

OFFICIAL PROGRAM STANDARDS NOTICE (OPSN)

ISSUED: MARCH 12, 2024

- Programs:** Heavy Duty Equipment Technician, Truck and Transport Mechanic, Transport Trailer Technician, and Diesel Engine Mechanic
- To:** SkilledTradesBC Training Providers
Articulation Chair
System Liaison Person
Youth Train in Trades School Districts
- Subject:** Heavy Mechanical Trades (HMT) - Launch of Updated Common Core Level 1 Standardized Level Exam (SLE)
- RE:** OPSN 2024 006
- Effective Date:** April 1st, 2024
- Summary:** An updated SkilledTradesBC SLE is being introduced for **HMT Common Core Level 1**.
- Details:** Apprentices enrolled in **HMT Common Core Level 1** technical training that begins on, or after, **April 1st, 2024** will be required to write the updated SkilledTradesBC **Level 1 SLE** aligned to the 2024 HMT Program Outline. The exam will contribute 20% to an apprentice's final mark.
- Please refer to the SkilledTradesBC's [website](#) to find exam support material for the **HMT Common Core Level 1 SLE**, including
- An Exam Breakdown, which shows the number of questions on the exam per General Area of Competency (GAC) and Competency
 - An acronym list and a formula sheet, which will be included in the exam reference booklet that accompanies the exam
- Rationale:** SkilledTradesBC implemented Standardized Level Exams as part of an assessment strategy to ensure consistent outcomes at each program level for apprentices throughout BC.

GENERAL INFORMATION

Scheduling Exams: Exams are to be requested by training providers via the usual SkilledTradesBC procedure. For more information, please see <https://www.skilledtradesbc.ca/training-providers>. Training providers are required to complete a SkilledTradesBC Exam Request Form 6-8 weeks prior to the scheduled exam date. Training providers are encouraged to identify courses using the Session ID to aid in confirmation of exam type. SkilledTradesBC will provide an invigilator for these exams.

Calculating and Submitting Final Marks for Blended Exams: **Process**

- SkilledTradesBC administers the exam, records the mark in Direct Access (DA), and reports it to the training provider.
- The training provider blends the in-school (80%) and SLE (20%) marks to produce a final mark for the level (or as indicated in the Assessment Guidelines).
- The training provider reports the final, blended mark to SkilledTradesBC and records it in DA.
- DA reports the final, blended mark to the apprentice as a single percentage score.
 - When the final mark is entered into DA, the system performs a reverse calculation using the SLE mark to determine the in-school mark.
 - All three marks are stored in the apprentice’s record, but only the final blended mark is reported on the SkilledTradesBC transcript.
 - A blended mark of 70% or greater is required to pass the level.

For more information: SkilledTradesBC Program Standards programstandards@skilledtradesbc.ca

cc: SkilledTradesBC Staff