CONSTRUCTION ELECTRICIAN

EMPLOYER DECLARATION OF WORK EXPERIENCE

SkilledTradesBC Customer Service
800 – 8100 Granville Ave.
Richmond, BC V6Y 3T6
Tel: 778-328-8700
Fax: 778-328-8701
Toll Free: 1-866-660-6011
customerservice@skilledtradesbc.ca

This form is used to declare work experience for periods of employment and must be completed by a **direct supervisor of the applicant**, who will be contacted by SkilledTradesBC.

Note: An Employer Declaration of Work Experience form must be completed for each period of employment.

This form is not to be used for periods of self-employment. For more information, see Instructions for Certification Challenge.

"Construction Electricians" plan, design, assemble, install, alter, repair, inspect, verify, commission, connect, operate, maintain and decommission electrical systems. Electrical systems provide heating, lighting, power, alarm, security, communication and control in residential, commercial, institutional, industrial, transportation, marine and entertainment environments.

To qualify to challenge certification in this trade, individuals must have:

- worked a minimum of **9,000 hours** performing the tasks listed in Section D, and
- experience performing at least **70%** of the job tasks listed in Section D.

Holders of a **Certificate of Qualification** in **Industrial Electrician** will be eligible to challenge this certification by documenting **3,000 hours** of directly related work experience.

Holders of a Canadian **military certificate in Electrical Distribution Technician MT#302 / MT#642, QL5 or higher** will be eligible to challenge this certification by documenting **6,000 hours** of directly related work experience.

A. Applicant Name

Enter the name of the individual for whom this form is being completed.

Legal First Name:	Legal Middle Name(s):	Legal Last Name:

B. Employment Information of Applicant

Enter the business information for the applicant's period of employment declared for this trade.

Name of Organization/Employer/Business:		
Business Address (Street Name/Number, Building/Unit Number):		City:
Province/ State:	Country:	Postal Code/ Zip Code:
Business Phone Number: ( )	Website:	

Enter the dates and number of hours for this period of employment.

Dates of Applicant's Employment (MM/DD/YYYY): From: To:	Total Number Hours of **Construction Electrician** Experience Accumulated in Period:
Job Title of Applicant:	

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C. Supervisor Contact Information

Enter the name and contact information for the person who directly supervised the applicant during this employment period. Ensure the information given is current as the application will be denied if this person cannot be contacted by SkilledTradesBC.

First and Last Name of Applicant's Direct Supervisor:	Supervisor Position or Title:
Supervisor's Phone Number: ( )	Supervisor E-Mail Address:
Language(s) that the employer/supervisor can communicate: (check all that apply) ☐ English ☐ Other (please specify): _____	

D. Supervisor Declaration of Job Task Performance of Applicant

By checking "Yes" or "No" in the Declaration Response column, indicate whether you, as the direct supervisor of the applicant, have personally witnessed the applicant performing the job tasks listed.

JOB TASKS (94)	SUPERVISOR DECLARATION RESPONSE	
PERFORMS COMMON OCCUPATIONAL SKILLS		
Performs safety-related functions		
Uses personal protective equipment (PPE) and safety equipment	☐ Yes	☐ No
Maintains safe work environment	☐ Yes	☐ No
Performs lock-out and tag-out procedures	☐ Yes	☐ No
Uses tools and equipment		
Uses common and specialty tools and equipment	☐ Yes	☐ No
Uses access equipment	☐ Yes	☐ No
Uses rigging, hoisting and lifting equipment	☐ Yes	☐ No
Organizes work		
Interprets plans, drawings and specifications	☐ Yes	☐ No
Organizes materials and supplies	☐ Yes	☐ No
Plans project tasks and procedures	☐ Yes	☐ No

Supervisor must enter name and initials on every page of this form

Supervisor First and Last Name (Please Print):	
I hereby certify, that to the best of my knowledge, the information I am providing as a current or past supervisor of the applicant (as named on page 1 of this document), is true and accurate.	Supervisor's Initials:

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JOB TASKS (94)	SUPERVISOR DECLARATION RESPONSE	
Prepares worksite	☐ Yes	☐ No
Finalizes required documentation	☐ Yes	☐ No
Fabricates and installs support components		
Fabricates support structures	☐ Yes	☐ No
Installs brackets, hangers and fasteners	☐ Yes	☐ No
Installs seismic restraint systems	☐ Yes	☐ No
Commissions and decommissions electrical systems		
Performs startup and shutdown procedures	☐ Yes	☐ No
Performs commissioning and decommissioning of systems	☐ Yes	☐ No
INSTALLS, SERVICES AND MAINTAINS GENERATING, DISTRIBUTION AND SERVICE SYSTEMS		
Installs, services and maintains consumer/supply services and metering equipment		
Installs single-phase consumer/supply services and metering equipment	☐ Yes	☐ No
Installs three-phase consumer/supply services and metering equipment	☐ Yes	☐ No
Performs servicing and maintenance of single-phase services and metering equipment	☐ Yes	☐ No
Performs servicing and maintenance of three-phase services and metering equipment	☐ Yes	☐ No
Installs, services and maintains protection devices		
Installs overcurrent protection devices	☐ Yes	☐ No
Installs ground fault, arc fault and surge protection devices	☐ Yes	☐ No
Performs servicing and maintenance of protection devices	☐ Yes	☐ No
Installs, services and maintains distribution equipment		
Installs power distribution equipment	☐ Yes	☐ No
Performs servicing and maintenance of power distribution equipment	☐ Yes	☐ No

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JOB TASKS (94)	SUPERVISOR DECLARATION RESPONSE	
Installs, services and maintains power conditioning, uninterruptible power supply (UPS) and surge suppression systems		
Installs power conditioning, UPS and surge suppression systems	☐ Yes	☐ No
Performs servicing and maintenance of power conditioning, UPS and surge suppression systems	☐ Yes	☐ No
Installs, services and maintains bonding and grounding protection systems		
Installs grounding and bonding systems	☐ Yes	☐ No
Installs ground fault systems	☐ Yes	☐ No
Installs lightning protection systems	☐ Yes	☐ No
Performs servicing and maintenance of bonding and grounding systems	☐ Yes	☐ No
Installs, services and maintains power generation systems		
Installs AC (alternating current) generating systems	☐ Yes	☐ No
Performs servicing and maintenance of AC generating systems	☐ Yes	☐ No
Installs DC (direct current) generating systems	☐ Yes	☐ No
Performs servicing and maintenance of DC generating systems	☐ Yes	☐ No
Installs, services and maintains renewable energy systems		
Installs renewable energy systems	☐ Yes	☐ No
Performs servicing and maintenance of renewable energy systems	☐ Yes	☐ No
Installs, services and maintains high voltage systems		
Installs high voltage equipment	☐ Yes	☐ No
Installs high voltage cables	☐ Yes	☐ No
Performs servicing and maintenance of high voltage systems	☐ Yes	☐ No
Installs, services and maintains transformers		
Installs extra-low voltage transformers	☐ Yes	☐ No

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JOB TASKS (94)	SUPERVISOR DECLARATION RESPONSE	
Installs low-voltage single-phase transformers	☐ Yes	☐ No
Installs low-voltage three-phase transformers	☐ Yes	☐ No
Installs high voltage transformers	☐ Yes	☐ No
Performs servicing and maintenance of transformers	☐ Yes	☐ No
INSTALLS, SERVICES AND MAINTAINS WIRING SYSTEMS		
Installs, services and maintains raceways, cables and enclosures		
Installs conductors and cables	☐ Yes	☐ No
Installs conduit, tubing and fittings	☐ Yes	☐ No
Installs raceways	☐ Yes	☐ No
Installs boxes and enclosures	☐ Yes	☐ No
Performs servicing and maintenance of raceways, cables and enclosures	☐ Yes	☐ No
Installs, services and maintains branch circuitry		
Installs luminaires	☐ Yes	☐ No
Installs wiring devices	☐ Yes	☐ No
Installs lighting controls	☐ Yes	☐ No
Installs lighting standards	☐ Yes	☐ No
Performs servicing of branch circuitry	☐ Yes	☐ No
Installs, services and maintains airport runway lighting systems	☐ Yes	☐ No
Installs, services and maintains traffic signal lights and controls	☐ Yes	☐ No
Installs, services and maintains heating, ventilating and air-conditioning (HVAC) systems		
Connects HVAC systems	☐ Yes	☐ No
Installs HVAC controls	☐ Yes	☐ No

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JOB TASKS (94)	SUPERVISOR DECLARATION RESPONSE	
Performs servicing and maintenance of HVAC systems and controls	☐ Yes	☐ No
Installs, services and maintains electric heating systems		
Installs electric heating systems	☐ Yes	☐ No
Installs electric heating system controls	☐ Yes	☐ No
Performs servicing and maintenance of electric heating systems and controls	☐ Yes	☐ No
Installs, services and maintains exit and emergency lighting systems		
Installs exit and emergency lighting	☐ Yes	☐ No
Installs, services and maintains cathodic protection systems		
Installs cathodic protection systems	☐ Yes	☐ No
Performs servicing and maintenance of cathodic protection systems	☐ Yes	☐ No
INSTALLS, SERVICES AND MAINTAINS MOTORS AND CONTROL SYSTEMS		
Installs, services and maintains motor starters and controls		
Installs motor starters	☐ Yes	☐ No
Performs servicing and maintenance of motor starters	☐ Yes	☐ No
Installs motor controls	☐ Yes	☐ No
Performs servicing and maintenance of motor controls	☐ Yes	☐ No
Installs, services and maintains drives		
Installs AC drives	☐ Yes	☐ No
Performs servicing and maintenance of AC drives	☐ Yes	☐ No
Installs DC drives	☐ Yes	☐ No
Performs servicing and maintenance of DC drives	☐ Yes	☐ No
Installs, services and maintains motors		
Installs single-phase motors	☐ Yes	☐ No

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JOB TASKS (94)	SUPERVISOR DECLARATION RESPONSE	
Performs servicing and maintenance of single-phase motors	☐ Yes	☐ No
Installs three-phase motors	☐ Yes	☐ No
Performs servicing and maintenance of three-phase motors	☐ Yes	☐ No
Installs DC motors	☐ Yes	☐ No
Performs servicing and maintenance of DC motors	☐ Yes	☐ No
Installs, programs, services and maintains automated control systems		
Installs automated control systems	☐ Yes	☐ No
Performs servicing and maintenance of automated control systems	☐ Yes	☐ No
Programs and configures automated control systems	☐ Yes	☐ No
INSTALLS, SERVICES AND MAINTAINS SIGNALLING AND COMMUNICATION SYSTEMS		
Installs, services and maintains signaling systems		
Installs fire alarm systems	☐ Yes	☐ No
Performs servicing and maintenance of fire alarm systems	☐ Yes	☐ No
Installs security and surveillance systems	☐ Yes	☐ No
Performs servicing and maintenance of security and surveillance systems	☐ Yes	☐ No
Installs, services and maintains communication systems		
Installs voice/data/video (VDV) and community antenna television (CATV) systems	☐ Yes	☐ No
Installs public address (PA) and intercom systems	☐ Yes	☐ No
Installs nurse call systems	☐ Yes	☐ No
Performs servicing and maintenance of communication systems	☐ Yes	☐ No
Installs, services and maintains integrated control systems		
Installs building automation systems	☐ Yes	☐ No

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JOB TASKS (94)	SUPERVISOR DECLARATION RESPONSE	
Installs building control systems	☐ Yes	☐ No
Performs servicing and maintenance of integrated control systems	☐ Yes	☐ No

E. Supervisor Signature

I certify that the information I, as the current or former direct supervisor of the applicant, have provided is true and accurate. (Note: Collection and protection of personal information on this form is in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.)

Supervisor Signature:	Date Signed: (MM/DD/YYYY)

Supervisor must enter name and initials on every page of this form

Supervisor First and Last Name (Please Print):	
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