HEAVY DUTY EQUIPMENT TECHNICIAN

EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service
800 – 8100 Granville Ave.
Richmond, BC V6Y 3T6
Tel: 778-328-8700
Fax: 778-328-8701
Toll Free: 1-866-660-6011
customerservice@skilledtradesbc.ca

This form is used to declare work experience for periods of employment and must be completed by a **direct supervisor of the applicant**, who will be contacted by SkilledTradesBC.

Note: An Employer Declaration of Work Experience form must be completed for each period of employment.

This form is not to be used for periods of self-employment. For more information, see Instructions for Certification Challenge or Supervision and Sign-Off Authority.

"Heavy Duty Equipment Technician" means a person who maintains, manufactures, overhauls, reconditions and repairs equipment powered by internal combustion engines or electricity and without limiting the foregoing, including graders, loaders, shovels, off-highway tractors, off-highway trucks, forklifts, wheeled and tracked vehicles of all types used in construction, logging, sawmill, manufacturing, mining and other similar industry.

To qualify to challenge certification in this trade or be granted authority to supervise and sign-off on apprentices in this trade, individuals must have:

- worked a minimum of **9,495 hours** performing the tasks listed in Section D, and
- experience performing at least **70%** of the job tasks listed in Section D.

Holders of a **Certificate of Qualification** in **Truck and Transport Mechanic** will be eligible to challenge this certification by documenting **4,995 hours** of directly related work experience.

Holders of a **Certificate of Qualification in Transport Trailer Technician or Diesel Engine Mechanic** will be eligible to challenge this certification by documenting **7,995 hours** of directly related work experience.

Holders of a Canadian **military certificate** in **Vehicle Technician MT #129 / MT #411, QL5 or higher** will be eligible to challenge this certification by submitting an Exam Application Form along with a copy of the certificate.

A. Applicant Name

Enter the name of the individual for whom this form is being completed.

Legal First Name:	Legal Middle Name(s):	Legal Last Name:

B. Employment Information of Applicant

Enter the business information for the applicant's period of employment declared for this trade.

Name of Organization/Employer/Business:		
Business Address (Street Name/Number, Building/Unit Number):		City:
Province/ State:	Country:	Postal Code/ Zip Code:
Business Phone Number: ( )	Website:	

Enter the dates and number of hours for this period of employment.

Dates of Applicant's Employment (MM/DD/YYYY): From: To:	Total Number Hours of **Heavy-Duty Equipment Technician** Experience Accumulated in Period:
Job Title of Applicant:	

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C. Supervisor Contact Information

Enter the name and contact information for the person who directly supervised the applicant during this employment period. Ensure the information given is current as the application will be denied if this person cannot be contacted by SkilledTradesBC.

First and Last Name of Applicant's Direct Supervisor:	Supervisor Position or Title:
Supervisor's Phone Number: ( )	Supervisor E-Mail Address:
Language(s) that the employer/supervisor can communicate: (check all that apply) ☐ English ☐ Other (please specify):	

D. Supervisor Declaration of Job Task Performance of Applicant

By checking "Yes" or "No" in the Declaration Response column, indicate whether you, as the direct supervisor of the applicant, have personally witnessed the applicant performing the job tasks listed.

JOB TASKS (133)	SUPERVISOR DECLARATION RESPONSE	
Performs safety-related functions		
Performs hazard analysis	☐ Yes	☐ No
Maintains safe work environment	☐ Yes	☐ No
Uses personal protective equipment (PPE) and safety equipment	☐ Yes	☐ No
Implements safety protocols for hybrid and all-electric equipment and attachments	☐ Yes	☐ No
Uses and maintains tools and equipment		
Uses hand, power, measuring, testing and diagnostic tools	☐ Yes	☐ No
Uses shop equipment	☐ Yes	☐ No
Uses access equipment	☐ Yes	☐ No
Uses hoisting, rigging, lifting, cribbing and blocking equipment	☐ Yes	☐ No
Uses welding equipment	☐ Yes	☐ No
Uses heating and cutting equipment	☐ Yes	☐ No
Uses electronic service tools and systems for diagnostics and programming	☐ Yes	☐ No

Supervisor must enter name and initials on every page of this form

Supervisor First and Last Name (Please Print):	
I hereby certify, that to the best of my knowledge, the information I am providing as a current or past supervisor of the applicant (as named on page 1 of this document), is true and accurate.	Supervisor's Initials:

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JOB TASKS (133)	SUPERVISOR DECLARATION RESPONSE	
Performs routine work practices		
Uses documentation and reference materials	☐ Yes	☐ No
Prepares job action plan	☐ Yes	☐ No
Maintains fluids and lubricants	☐ Yes	☐ No
Services hoses, tubing, piping and fittings	☐ Yes	☐ No
Services bearings and seals	☐ Yes	☐ No
Uses fasteners and sealing materials	☐ Yes	☐ No
Services safety features	☐ Yes	☐ No
Performs operational check-out	☐ Yes	☐ No
Uses communication and mentoring techniques		
Uses communication techniques	☐ Yes	☐ No
Uses mentoring techniques	☐ Yes	☐ No
Services, diagnoses and repairs base engines		
Services base engines	☐ Yes	☐ No
Diagnoses base engines	☐ Yes	☐ No
Repairs base engines	☐ Yes	☐ No
Services, diagnoses and repairs lubrication systems		
Services lubrication systems	☐ Yes	☐ No
Diagnoses lubrication systems	☐ Yes	☐ No
Repairs lubrication systems	☐ Yes	☐ No
Services, diagnoses and repairs intake systems		
Services intake systems	☐ Yes	☐ No
Diagnoses intake systems	☐ Yes	☐ No
Repairs intake systems	☐ Yes	☐ No
Services, diagnoses and repairs exhaust systems		
Services exhaust systems	☐ Yes	☐ No

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JOB TASKS (133)	SUPERVISOR DECLARATION RESPONSE	
Diagnoses exhaust systems	☐ Yes	☐ No
Repairs exhaust systems	☐ Yes	☐ No
Services, diagnoses and repairs engine management systems		
Services engine management systems	☐ Yes	☐ No
Diagnoses engine management systems	☐ Yes	☐ No
Repairs engine management systems	☐ Yes	☐ No
Services, diagnoses and repairs fuel delivery systems		
Services fuel delivery systems	☐ Yes	☐ No
Diagnoses fuel delivery systems	☐ Yes	☐ No
Repairs fuel delivery systems	☐ Yes	☐ No
Services, diagnoses and repairs emission control systems		
Services emission control systems	☐ Yes	☐ No
Diagnoses emission control systems	☐ Yes	☐ No
Repairs emission control systems	☐ Yes	☐ No
Services, diagnoses and repairs cooling systems		
Services cooling systems	☐ Yes	☐ No
Diagnoses cooling systems	☐ Yes	☐ No
Repairs cooling systems	☐ Yes	☐ No
Services, diagnoses and repairs steering systems		
Services steering systems	☐ Yes	☐ No
Diagnoses steering systems	☐ Yes	☐ No
Repairs steering systems	☐ Yes	☐ No
Services, diagnoses and repairs suspension systems		
Services suspension systems	☐ Yes	☐ No
Diagnoses suspension systems	☐ Yes	☐ No
Repairs suspension systems	☐ Yes	☐ No

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JOB TASKS (133)	SUPERVISOR DECLARATION RESPONSE	
Services, diagnoses and repairs brake systems		
Services brake systems	☐ Yes	☐ No
Diagnoses brake systems	☐ Yes	☐ No
Repairs brake systems	☐ Yes	☐ No
Services, diagnoses and repairs undercarriage systems		
Services undercarriage systems	☐ Yes	☐ No
Diagnoses undercarriage systems	☐ Yes	☐ No
Repairs undercarriage systems	☐ Yes	☐ No
Services, diagnoses and repairs wheel assemblies		
Services wheel assemblies	☐ Yes	☐ No
Diagnoses wheel assemblies	☐ Yes	☐ No
Repairs wheel assemblies	☐ Yes	☐ No
Services, diagnoses and repairs charging systems		
Services charging systems	☐ Yes	☐ No
Diagnoses charging systems	☐ Yes	☐ No
Repairs charging systems	☐ Yes	☐ No
Services, diagnoses and repairs starting systems		
Services starting systems	☐ Yes	☐ No
Diagnoses starting systems	☐ Yes	☐ No
Repairs starting systems	☐ Yes	☐ No
Services, diagnoses and repairs battery systems		
Services battery systems	☐ Yes	☐ No
Diagnoses battery systems	☐ Yes	☐ No
Repairs battery systems	☐ Yes	☐ No
Services, diagnoses and repairs electrical components		
Services electrical components	☐ Yes	☐ No

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JOB TASKS (133)	SUPERVISOR DECLARATION RESPONSE	
Diagnoses electrical components	☐ Yes	☐ No
Repairs electrical components	☐ Yes	☐ No
Services, diagnoses and repairs equipment management systems and electronic components		
Services equipment management systems and electronic components	☐ Yes	☐ No
Diagnoses equipment management systems and electronic components	☐ Yes	☐ No
Repairs equipment management systems and electronic components	☐ Yes	☐ No
Services, diagnoses and repairs clutches		
Services clutches	☐ Yes	☐ No
Diagnoses clutches	☐ Yes	☐ No
Repairs clutches	☐ Yes	☐ No
Services, diagnoses and repairs torque converters, fluid couplers and hydraulic retarders		
Services torque converters, fluid couplers and hydraulic retarders	☐ Yes	☐ No
Diagnoses torque converters, fluid couplers and hydraulic retarders	☐ Yes	☐ No
Repairs torque converters, fluid couplers and hydraulic retarders	☐ Yes	☐ No
Services, diagnoses and repairs manual transmissions and transfer cases		
Services manual transmissions and transfer cases	☐ Yes	☐ No
Diagnoses manual transmissions and transfer cases	☐ Yes	☐ No
Repairs manual transmissions and transfer cases	☐ Yes	☐ No
Services, diagnoses and repairs automatic and powershift transmissions		
Services automatic and powershift transmissions	☐ Yes	☐ No
Diagnoses automatic and powershift transmissions	☐ Yes	☐ No
Repairs automatic and powershift transmissions	☐ Yes	☐ No
Services, diagnoses and repairs driveline systems		
Services driveline systems	☐ Yes	☐ No

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JOB TASKS (133)	SUPERVISOR DECLARATION RESPONSE	
Diagnoses driveline systems	☐ Yes	☐ No
Repairs driveline systems	☐ Yes	☐ No
Services, diagnoses and repairs drive axles and differentials		
Services drive axles and differentials	☐ Yes	☐ No
Diagnoses drive axles and differentials	☐ Yes	☐ No
Repairs drive axles and differentials	☐ Yes	☐ No
Services, diagnoses and repairs final drive systems		
Services final drive systems	☐ Yes	☐ No
Diagnoses final drive systems	☐ Yes	☐ No
Repairs final drive systems	☐ Yes	☐ No
Services, diagnoses and repairs heating systems		
Services heating systems	☐ Yes	☐ No
Diagnoses heating systems	☐ Yes	☐ No
Repairs heating systems	☐ Yes	☐ No
Services, diagnoses and repairs ventilation and filtration systems		
Services ventilation and filtration systems	☐ Yes	☐ No
Diagnoses ventilation and filtration systems	☐ Yes	☐ No
Repairs ventilation and filtration systems	☐ Yes	☐ No
Services, diagnoses and repairs air conditioning systems		
Services air conditioning systems	☐ Yes	☐ No
Diagnoses air conditioning systems	☐ Yes	☐ No
Repairs air conditioning systems	☐ Yes	☐ No
Services, diagnoses and repairs sound suppression systems		
Services sound suppression systems	☐ Yes	☐ No
Diagnoses sound suppression systems	☐ Yes	☐ No
Repairs sound suppression systems	☐ Yes	☐ No

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JOB TASKS (133)	SUPERVISOR DECLARATION RESPONSE	
Services, diagnoses and repairs hydraulic systems		
Services hydraulic systems	☐ Yes	☐ No
Diagnoses hydraulic systems	☐ Yes	☐ No
Repairs hydraulic systems	☐ Yes	☐ No
Services, diagnoses and repairs hydrostatic systems		
Services hydrostatic systems	☐ Yes	☐ No
Diagnoses hydrostatic systems	☐ Yes	☐ No
Repairs hydrostatic systems	☐ Yes	☐ No
Services, diagnoses and repairs pneumatic systems		
Services pneumatic systems	☐ Yes	☐ No
Diagnoses pneumatic systems	☐ Yes	☐ No
Repairs pneumatic systems	☐ Yes	☐ No
Services, diagnoses and repairs structural components		
Services structural components	☐ Yes	☐ No
Diagnoses structural components	☐ Yes	☐ No
Performs mechanical repairs on structural components	☐ Yes	☐ No
Services, diagnoses and repairs operator station components		
Services operator station components	☐ Yes	☐ No
Diagnoses operator station components	☐ Yes	☐ No
Repairs operator station components	☐ Yes	☐ No
Services, diagnoses and repairs attachments and accessories		
Services attachments and accessories	☐ Yes	☐ No
Diagnoses attachments and accessories	☐ Yes	☐ No
Repairs attachments and accessories	☐ Yes	☐ No
Installs attachments and accessories	☐ Yes	☐ No

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JOB TASKS (133)	SUPERVISOR DECLARATION RESPONSE	
Services, diagnoses and repairs hybrid equipment		
Services hybrid equipment	☐ Yes	☐ No
Diagnoses hybrid equipment	☐ Yes	☐ No
Repairs hybrid equipment	☐ Yes	☐ No
Services, diagnoses and repairs all electric equipment		
Services all-electric equipment	☐ Yes	☐ No
Diagnoses all-electric equipment	☐ Yes	☐ No
Repairs all-electric equipment	☐ Yes	☐ No

E. Supervisor Signature

I certify that the information I, as the current or former direct supervisor of the applicant, have provided is true and accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)

Supervisor Signature:	Date Signed: (MM/DD/YYYY)

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