

CONCRETE FINISHER

STATUTORY DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service
800 – 8100 Granville Ave
Richmond, BC V6Y 3T6
Tel: 778-328-8700
Fax: 778-328-8701
Toll Free: 1-866-660-6011
customerservice@skilledtradesbc.ca

This form is used to declare work experience for periods during which you were self-employed, or a previous employer will not complete an Employer Declaration.

Note: Unless your work experience was gained through self-employment, applications must be accompanied by at least one Employer Declaration. For more information, see Instructions for Certification Challenge or Supervision and Sign-off Authority.

“Concrete finishers” place, finish, protect and repair concrete surfaces. They work on a variety of vertical and horizontal surfaces such as concrete floors, walls, sidewalks, stairs, driveways, curbs and gutters, and overlays. They work on many types of structures such as buildings, dams, bridges and tunnels. They also texture, chip, grind and cure finished concrete work and repair and restore damaged concrete. They apply architectural finishes to concrete surfaces such as exposed aggregate, acid-stained, patterned-stamped, broomed, smooth finishes and etched concrete surfaces. They install expansion and contraction joints and install fixtures such as anchor bolts, steel plates and other embeddings. They also apply membranes and other waterproofing products to concrete. Concrete finishers must possess a sound knowledge of the properties of various types of concrete mixes and how proportions, additives and curing affect concrete strength and durability. Concrete finishers should have a basic knowledge of constructing formwork, preparing subgrades and installing reinforcement.

To qualify to challenge certification in this trade or be granted authority to supervise and sign-off on apprentices in this trade, individuals must have:

- worked a minimum of **4,860 hours** performing the tasks listed in Section D, and
- experience performing at least **70%** of the job tasks listed in Section D.

A. Applicant Name

Legal First Name:	Legal Middle Name(s):	Legal Last Name:
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B. Self-Employment or Employment Information of Applicant

Enter the contact information for your own business if you are self-employed or your previous employer who will not complete an Employer Declaration.

Name of Organization/Employer/Business:		Business Registration Number: (Self-Employment only)
Business Address (Street Name/Number, Building/Unit Number):		City:
Province/ State:	Country:	Postal Code/ Zip Code:
Business Phone Number: ()	Email Address:	Website:

Enter the dates and number of hours for this period of employment or self-employment. You may combine multiple periods of self-employment on one form, but you must separate periods of employment with different employers on separate forms.

Dates of Employment (MM/DD/YYYY): From: To:	Total Number Hours of Concrete Finisher Experience Accumulated in Period:
Job Title of Applicant:	

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C. Reason for Statutory Declaration

Indicate why a Statutory Declaration is required for this period of employment:

- ☐ Applicant was self-employed ☐ Employer will/can not complete Employer Declaration

Applicants **must** attempt to contact current or previous employers to request an Employer Declaration to be filled out and signed.

If you have been unable to obtain an Employer Declaration for any portion of your non-self-employed work experience, **indicate the steps you have taken to try to obtain it.**

D. Statutory Declaration of Job Task Performance

By checking “Yes” or “No” in the Declaration Response column, indicate whether you have performed the job tasks listed below during the period indicated in Section B.

JOB TASKS (57)	DECLARATION RESPONSE	
Performs Safety-Related Functions		
Uses personal protective equipment (PPE) and safety equipment	☐ Yes	☐ No
Maintains safe work environment	☐ Yes	☐ No
Uses Tools And Equipment		
Uses hand tools	☐ Yes	☐ No
Uses power tools	☐ Yes	☐ No
Uses measuring equipment	☐ Yes	☐ No
Organizes Work		
Uses documentation	☐ Yes	☐ No
Determines material requirements and quantities	☐ Yes	☐ No
Sequences work procedures	☐ Yes	☐ No

Enter the applicant's initials on every page of this form

I hereby certify, that to the best of my knowledge, the information I am providing is true and accurate.	Applicant's Initials:
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JOB TASKS (57)	DECLARATION RESPONSE	
Uses Communication And Mentoring Techniques		
Uses communication techniques	☐ Yes	☐ No
Uses mentoring techniques	☐ Yes	☐ No
Prepares Site		
Inspects site	☐ Yes	☐ No
Prepares sub-grade and elevations	☐ Yes	☐ No
Uses Formwork		
Constructs concrete formwork	☐ Yes	☐ No
Installs reinforcements	☐ Yes	☐ No
Inspects formwork and reinforcement	☐ Yes	☐ No
Installs construction, isolation and expansion joints	☐ Yes	☐ No
Removes forms	☐ Yes	☐ No
Places Concrete		
Transports concrete on site	☐ Yes	☐ No
Spreads concrete	☐ Yes	☐ No
Consolidates concrete	☐ Yes	☐ No
Places concrete in vertical formwork	☐ Yes	☐ No
Levels Concrete		
Establishes elevation	☐ Yes	☐ No
Screeds concrete	☐ Yes	☐ No
Bulls float concrete	☐ Yes	☐ No
Floats Concrete		
Floats concrete by hand	☐ Yes	☐ No
Floats concrete by machine	☐ Yes	☐ No
Hand Tool Concrete		
Edges perimeter of slab	☐ Yes	☐ No
Finishes extruded concrete surfaces	☐ Yes	☐ No
Tools contraction joints	☐ Yes	☐ No

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JOB TASKS (57)	DECLARATION RESPONSE	
Trowels Concrete		
Trowels concrete by hand	☐ Yes	☐ No
Trowels concrete by machine	☐ Yes	☐ No
Applies Surface Treatments To Concrete		
Applies dry shake aggregate surface hardeners	☐ Yes	☐ No
Applies exposed aggregate finish	☐ Yes	☐ No
Textures concrete surface	☐ Yes	☐ No
Applies stamped concrete surface finish	☐ Yes	☐ No
Applies evaporation reducers	☐ Yes	☐ No
Cures Concrete		
Wet-cures concrete	☐ Yes	☐ No
Chemical cures concrete	☐ Yes	☐ No
Creates Contraction Joints		
Saw cuts contraction joints	☐ Yes	☐ No
Fills joints	☐ Yes	☐ No
Protects Concrete		
Protects plastic concrete	☐ Yes	☐ No
Protects hardened concrete	☐ Yes	☐ No
Repairs And Restores Concrete		
Inspects concrete	☐ Yes	☐ No
Removes materials	☐ Yes	☐ No
Prepares surface for repair or restoration	☐ Yes	☐ No
Installs repair materials	☐ Yes	☐ No
Applies Surface Treatment To Hardened Concrete		
Prepares surface for surface treatments	☐ Yes	☐ No
Abrades surface to achieve architectural finish	☐ Yes	☐ No
Applies seamless systems	☐ Yes	☐ No
Applies bonded and non-bonded toppings to concrete	☐ Yes	☐ No

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JOB TASKS (57)	DECLARATION RESPONSE	
Parges vertical surfaces	☐ Yes	☐ No
Applies chemical surface treatment	☐ Yes	☐ No
Grouts		
Prepares surface for grouting	☐ Yes	☐ No
Installs grout	☐ Yes	☐ No
Finishes exposed grout surface	☐ Yes	☐ No
Performs Cutting And Coring		
Performs cutting	☐ Yes	☐ No
Performs coring	☐ Yes	☐ No

E. Applicant Signature

I certify that the information I have provided is true and accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)

Applicant Name (please print):	Applicant Signature:	Date: (MM/DD/YYYY)

Enter the applicant's initials on every page of this form

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F. References

Minimum of Three References must accompany **each Statutory Declaration form**. Include names and contact information of minimum three individuals who can attest to your hours and/or scope of trade. References listed must be related to the organization and period of employment listed in Section B of this form.

Each individual listed will be contacted by SkilledTradesBC to verify the information provided on your application.

1. Reference

Relationship to Applicant:		
☐ Former Employee	☐ Contractor	☐ Supplier
☐ Co-worker	☐ Client	☐ Other (i.e. HR; Book keeper; Accountant, Business Partner) please specify:
First and Last Name of Reference:	Language(s) that reference can communicate: (Check all that apply)	
	☐ English ☐ Other (specify):	
Organization/Business Name:	Position/Title:	
Phone Number:	Email Address:	

2. Reference

Relationship to Applicant:		
☐ Former Employee	☐ Contractor	☐ Supplier
☐ Co-worker	☐ Client	☐ Other (i.e. HR; Book keeper; Accountant, Business Partner) please specify:
First and Last Name of Reference:	Language(s) that reference can communicate: (Check all that apply)	
	☐ English ☐ Other (specify):	
Organization/Business Name:	Position/Title:	
Phone Number:	Email Address:	

3. Reference

Relationship to Applicant:		
☐ Former Employee	☐ Contractor	☐ Supplier
☐ Co-worker	☐ Client	☐ Other (i.e. HR; Book keeper; Accountant, Business Partner) please specify:
First and Last Name of Reference:	Language(s) that reference can communicate: (Check all that apply)	
	☐ English ☐ Other (specify):	
Organization/Business Name:	Position/Title:	
Phone Number:	Email Address:	

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