

Issued: February 21, 2020

Program: Automotive Service Technician (AST)

To: ITA Training Providers
Articulation Chair
System Liaison Person
School Districts

Subject: **Harmonized AST Level 4 (HL4) Standardized Level Exam (SLE) Launch**

RE: **OPSN 2020 002**

Effective Date: Immediately

Summary: ITA is introducing standardized level exams (SLE) for **Harmonized** Level 4 (HL4) of the AST program.

Classes of **AST Level 4 (HL4) technical training** that begin on or after **February 21, 2020** will be required to sit the Level 4 SLE.

The exam will contribute 20% to an apprentice's final mark.

An Exam Weighting Chart is available for Harmonized Level 4 on ITA's website at <http://www.itabc.ca/program/automotive-service-technician-ast-1-2-3-and-4> in the box titled, Harmonized Program Information. This chart shows the approximate percentage of weighting per General Area of Competency (GAC). Furthermore, **please note that the HL4 exam contains a list of abbreviations in the diagram booklet.**

After **September 1, 2019**, training providers will be offering intakes of Harmonized Level 4 (HL4). Current Level 4 (CL4) intakes may also be offered for apprentices with credit for Current Level 3 (CL3). It is **important to ensure that the correct exam is requested** (see below for details).

Rationale: ITA has implemented these exams as part of an assessment strategy to ensure consistent outcomes at each program level for apprentices throughout BC.

General Information

Scheduling Exams: Exams are to be requested by training providers via the usual ITA procedure. For more information, please see <https://www.itabc.ca/training-provider-resources>. Training providers are required to complete an ITA Exam Request Form six-to-eight weeks prior to the scheduled exam date. Training providers are encouraged to identify courses using the Session ID to aid in confirmation of exam type. ITA will provide an invigilator for these exams.

**Calculating Final
Percentage Scores
for ITA Level
Exams:**

Process – effective October 1, 2014

ITA administers the SLE, records the mark in Direct Access, and reports it to the school. The apprentice is **not** notified when the SLE mark is entered.

Training providers weight and blend the in-school (80%) and SLE (20%) marks to produce a final mark for the Level as indicated in the ITA Program Outline Assessment Guidelines. That final, blended mark is reported to ITA by the school and recorded in Direct Access.

Direct Access reports the school's final blended mark for the Level to the apprentice as a single percentage score.

Once the final Level mark is entered in Direct Access, the system performs a reverse calculation using the SLE mark to determine the in-school mark. All three marks are stored in the apprentice's record, but only the final Level mark is reported on the ITA transcript.

A percentage score of 70% or greater is required to pass when the final in-school percentage score and the final ITA Level exam percentage score are blended.

**For more
information:**

Industry Training Authority
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cc:

ITA Staff