _____	

D. Supervisor Declaration of Job Task Performance of Applicant

By checking "Yes" or "No" in the Declaration Response column, indicate whether you, as the direct supervisor of the applicant, have personally witnessed the applicant performing the job tasks listed.

D1 JOB TASKS: BROAD KNOWLEDGE AND SKILLS (must have a minimum 30 of 42 tasks)	**SUPERVISOR DECLARATION RESPONSE**	
Safety		
Is this candidate able to apply safe work practices?	☐ Yes	☐ No
Is this candidate able to respond to workplace emergencies?	☐ Yes	☐ No
Yard Management		
Is this candidate able to apply professional boatyard business practices?	☐ Yes	☐ No
Is this candidate able to describe role of surveyors and insurance adjusters?	☐ Yes	☐ No
Yard Practices		
Is this candidate able to apply environmental protection practices?	☐ Yes	☐ No
Is this candidate able to secure and block vessels?	☐ Yes	☐ No
Is this candidate able to identify the consequences of vessel and engine submersion?	☐ Yes	☐ No
Technology and Design		
Is this candidate able to define trade terminology and concepts?	☐ Yes	☐ No
Is this candidate able to describe design basics?	☐ Yes	☐ No
Is this candidate able to describe principals of powering?	☐ Yes	☐ No
Is this candidate able to describe wood vessel construction?	☐ Yes	☐ No

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Supervisor First and Last Name (Please Print):	
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D1 JOB TASKS: BROAD KNOWLEDGE AND SKILLS (must have a minimum 30 of 42 tasks)	SUPERVISOR DECLARATION RESPONSE	
Is this candidate able to describe FRP vessel construction?	☐ Yes	☐ No
Is this candidate able to describe metal vessel construction?	☐ Yes	☐ No
Is this candidate able to perform layout and fitting operations?	☐ Yes	☐ No
Trade Mathematics		
Is this candidate able to apply trade math?	☐ Yes	☐ No
Is this candidate able to perform measurement operations?	☐ Yes	☐ No
Tools and Equipment		
Is this candidate able to use hand tools?	☐ Yes	☐ No
Is this candidate able to use portable power tools?	☐ Yes	☐ No
Is this candidate able to use stationary power tools?	☐ Yes	☐ No
Is this candidate able to use compressed air delivery systems?	☐ Yes	☐ No
Is this candidate able to use spray equipment?	☐ Yes	☐ No
Is this candidate able to maintain workplace electrical equipment?	☐ Yes	☐ No
Materials		
Is this candidate able to select wood repair materials?	☐ Yes	☐ No
Is this candidate able to select composite materials?	☐ Yes	☐ No
Is this candidate able to use thermoplastics?	☐ Yes	☐ No
Is this candidate able to select marine metals?	☐ Yes	☐ No
Is this candidate able to select fasteners?	☐ Yes	☐ No
Is this candidate able to use adhesive and bedding compounds?	☐ Yes	☐ No
Is this candidate able to use abrasive materials?	☐ Yes	☐ No
Marine Metals		
Is this candidate able to drill and cut metals?	☐ Yes	☐ No
Woodwork		
Is this candidate able to assess rot and deterioration damage?	☐ Yes	☐ No

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Is this candidate able to sheath wood structure with composite materials?	☐ Yes	☐ No
Composite		
Is this candidate able to maintain gel coat surfaces?	☐ Yes	☐ No
Mechanical Systems		
Is this candidate able to identify engine and drivetrain components?	☐ Yes	☐ No
Is this candidate able to describe engine room layout and ventilation?	☐ Yes	☐ No
Is this candidate able to perform engine pre-start inspection?	☐ Yes	☐ No
Electrical		
Is this candidate able to calculate current, resistance and voltage?	☐ Yes	☐ No
Is this candidate able to perform basic wiring and testing procedures?	☐ Yes	☐ No
Electronics		
Is this candidate able to install basic electronics and networks?	☐ Yes	☐ No
Installations		
Is this candidate able to install hardware and fittings?	☐ Yes	☐ No
Is this candidate able to describe propane distribution systems?	☐ Yes	☐ No
Finishing And Painting		
Is this candidate able to apply utility coatings by brush and roller?	☐ Yes	☐ No

D2 Job Tasks: SPECIALIZED KNOWLEDGE AND SKILLS (must have a minimum 6 of 62 tasks)	SUPERVISOR DECLARATION RESPONSE	
Yard Management		
Is this candidate able to manage projects?	☐ Yes	☐ No
Yard Practices		
Is this candidate able to operate power and sail vessels?	☐ Yes	☐ No
Is this candidate able to operate vessel lifting and maneuvering equipment?	☐ Yes	☐ No

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D2 Job Tasks: SPECIALIZED KNOWLEDGE AND SKILLS (must have a minimum 6 of 62 tasks)	SUPERVISOR DECLARATION RESPONSE	
Technology And Design		
Is this candidate able to create technical drawings?	☐ Yes	☐ No
Is this candidate able to perform lofting operations?	☐ Yes	☐ No
Marine Metals		
Is this candidate able to weld marine metals?	☐ Yes	☐ No
Is this candidate able to fabricate with marine metals?	☐ Yes	☐ No
Is this candidate able to control corrosion in metals?	☐ Yes	☐ No
Woodwork		
Is this candidate able to perform structural repairs?	☐ Yes	☐ No
Is this candidate able to perform fairing and cosmetic operation?	☐ Yes	☐ No
Is this candidate able to use traditional caulking methods?	☐ Yes	☐ No
Is this candidate able to repair teak decking?	☐ Yes	☐ No
Is this candidate able to perform cold molding?	☐ Yes	☐ No
Is this candidate able to perform wood laminating?	☐ Yes	☐ No
Is this candidate able to perform joinery?	☐ Yes	☐ No
Composite		
Is this candidate able to fabricate FRP tooling?	☐ Yes	☐ No
Is this candidate able to repair FRP structures?	☐ Yes	☐ No
Is this candidate able to repair FRP laminates?	☐ Yes	☐ No
Is this candidate able to repair keel impact damage?	☐ Yes	☐ No
Is this candidate able to repair FRP rudders and stabilizers?	☐ Yes	☐ No
Is this candidate able to repair osmosis damage?	☐ Yes	☐ No
Is this candidate able to perform vacuum bag laminating?	☐ Yes	☐ No
Is this candidate able to repair high performance FRP structures?	☐ Yes	☐ No
Is this candidate able to repair gel coat damage?	☐ Yes	☐ No
Mechanical Systems		
Is this candidate able to remove and install engines?	☐ Yes	☐ No

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Is this candidate able to service marine engine components?	☐ Yes	☐ No
Is this candidate able to service engine controls, alarms and gauges?	☐ Yes	☐ No
Is this candidate able to service steering gear?	☐ Yes	☐ No
Is this candidate able to service engine mounts, shafting and alignment?	☐ Yes	☐ No
Is this candidate able to service propellers?	☐ Yes	☐ No
Is this candidate able to install and service hydraulic systems?	☐ Yes	☐ No
Is this candidate able to service engine starting and charging systems?	☐ Yes	☐ No
Electrical		
Is this candidate able to install and service DC power supply systems?	☐ Yes	☐ No
Is this candidate able to install and service DC distribution systems?	☐ Yes	☐ No
Is this candidate able to install and service AC power supply systems?	☐ Yes	☐ No
Is this candidate able to install and service AC distribution systems?	☐ Yes	☐ No
Is this candidate able to install alternative power sources?	☐ Yes	☐ No
Electronics		
Is this candidate able to install advanced electronics?	☐ Yes	☐ No
Is this candidate able to install advanced electronic networks?	☐ Yes	☐ No
Installations		
Is this candidate able to install thru-hulls and underwater equipment?	☐ Yes	☐ No
Is this candidate able to install and service fresh water systems?	☐ Yes	☐ No
Is this candidate able to install and service waste water systems?	☐ Yes	☐ No
Is this candidate able to install and service heating systems?	☐ Yes	☐ No
Is this candidate able to install and service refrigeration and air conditioning systems?	☐ Yes	☐ No
Rigging		
Is this candidate able to install and service standing rigging?	☐ Yes	☐ No
Is this candidate able to install and service running rigging?	☐ Yes	☐ No
Is this candidate able to step, unstep and store masts?	☐ Yes	☐ No
Is this candidate able to install and service deck hardware?	☐ Yes	☐ No

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Is this candidate able to splice lines?	☐ Yes	☐ No
Is this candidate able to tune rigging?	☐ Yes	☐ No
Is this candidate able to build spars?	☐ Yes	☐ No
Is this candidate able to service and repair carbon spars?	☐ Yes	☐ No
Finishing and Painting		
Is this candidate able to apply anti-fouling paints?	☐ Yes	☐ No
Is this candidate able to mark and mask waterlines and stripes?	☐ Yes	☐ No
Is this candidate able to prep and prime for multi-component topcoats?	☐ Yes	☐ No
Is this candidate able to spray multi-component topcoats?	☐ Yes	☐ No
Is this candidate able to repair multi-component topcoats?	☐ Yes	☐ No
Is this candidate able to brush-apply gloss paints and varnishes?	☐ Yes	☐ No
Is this candidate able to perform detailing?	☐ Yes	☐ No
Is this candidate able to prime and fair metals?	☐ Yes	☐ No
Tenders		
Is the candidate able to service and repair inflatable vessels?	☐ Yes	☐ No
Is the candidate able to install and service cranes, davits and hoists?	☐ Yes	☐ No

E. Supervisor Signature

I certify that the information I, as the current or former direct supervisor of the applicant, have provided is true and accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)

Supervisor Signature:	Date Signed: (MM/DD/YYYY)

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