

## EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 – 8100 Granville Ave. Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

customerservice@skilledtradesbc.ca

This form is used to declare work experience for periods of employment and must be completed by a **direct supervisor of the applicant**, who will be contacted by SkilledTradesBC.

Note: An Employer Declaration of Work Experience form must be completed for each period of employment.

This form is not to be used for periods of self-employment. For more information, see Instructions for Certification Challenge.

"Heavy Equipment Operator" means a person who operates heavy machinery universally for all manner of heavy construction, earth moving, road building, mining, and forestry projects. Certified operators may also be responsible for basic maintenance of equipment, safety around equipment and the compliance of (following protecting) markers, grades and stakes.

To qualify to challenge certification in this trade, individuals must have:

• minimum required machine operating time for **one or more** endorsements listed below

			Total Numbe		of <b>Heavy Equipment Operator</b> Experience
ber:		Website:			
		Country:			Postal Code/ Zip Code:
eet Nai	me/Number, Build	ding/Unit Number	):		City:
			ment declared for	this trade	e.
	I	Legal Middle Name	e(s):		Legal Last Name:
	ual for whom this f				
_				ų ·o	
					es 11-13) es 14-15)
	Excavator		600 Hours		es 9-11)
	Dozer		300 Hours	(page	es 7-8)
H	Backhoe	II TTUCK	300 Hours		es 5-6)
			200 Hours	(noge	2.4)
	Name individual indivi	Articulated Hau Backhoe Dozer Excavator Grader Loader  Name individual for whom this formation for the applicant of Employer/Business:  Deet Name/Number, Buil	Backhoe Dozer Excavator Grader Loader  Name individual for whom this form is being complete Legal Middle Name  Legal Middle Name  Information of Applicant  Domation for the applicant's period of employ  MEmployer/Business:  Deet Name/Number, Building/Unit Number  Country:  Deet Name/Number of hours for this period of employment (MM/DD/YYYY):	☐ Articulated Haul Truck 300 Hours   ☐ Backhoe 300 Hours   ☐ Dozer 300 Hours   ☐ Excavator 600 Hours   ☐ Grader 900 Hours   ☐ Loader 450 Hours    Name  Individual for whom this form is being completed.  Legal Middle Name(s):  The individual for the applicant of employment declared for on/Employer/Business:  The eet Name/Number, Building/Unit Number):  Country:  Website:  United Name (MM/DD/YYYY):  Total Number (MM/DD/YYYYY):  Total Number (MM/DD/YYYYY):	Articulated Haul Truck 300 Hours (page 300 Hours) Backhoe 300 Hours (page 300 Hours) Backhoe 300 Hours (page 500 Hours) Backhoe 450 Hours (page 500 Hours) Backhoe 450 Hours (page 500 Hours) Backhoe 450 Hours (page 500 Hours) Backhoe 300 Hours (page 500 Hours) Backhoe 450 Hours (page 500 Hours) Backhoe 300 Hours (page 500 Hours) Backhoe 300 Hours (page 500 Hours) Backhoe 450 Hours (page 500 Hours) B



#### **EMPLOYER DECLARATION** OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 - 8100 Granville Ave. Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

customerservice@skilledtradesbc.ca

#### **Supervisor Contact Information**

Enter the name and contact information for the person who directly supervised the applicant during this employment period. Ensure the

information given is current as the application will be denied if this	person cannot be contacted by SkilledTrade	esBC.	
First and Last Name of Applicant's Direct Supervisor:	Supervisor Position or Title:		
Supervisor's Phone Number:  Supervisor E-Mail Address:			
Language(s) that the employer/supervisor can communicate: (c	heck all that apply)		
☐ English ☐ Other (please sp	pecify):		
D. Supervisor Declaration of Job Task Perform	ance of Applicant		
By checking "Yes" or "No" in the Declaration Response column, inc personally witnessed the applicant performing the job tasks listed.		of the applicant,	have
GENERAL SKILLS – JOB TASKS		SUPER DECLAI RESP	RATION
<ul> <li>Worksite Health and Safety Practices</li> <li>Ability to describe factors affecting health and safety in the</li> <li>Ability to describe main categories of hazards</li> <li>Interpret and apply Occupational Health and Safety Regu</li> <li>Use Personal Protective Equipment</li> <li>Communicate using audible and visual signals and radio</li> <li>Describes and uses safe rigging practices (not applicable)</li> </ul>	lations	☐ Yes	□ No
Essential Heavy Equipment Knowledge  Understanding of the types of heavy equipment and their limitations  Knowledge and understanding of heavy equipment mech		☐ Yes	□ No
<ul> <li>Job Control and Engineering Basics</li> <li>Can use simple grade checking instruments and technique Truck)</li> <li>Use job control and layout (grade stakes) (not applicable to Describe soils and common aggregate</li> <li>Describe bulking and settlement of materials and compact Interpret drawings and plans (not applicable for Articulat</li> </ul>	for Articulated Haul Truck)	☐ Yes	□ No
<ul> <li>Environmental Awareness, Protection, And Enhance</li> <li>Describe common environmental issues pertaining to head</li> <li>Knowledge of spill control techniques</li> <li>Knowledge of job site techniques to control sediment, and</li> </ul>	avy construction / excavating	☐ Yes	□ No
Supervisor must enter name and initials on every page of this form			
Supervisor First and Last Name (Please Print):			
I hereby certify, that to the best of my knowledge, the informatio		ıpervisor's Initi	als:



## EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 – 8100 Granville Ave. Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

customerservice@skilledtradesbc.ca

ARTICULATED HAUL TRUCK OPERATOR – JOB TASKS		SUPERVISOR DECLARATION RESPONSE	
CHALLENGE TIME REQUIRED			
The applicant has at least 300 hours seat time operating an Articulated Haul Truck with your company	∐ Yes	☐ No	
Work Safely			
<ul> <li>Compliance with all regulatory requirements and established safe practices, including:         <ul> <li>PPE, 3-point contact, lockouts, safe parking</li> </ul> </li> <li>Skills in the identification of key hazards and use of strategies to work safely – examples:         <ul> <li>Stability of soils, edges, excavations (if any)</li> <li>Stability of machine</li> <li>Awareness of position, clearance, safe movement, other machinery/vehicles/workers</li> </ul> </li> </ul>	☐ Yes	□ No	
Start-Up And Shut Down Equipment			
<ul> <li>Comprehensive pre-operational checks including at a minimum:         <ul> <li>General walk around</li> <li>All fluid levels</li> <li>Visual check for loose hardware, cracks, damaged components, leaks, tires</li> <li>Proper operation of all systems: hoist and other operator controls, monitoring, lighting, lockouts, brakes and other safety devices/equipment</li> <li>Refer to checklists to confirm thoroughness</li> </ul> </li> <li>Startup procedures:         <ul> <li>Confirm monitoring system operation</li> <li>Warm up engine, then hydraulics and drive system</li> </ul> </li> <li>Shutdown procedures:         <ul> <li>Position that is safe, level, accessible</li> <li>Cool down</li> <li>Basic visual inspection</li> <li>Maintenance as required (see below)</li> <li>Secured</li> </ul> </li> </ul>	☐ Yes	□ No	
Maintain And Monitor Equipment  ■ Maintenance procedures:  □ Greasing □ Tire pressure □ Air: pre cleaner, dust unloading valve, re & re filter □ Fuel: tank sump, water separator, re & re filter, bleed air □ Top up all fluids □ Batteries: corrosion, fluid  ■ Monitoring: □ 'Noticing' gauges, monitoring systems □ 'Noticing' leaks, unusual noises and vibrations, loose hardware, cracks □ Responding appropriately: report, continue to monitor, or immediate shutdown	☐ Yes	□ No	
<ul> <li>Apply Operating Fundamentals</li> <li>Proficient control of drive system, appropriate gear and speed, smooth changes of direction and gear</li> <li>No tire spinning</li> <li>Match gear selection to grade</li> </ul>	☐ Yes	☐ No	
Supervisor must enter name and initials on every page of this form			
Supervisor First and Last Name (Please Print):			
I hereby certify, that to the best of my knowledge, the information I am providing as a current or past Su	pervisor's Initi	als:	

supervisor of the applicant (as named on page 1 of this document), is true and accurate.



# EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 – 8100 Granville Ave. Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

customerservice@skilledtradesbc.ca

ARTICULATED HAUL TRUCK OPERATOR – JOB TASKS		SUPERVISOR DECLARATION RESPONSE	
<ul> <li>Appropriate speed for grade, 'roughness', safe control</li> <li>Appropriate positioning for loading / unloading</li> <li>Proficient steering, turning around, awareness of clearance</li> </ul>			
<ul> <li>Haul And Dump Materials</li> <li>Communication (hand and audible signals) and co-ordination with other operators and jobsite personnel</li> <li>Using appropriate traffic patterns, pullouts, turn around areas</li> <li>Appropriate positioning for loading / unloading</li> <li>Ability to space, spread, or pile loads tight without spotter</li> <li>Proficient control for safe and efficient hauling (see fundamentals above)</li> <li>Adequate productivity (time)</li> </ul>	☐ Yes	□ No	

Supervisor First and Last Name (Please Print):	
I hereby certify, that to the best of my knowledge, the information I am providing as a current or past supervisor of the applicant (as named on page 1 of this document), is true and accurate.	Supervisor's Initials:



# EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 – 8100 Granville Ave. Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

customerservice@skilledtradesbc.ca

April 2025

BACKHOE OPERATOR – JOB TASKS		SUPERVISOR DECLARATION RESPONSE	
CHALLENGE TIME REQUIRED			
The applicant has at least <u>300 hours</u> seat time operating a Backhoe with your company	∐ Yes	☐ No	
<ul> <li>Work Safely</li> <li>Compliance with all regulatory requirements and established safe practices, including:         <ul> <li>PPE, 3-point contact, lowering implements whenever work pauses, lockouts, safe parking</li> </ul> </li> <li>Skills in the identification of key hazards and use of strategies to work safely – examples:         <ul> <li>Stability of soils, edges, excavations (if any)</li> <li>Stability of machine</li> <li>Awareness of position, clearance, safe movement, other machinery/vehicles/workers</li> </ul> </li> </ul>	☐ Yes	□ No	
Start-Up And Shut Down Of Equipment  Comprehensive pre-operational checks including at a minimum: General walk around All fluid levels Visual check for loose hardware, cracks, damaged components, leaks, track tension Proper operation of all systems: operator controls, monitoring, lighting, lockouts and other safety devices/equipment Refer to checklists to confirm thoroughness  Startup procedures: Confirm monitoring system operation Warm up engine, then hydraulics and drive system  Shutdown procedures: Position that is safe, level, accessible Buckets lowered, lockout Cool down Basic visual inspection Maintenance as required (see below) Secured	☐ Yes	□ No	
Maintain And Monitor Equipment  ■ Maintenance procedures:  □ Greasing □ Tire pressure □ Air: pre-cleaner, dust unloading valve, re & re filter □ Fuel: tank sump, water separator, re & re filter, bleed air □ Top up all fluids □ Batteries: corrosion, fluid  ■ Monitoring: □ 'Noticing' gauges, monitoring systems □ 'Noticing' leaks, unusual noises and vibrations, loose hardware, cracks □ Responding appropriately: report, continue to monitor, or immediate shutdown □ Visual checks, constant awareness of space, position, clearance, safe movement  Apply Operating Fundamentals ■ Smooth and precise control of hydraulic functions (hoe and loader) with ability to split functions to maintain bucket angles, fill buckets quickly and fully, dig on grade, re position with hoe function, etc.	☐ Yes	□ No	
Proficient control of drive system, appropriate gear and speed, smooth changes of direction and gear  Supervisor must enter name and initials on every page of this form			
Supervisor First and Last Name (Please Print):			
I hereby certify, that to the best of my knowledge, the information I am providing as a current or past Su	pervisor's Initi	als:	

supervisor of the applicant (as named on page 1 of this document), is true and accurate.

Page 5 of 15



# EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 – 8100 Granville Ave. Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

BACKHOE OPERATOR – JOB TASKS		SUPERVISOR DECLARATION RESPONSE	
<ul> <li>No tire spinning</li> <li>Attention to stability, load height, center of gravity, slopes</li> <li>Carrying loads with minimal spillage, raising loads without spillage</li> <li>Maintaining smooth pit floor / running surface</li> <li>Loads bucket quickly, fully</li> <li>Plans and conducts work with minimal wasted movement and efficient paths</li> <li>Choose buckets and attachments appropriately</li> <li>Change attachments quickly, safely</li> </ul>			
Dig, Carry (Tram) And Stockpile Materials  Stockpiles should be consistent, tidy, compact, smooth, sloped to minimize water saturation  Plans and conducts work with minimal wasted movement and efficient paths  Adequate productivity (time)	☐ Yes	☐ No	
Place, Spread And Grade Material Lifts  Consistent, well graded placement of fill  Create profile within +/- 10cm of specified elevation, slope (probably level)  Plans and conducts work with minimal wasted movement and efficient paths  Adequate productivity (time)	☐ Yes	☐ No	
Excavate Trenches, Ditches  Trenching that is straight and on grade (+/- 7.5cm) Ability to set the machine at an angle to the trench line and still dig efficiently Spoil piles that are straight, consistent, tidy, 60cm. From edge Safe for entry Adequate productivity (time)	☐ Yes	□ No	
Backfill Trenches, Excavations  Appropriate placement of sand and other materials  Pick up, carry and place bedding and/or other materials without contamination, minimal waste  Lifts as required  Awareness of soil stability  Final grading of area to proficient standard (+/- 10cm)  Adequate productivity (time)	☐ Yes	□ No	
Load Trucks	☐ Yes	□ No	
<ul> <li>Drive On Public Roads</li> <li>Awareness of legal issues: insurance, lights, signs as required</li> <li>Travel at speeds appropriate to conditions (traffic, roughness, grade, hazards)</li> <li>Exercise extreme caution, awareness of traffic, clearance</li> </ul>	☐ Yes	☐ No	
Supervisor must enter name and initials on every page of this form			

Supervisor First and Last Name (Please Print):	
I hereby certify, that to the best of my knowledge, the information I am providing as a current or past supervisor of the applicant (as named on page 1 of this document), is true and accurate.	Supervisor's Initials:



# EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 – 8100 Granville Ave. Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

DOZER OPERATOR – JOB TASKS		RVISOR RATION ONSE
CHALLENGE TIME REQUIRED  The applicant has at least 300 hours seat time operating a Dozer with your company	☐ Yes	☐ No
<ul> <li>Work Safely         <ul> <li>Compliance with all regulatory requirements and established safe practices, including:</li></ul></li></ul>	☐ Yes	□ No
Start-Up And Shut Down Of Equipment  Comprehensive pre-operational checks including at a minimum: General walk around All fluid levels Visual check for loose hardware, cracks, damaged components, leaks, track tension Proper operation of all systems: operator controls, monitoring, lighting, lockouts and other safety devices/equipment Refer to checklists to confirm thoroughness  Startup procedures: Confirm monitoring system operation Warm up engine, then hydraulics and drive system  Shutdown procedures: Position that is safe, level, accessible Blade, etc. lowered, lockout Cool down Basic visual inspection Maintenance as required (see below) Secured	☐ Yes	□ No
Maintain And Monitor Equipment  ■ Maintenance procedures:  □ Greasing □ Fuel: tank sump, water separator, re & re filter, bleed air □ Top up all fluids □ Batteries: corrosion, fluid  ■ Monitoring: □ 'Noticing' gauges, monitoring systems □ 'Noticing' leaks, unusual noises and vibrations, loose hardware, cracks □ Responding appropriately: report, continue to monitor, or immediate shutdown □ Visual checks, constant awareness of space, position, clearance, safe movement □ Operates with smooth and precise control of hydraulics, appropriate position of blade, minimal impact □ Operates with smooth and precise control of drive train, appropriate gear and engine speed, avoids rocks/obstacles, shifts directions at idle	☐ Yes	□ No
Apply Operating Fundamentals  • Smooth and precise control of hydraulic blade functions	☐ Yes	☐ No
Supervisor must enter name and initials on every page of this form		
Supervisor First and Last Name (Please Print):		
I hereby certify, that to the best of my knowledge, the information I am providing as a current or past supervisor of the applicant (as named on page 1 of this document), is true and accurate.	pervisor's Init	als:



# EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 – 8100 Granville Ave. Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

customerservice@skilledtradesbc.ca

DOZER OPERATOR – JOB TASKS		SUPERVISOR DECLARATION RESPONSE	
<ul> <li>Smooth and precise control of propel system</li> <li>Combined control of blade and drive to maintain level blade position while cutting</li> <li>Plans and conducts work with efficient movement paths, minimal hesitation or wasted movements</li> <li>Techniques to reduce 'wear and tear': minimal impact, avoid twisting and other abuse of undercarriage</li> </ul>			
<ul> <li>Strip And Stockpile Surface Materials / Organics</li> <li>Remove virtually all waste material (organics) while minimizing removal and disturbance of underlying layers</li> <li>Consistent, tidy pile of stripped material - compact, smooth, sloped to minimize water saturation</li> <li>Plans and conducts work with efficient movement paths, minimal hesitation or wasted movements</li> <li>Adequate productivity (time)</li> </ul>	☐ Yes	□ No	
Cut/Fill/Create Specific Profile  Load blade quickly, fully, maintain blade load throughout blade as appropriate Balance load with power and traction Manage windrows for efficiency, slot dozing as appropriate, minimal number of passes Cut to specified profile Place material on specified profile Create profile within +/- 10cm of specified elevation, slope, crown Ability to sort material – for example: gradation to separate fines from larger rock Minimal track spinning Plans and conducts work with efficient movement paths, minimal hesitation or wasted movements Adequate productivity (time)	☐ Yes	□ No	
Spread Ballast, Aggregates  Place material on specified profile  Create profile within +/- 7.5cm of specified elevation, slope, crown  Ability to sort material – for example: gradation to separate fines from larger rock  Plans and conducts work with efficient movement paths, minimal hesitation or wasted movements  Adequate productivity (time)	☐ Yes	□ No	

Supervisor First and Last Name (Please Print):	
I hereby certify, that to the best of my knowledge, the information I am providing as a current or past supervisor of the applicant (as named on page 1 of this document), is true and accurate.	Supervisor's Initials:



## EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 – 8100 Granville Ave. Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

customerservice@skilledtradesbc.ca

EXCAVATOR OPERATOR – JOB TASKS		SUPERVISOR DECLARATION RESPONSE	
CHALLENGE TIME REQUIRED			
The applicant has at least <u>600 hours</u> seat time operating an <b>Excavator</b> with your company	∐ Yes	∐ No	
Work Safely			
<ul> <li>Compliance with all regulatory requirements and established safe practices, including:         <ul> <li>PPE. 3-point contact, lowering implements whenever work pauses, lockouts, safe parking</li> </ul> </li> <li>Skills in the identification of key hazards and use of strategies to work safely – examples:         <ul> <li>Stability of excavations, trenches</li> <li>Stability of machine</li> <li>Hoisting and rigging practices</li> <li>Awareness of position, clearance, safe movement, other machinery/vehicles/workers</li> </ul> </li> </ul>	☐ Yes	☐ No	
Start-Up And Shut Down Of Equipment			
<ul> <li>Comprehensive pre-operational checks including at a minimum:         <ul> <li>General walk around</li> <li>All fluid levels</li> <li>Visual check for loose hardware, cracks, damaged components, leaks, track tension</li> <li>Proper operation of all systems: operator controls, monitoring, lighting, lockouts and other safety devices/equipment</li> <li>Refer to checklists to confirm thoroughness</li> </ul> </li> <li>Startup procedures:         <ul> <li>Confirm monitoring system operation</li> <li>Warm up engine, then hydraulics and drive system</li> </ul> </li> <li>Shutdown procedures:         <ul> <li>Position that is safe, level, accessible</li> <li>Buckets lowered, lockout</li> <li>Cool down</li> <li>Basic visual inspection</li> <li>Maintenance as required (see below)</li> <li>Secured</li> </ul> </li> </ul>	☐ Yes	□ No	
Maintain And Monitor Equipment  Maintenance procedures: Greasing Track tension Air: pre-cleaner, dust unloading valve, re & re filter Fuel: tank sump, water separator, re & re filter, bleed air Top up all fluids Batteries: corrosion, fluid  Monitoring: Noticing' gauges, monitoring systems Noticing' leaks, unusual noises and vibrations, loose hardware, cracks Responding appropriately: report, continue to monitor, or immediate shutdown Visual checks, constant awareness of space, position, clearance, safe movement	☐ Yes	□ No	

I hereby certify, that to the best of my knowledge, the information I am providing as a current or past supervisor of the applicant (as named on page 1 of this document), is true and accurate.

Supervisor First and Last Name (Please Print):



# EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 – 8100 Granville Ave. Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

EXCAVATOR OPERATOR - JOB TASKS	SUPERVISOR DECLARATION RESPONSE	
<ul> <li>Apply Operating Fundamentals</li> <li>Smooth and precise control of hydraulic 'hoe' functions with ability to split functions to maintain bucket angles, fill bucket quickly and fully, dig on grade, etc.</li> <li>Smooth and precise control of propel system with ability to use hoe and propel simultaneously to clear obstacles, pull to assist tracks, 'push up turns', etc.</li> <li>Plans and conducts work with efficient movement paths, minimal hesitation or wasted movements</li> <li>Creates level working platforms and generally keeps excavator level and stable</li> <li>Techniques to reduce 'wear and tear': minimal impact while digging, avoid twisting and other abuse of undercarriage</li> <li>Choose buckets and attachments appropriately</li> <li>Change attachments quickly, safely</li> </ul>	☐ Yes	□ No
Excavate, Place Utilities And Backfill Trenches  Trenching that is straight and on grade (+/- 7.5cm)  Spoil piles that are straight, consistent, tidy, 60cm min. From edge  Safe for entry: sound working knowledge of WCB regulations, shoring and engineered practices  Backfill:  Appropriate placement of sand and other materials  Lifts as required  Final grading of area to proficient standard (+/- 10cm)  Adequate productivity (time)	☐ Yes	□ No
<ul> <li>Strip And Stockpile Surface Materials</li> <li>Swing full buckets</li> <li>Ability to identify layers correctly, and separate materials proficiently</li> <li>'Hoe chucking' techniques: level platforms, efficient 'bailing'</li> <li>Adequate productivity (time)</li> </ul>	☐ Yes	□ No
Create Mass Excavation  • Efficient 'bailing'  • Consistent and level depth:  ○ +/-7.5cm  ○ Top and bottom edges straight  ○ Safe, stable walls  ○ Stockpiles tidy, and compact, smooth and sloped to decrease water saturation if appropriate  • Adequate productivity (time)	☐ Yes	□ No
Create Slopes  Consistent and smooth slope, on specified profile (angle):  +/- 10cm of specified slope Adequate productivity (time)	☐ Yes	□ No
Load Trucks	☐ Yes	☐ No
Supervisor must enter name and initials on every page of this form		1
Supervisor First and Last Name (Please Print):		
I hereby certify, that to the best of my knowledge, the information I am providing as a current or past	pervisor's Initi	als:



# EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 – 8100 Granville Ave. Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

customerservice@skilledtradesbc.ca

EXCAVATOR OPERATOR - JOB TASKS	SUPERVISOR DECLARATION RESPONSE	
<ul> <li>Effective communication (hand and audible signals)</li> <li>Legal and/or balanced, secure, appropriate loads</li> <li>Adequate productivity (time)</li> </ul>		
Create Side-Cast Roads	☐ Yes	□ No
<ul> <li>Use Hydraulic Thumb</li> <li>Proficient techniques to maintain control of 'load'</li> <li>Minimal twisting, impact, or other abusive use of thumb</li> <li>May be demonstrated by working with demolition, land clearing, large rock, or other materials</li> </ul>	☐ Yes	☐ No

GRADER - JOB TASKS	DECLA	RVISOR RATION ONSE
CHALLENGE TIME REQUIRED		
The applicant has at least <b>900 hours</b> seat time operating a <b>Grader</b> with your company	∐ Yes	∐ No
<ul> <li>Work Safely         <ul> <li>Compliance with all regulatory requirements and established safe practices, including:</li></ul></li></ul>	☐ Yes	□ No
Start-Up And Shut Down Of Equipment  Comprehensive pre-operational checks including at a minimum: General walk around All fluid levels Visual check for loose hardware, cracks, damaged components, leaks, tires Proper operation of all systems: operator controls, monitoring, lighting, lockouts, brakes and other safety Devices/equipment Refer to checklists to confirm thoroughness  Startup procedures: Confirm monitoring system operation	☐ Yes	□ No

Supervisor First and Last Name (Please Print):	
I hereby certify, that to the best of my knowledge, the information I am providing as a current or past supervisor of the applicant (as named on page 1 of this document), is true and accurate.	Supervisor's Initials:



# EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 – 8100 Granville Ave. Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

Supervisor's Initials:

customerservice@skilledtradesbc.ca

GRADER – JOB TASKS	SUPERVISOR DECLARATION RESPONSE	
<ul> <li>Warm up engine, then hydraulics and drive system</li> <li>Shutdown procedures:         <ul> <li>Position that is safe, level, accessible</li> <li>Blade and attachments lowered, lockout</li> <li>Cool down</li> <li>Basic visual inspection</li> <li>Maintenance as required (see below)</li> <li>Secured</li> </ul> </li> </ul>		
Maintain And Monitor Equipment  Maintenance procedures: Greasing Tire pressure Air: pre-cleaner, dust unloading valve, re & re filter Fuel: tank sump, water separator, re & re filter, bleed air Top up all fluids Batteries: corrosion, fluid  Monitoring: 'Noticing' gauges, monitoring systems 'Noticing' leaks, unusual noises and vibrations, loose hardware, cracks Responding appropriately: report, continue to monitor, or immediate shutdown Visual checks, constant awareness of space, position, clearance, safe movement	☐ Yes	□ No
<ul> <li>Apply Operating Fundamentals</li> <li>Smooth and precise controlled operation of each function of blade movement</li> <li>Appropriate position of blade for task</li> <li>Proficient control of drive system, appropriate gear and speed, smooth changes of direction and gear</li> <li>No tire spinning</li> <li>Match blade load to available power, traction, degree of control required</li> <li>Proficient steering, use of wheel lean, turning around, awareness of clearance</li> <li>Use wheel lean to counter act side draft</li> <li>Proficient use of articulation to increase working power, stability, reach, general efficiency</li> <li>Efficient patterns, windrow placement, machine position</li> </ul>	☐ Yes	□ No
Cut/Fill/Create Specified Profile  • Quickly form windrow that is sized to balance load with power and traction  • Manage windrows for efficiency, minimal number of passes, effective planning  • Cut to specified profile  • Place material on specified profile  • Create profile within +/- 5cm of specified elevation, slope, crown  • Ability to utilize materials and process materials under the blade without over separation of materials and excessive handling  • Ability to sort material - for example: gradation to separate fines from larger rock  • Adequate productivity (time)	☐ Yes	□ No
Create Slopes And Trenches  • Create profile within +/- 10cm of specified slopes	☐ Yes	☐ No
Supervisor must enter name and initials on every page of this form  Supervisor First and Last Name (Please Print):		

I hereby certify, that to the best of my knowledge, the information I am providing as a current or past

supervisor of the applicant (as named on page 1 of this document), is true and accurate.



# EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 – 8100 Granville Ave. Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

customerservice@skilledtradesbc.ca

GRADER - JOB TASKS	SUPERVISOR DECLARATION RESPONSE	
<ul> <li>Create profile within +/- 10cm of specified ditch grade and profile and with alignment within 10cm of 'straight'</li> <li>High lift blade positions, wheel lean and articulation as appropriate</li> <li>Quickly form windrow that is sized to balance load with power and traction</li> <li>Manage windrows for efficiency, minimal number of passes, effective planning</li> <li>Cut to specified profile</li> <li>Place material on specified profile</li> <li>Ability to sort material - for example: gradation to separate fines from larger rock</li> <li>Adequate productivity (time)</li> </ul>		
Perform Road Maintenance/Shouldering  Cleaning out roadside ditches  Awareness of culverts and other structures – avoid damage  Awareness of traffic management issues  Quickly form windrow that is sized to balance load with power and traction  Ability to determine appropriate blade positioning  Ability to read the road to determine and make appropriate cut passes  Manage windrows for efficiency, minimal number of passes, effective planning  Cut to specified profile  Spread and place material on specified profile  Create profile within +/- 5cm of specified elevation, slope, crown  Ability to sort material – for example: gradation to separate fine from larger rock  Ability to process surface materials within the road surface area with no surface material loss  Ability to process materials cleanly (consistent smooth finished profiles)	☐ Yes	□ No
<ul> <li>Drive On Public Roads</li> <li>Awareness of legal issues: insurance, lights, signs as required</li> <li>Travel at speeds appropriate to conditions (traffic, roughness, grade, hazards)</li> <li>Exercise extreme caution, awareness of traffic, clearance</li> </ul>	☐ Yes	☐ No

Supervisor First and Last Name (Please Print):	
I hereby certify, that to the best of my knowledge, the information I am providing as a current or past supervisor of the applicant (as named on page 1 of this document), is true and accurate.	Supervisor's Initials:



# EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 – 8100 Granville Ave. Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

Supervisor's Initials:

customerservice@skilledtradesbc.ca

LOADER - JOB TASKS	SUPERVISOR DECLARATION RESPONSE	
CHALLENGE TIME REQUIRED	□ Vee	□ No
The applicant has at least $\underline{450\ hours}$ seat time operating a <b>Loader</b> with your company	∐ Yes	☐ No
Work Safely		
<ul> <li>Compliance with all regulatory requirements and established safe practices, including:         <ul> <li>PPE, 3-point contact, lowering implements whenever work pauses, lockouts, safe parking</li> </ul> </li> <li>Skills in the identification of key hazards and use of strategies to work safely – examples:         <ul> <li>Stability of soils, edges, excavations (if any)</li> <li>Stability of machine</li> <li>Awareness of position, clearance, safe movement, other machinery/vehicles/workers</li> </ul> </li> </ul>	☐ Yes	□ No
Start-Up And Shut Down Equipment		
<ul> <li>Comprehensive pre-operational checks including at a minimum:         <ul> <li>General walk around</li> <li>All fluid levels</li> <li>Visual check for loose hardware, cracks, damaged components, leaks, tires</li> <li>Proper operation of all systems: operator controls, monitoring, lighting, lockouts, brakes and other safety devices/equipment</li> <li>Refer to checklists to confirm thoroughness</li> </ul> </li> <li>Startup procedures:         <ul> <li>Confirm monitoring system operation</li> <li>Warm up engine, then hydraulics and drive system</li> </ul> </li> <li>Shutdown procedures:         <ul> <li>Position that is safe, level, accessible</li> <li>Bucket lowered, locked out</li> <li>Cool down</li> <li>Basic visual inspection</li> <li>Maintenance as required (see next page)</li> <li>Secured</li> </ul> </li> </ul>	☐ Yes	□ No
Maintain And Monitor Equipment  ■ Maintenance procedures:  □ Greasing □ Tire pressure □ Air: pre cleaner, dust unloading valve, re & re filter □ Fuel: tank sump, water separator, re & re filter, bleed air □ Top up all fluids □ Batteries: corrosion, fluid  ■ Monitoring: □ 'Noticing' gauges, monitoring systems □ 'Noticing' leaks, unusual noises and vibrations, loose hardware, cracks □ Responding appropriately: report, continue to monitor, or immediate shutdown	☐ Yes	□ No
<ul> <li>Apply Operating Fundamentals</li> <li>Smooth and precise control of hydraulic functions with ability to split functions to maintain bucket angle, fill bucket quickly and fully, dig on grades etc.</li> <li>Proficient control of drive system, appropriate drive speed, smooth changes of direction and gear</li> <li>No tire spinning</li> </ul>	☐ Yes	□ No
Supervisor must enter name and initials on every page of this form		
Supervisor First and Last Name (Please Print):		

I hereby certify, that to the best of my knowledge, the information I am providing as a current or past

supervisor of the applicant (as named on page 1 of this document), is true and accurate.



# EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 – 8100 Granville Ave. Richmond, BC V6Y 3T6

Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011

LOADER – JOB TASKS	SUPERVISOR DECLARATION RESPONSE	
<ul> <li>Attention to stability, load height, centre of gravity and slopes</li> <li>Carrying loads with minimal spillage, raising loads with no spillage</li> <li>Maintaining smooth pit floor / running surface</li> <li>Plans and conducts work with minimal wasted movement and efficient paths</li> <li>Adequate productivity</li> </ul>		
Dig, Carry (Tram) And Stockpile Materials  Stockpiles should be consistent, tidy, compact, smooth, sloped to minimize water saturation  Carrying loads with minimal spillage, raising loads without spillage  Loads bucket quickly, fully  Plans and conducts work with minimal wasted movement and efficient paths  Adequate productivity (time)	☐ Yes	□ No
Place Spread And Grade Material In Lifts  Consistent, well graded placement of fill Create profile within +/- 10cm of specified elevation, slope (probably level) Maintaining smooth pit floor / running surface Plans and conducts work with minimal wasted movement and efficient paths Adequate productivity (time)	☐ Yes	☐ No
Backfill Trenches And Excavations	☐ Yes	☐ No
Load Trucks	☐ Yes	☐ No
E. Supervisor Signature  I certify that the information I, as the current or former direct supervisor of the applicant, have provided is true and accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)		
Supervisor Signature:	Date Signed: (MN	M/DD/YYYY)
Supervisor must enter name and initials on every page of this form		
Supervisor First and Last Name (Please Print):		
I hereby certify, that to the best of my knowledge, the information I am providing as a current or past supervisor of the applicant (as named on page 1 of this document), is true and accurate.	Supervisor's Ini	tials: