

## STATUT<mark>ORY DECLA</mark>RATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service 800 - 8100 Granville Ave. Richmond, BC V6Y 3T6 Tel: 778-328-8700 Fax: 778-328-8701 Toll Free: 1-866-660-6011 customerservice@skilledtradesbc.ca

To qualify to challenge certification in this trade or be granted authority to supervise and sign-off on apprentices in this trade, individuals must have:

- worked a minimum of 10,800 hours performing the tasks listed in Section E, and
- experience performing at least **70**% of the job tasks listed in Section E

A Statutory Declaration of Work Experience is used to declare work experience for periods during which you were self-employed or a previous employer is unavailable to complete an Employer Declaration. Please note that unless your work experience hours were gained through self-employment, Certification Challenge and Supervision and Sign-Off Authority applications will not be accepted if they are only accompanied by a Statutory Declaration. Non-self-employed applicants must provide an Employer Declaration from at least one employer who can verify work experience. For more information, see **Instructions for Certification Challenge or Supervision and Sign-off Authority**.

The information provided on this form is used to assess and to validate your work experience in this trade.

## A. Applicant Name

Legal First Name:	Legal Middle Name(s):	Legal Last Name:

## B. Supervisor or Self-Employment Contact Information

Enter the contact information for the Supervisor at your previous employer who is unavailable to complete an Employer Declaration, or for your own business if you are self-employed.

Name of Organization/	Employer/Business:	Supervisor Name:	Supervisor's Position/Title:
Suite Number:	Street Number and Name		
City:		Province:	Postal Code:
Telephone Number: ( )		Email Address:	Business Registration Number: (Self-Employment only)

### C. Employment or Self-Employment Information of Applicant

Enter the dates and number of hours for this period of employment or self-employment. Combine multiple periods of self-employment on one form, but separate periods of employment with different employers on separate forms.

Dates of Employment (MM/DD/YYYY		Total Number Hours of Appliance Service Technician Experience Accumulated in that Period:
From:	To:	
Job Title of Applicant:		

Enter the applicant name (repeat on every page of this form).

Legal First Name:	Legal Middle Name(s):	Legal Last Name:



## STATUTORY DECLARATION OF WORK EXPERIENCE

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### D. Reason for Statutory Declaration

Indicate why a Statutory Declaration is required for this period of employment:

Applicant was	self-emp	loved
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Employer will not complete Employer Declaration

Employer is no longer in business

Employment records are not available

Applicants must attempt to contact current or previous employers to request an Employer Declaration. If you have been unable to obtain an Employer Declaration for any portion of your non-self-employed work experience, indicate the steps you have taken to try to obtain it. If sufficient evidence of steps taken is not provided, the application may not be approved.

## E. Statutory Declaration of Job Task Performance

By checking "Yes" or "No" in the Declaration Response column, indicate whether or not you have performed the job tasks listed below. Cross out any job tasks you did not perform during the period indicated in Section C.

Job Tasks	Decla Resp	
Occupational Skills	Yes:	
Including: Using tools and equipment, Organizes work.	No:	
Removal and Installation Procedures	Yes:	
Including: Preparing installation site, Handles appliance, Disconnecting/reconnecting appliance.	No:	
Electrical and Electronic Systems	Yes:	
Including: Diagnosing electrical and electronic components, Performs electrical and electronic repair.	No:	
Mechanical Systems	37	
Including: Diagnosing drive systems, Assessing cabinets, consoles and suspension systems, Repairs drive systems, Repairs cabinets, consoles and suspension systems.	Yes: No:	
Water Systems	Yes:	
Including: Diagnosing water systems, Repairs water systems.	No:	
Air Systems	Vari	
Including: Diagnosing static air systems, Diagnosing forced air systems, Repairs static air systems, Repairing forced air systems.	Yes: No:	
Enter the applicant name (repeat on every page of this form).	.1	

*Enter the applicant name (repeat on every page of this form).* 

Legal First Name:	Legal Middle Name(s):	Legal Last Name:



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Job Tasks	Declar Respo	
<b>Refrigeration Systems</b> Including: Diagnosing refrigeration systems, Recovers refrigerant, Repairs refrigeration systems.	Yes: No:	
Gas Systems Including: Diagnosing gas system components and supply, Repairs gas system components.	Yes: No:	

# F. Confirmation of Prerequisite Credentials or Certificates

For some trades, evidence that the applicant has earned prerequisite credentials or certificates is required before the individual is permitted to challenge certification or receive Supervision and Sign-Off Authority. For those trades, you must prove you have the required prerequisite credentials.

There are no prerequisite credentials or certificates for this trade.

## G. Applicant Signature

I certify that the information I have provided is accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)

Applicant Name (please print):	Applicant Signature:	Date: (MM/DD/YYYY)

Enter the applicant name (repeat on every page of this form).

Legal First Name:	Legal Middle Name(s):	Legal Last Name:



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### H. References

References must accompany all Statutory Declarations. Include with your completed Statutory Declaration the names and contact information of three individuals who can verify your self-declared work experience in this trade. This may include suppliers (maximum one), former employees (maximum one), contractors, or regular, long-term clients (maximum one).

Each individual listed will be contacted by SkilledTradesBC to verify the information provided on your application.

#### 1. Reference

Legal Last Name of Reference:	Legal First Name of Reference:
Organization/Business Name:	Position/Title:
Business Phone Number:	Reference Cell Number:
Relationship to Applicant:	Email Address:

### 2. Reference

Legal Last Name of Reference:	Legal First Name of Reference:
Organization/Business Name:	Position/Title:
Business Phone Number:	Reference Cell Number:
Relationship to Applicant:	Email Address:

#### 3. Reference

Legal Last Name of Reference:	Legal First Name of Reference:
Organization/Business Name:	Position/Title:
Business Phone Number:	Reference Cell Number:
Relationship to Applicant:	Email Address:

Enter the applicant name (repeat on every page of this form).

Legal First Name:	Legal Middle Name(s):	Legal Last Name:

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