Issued: September 05, 2019

Program: Deactivation of Industry Training Programs

To: ITA Training Providers
Articulation Chair
System Liaison Person
School Districts

Subject: **DEACTIVATION OF PROGRAMS**

OPSN No.: **OPSN 2019 012**

Effective Date: **Immediately**

Summary of Change: The following two (2) BC recognized training programs were recently approved for immediate deactivation. These programs have met one or more criteria related to ITA Operations Policy PP1002.

- Planermill Maintenance Technician 2
- Planermill Maintenance Technician 1

Programs are deactivated once all of the registered apprentices have completed the program or the time limit on the 18 month inactive period has passed. The apprenticeship and challenge pathways are no longer available for these programs and certification in BC is no longer achievable.

Rationale: ITA has a responsibility to maintain its programs to ensure that they meet the criteria set out in its policies. During 2019/2020, the ITA Program Life Cycle was initiated to support this responsibility.

Following a review of all ITA's programs, some were found to be deficient in terms of meeting the criteria detailed in Policy PP1002 (see attached).

Details: These programs, which did not meet the criteria, were moved from 'Active' status to 'Inactive' in November 2011. No new apprentices were registered into these programs following inactivation. Outreach was conducted to help remaining apprentices complete their program and earn their credential where possible.

Industry stakeholders for the trade were given a period of 18 months to bring forward a case to ITA for reactivation of the program.

ITA's Quality Assurance Committee approved that the apprenticeship and challenge pathways for these two (2) recognized programs be deactivated effective the date of this OPSN.

The program pages of these deactivated programs have been removed from the ITA website.

Attachments:	***ITA Operations Policy PP1002*** This attachment provides details on the criteria for deactivation of recognized apprenticeship and foundation industry training programs.
For more information contact:	Program Standards email: programstandards@itabc.ca
cc:	All Staff

POLICY: CRITERIA FOR DEACTIVATION OF RECOGNIZED APPRENTICESHIP AND FOUNDATION INDUSTRY TRAINING PROGRAMS

1.0 Scope

This policy applies only to *Recognized Apprenticeship and Foundation Industry Training Programs*; not to *Accredited Apprenticeship Industry Training Programs.*

2.0 Criteria

Programs that meet one or more of the following criteria will be considered for removal from the list of ITA *Recognized Apprenticeship and Foundation Industry Training Programs*:

- Programs that are specific to only one company
- Programs that do not have a *technical training* component or *technical training* is a component but not available
- Programs with less than 12 registrants (typically the number of trainees required to run a class) consistently over the past three years
- Programs which do not have *Assessment Tools* or either Program Standards or *Occupational Performance Standards*
- Programs lacking sufficient industry support to ensure maintenance of quality and standards, as well as relevance to industry's future needs (as defined in ITA Operations Policy PP1000, Criteria for Approving New Foundation and Apprenticeship Industry Training Programs)

3.0 Industry Consultation

The Industry Training Authority will consult industry on any programs identified for deactivation and, where appropriate, will seek the advice of relevant regulatory bodies.

4.0 Conditions for Retention

If industry identifies that a program should not be deactivated, retention will be conditional on upgrading the program to meet the criteria in place for the introduction of a new industry training program. These criteria are found in ITA Operations Policy PP 1000, Criteria for Approving New Apprenticeship and Foundation Industry Training Programs.

Approved: 10.Nov.04
Updated: 26.Jul.06
            15.May.08
            30.Jul.09   Reviewed 30.Sept.10
            21.Sept.11