

Level Challenger Policy (External)

External Policy No. E.04.2025

Purpose

This policy outlines SkilledTradesBC's Level Challenger requirements, which qualify applicants to challenge a Standard Level Exam within an Apprenticeship Program.

In Scope

This policy applies to apprentices who wish to challenge a Standard Level Exam and receive credit for the applicable technical training level.

Out of Scope

This policy does not apply to applicants wishing to challenge a Certification Exam without completing Apprenticeship Program requirements. Please refer to SkilledTradesBC's Trade Qualifier Policy for more information.

Definition

- **"Apprentice"** means a person who is registered as an apprentice in an apprenticeship program in a trade in British Columbia (B.C.), or a person who is registered as an apprentice in a similar program in another Canadian jurisdiction in accordance with the applicable legislation of that jurisdiction.
- **"Apprenticeship Program"** means a program designated by SkilledTradesBC as an Apprenticeship Program under section 13 of the *Skilled Trades BC Act*.
- **"Level Challenger"** means an uncertified tradesperson who has some experience in their trade and has completed 1,800 work-based training hours (1+ year) for each level they wish to challenge, unless otherwise specified in the program profile.

Policy

All applicants must follow all other current, newly developed and/or revised SkilledTradesBC policies that may affect this policy.

1. LEVEL CHALLENGER APPLICATION REQUIREMENTS

- 1.1. Applicants interested in becoming a Level Challenger must:
 - a. register as an apprentice with SkilledTradesBC; and
 - b. submit a completed Level Challenge Application Form to SkilledTradesBC.
- 1.2. SkilledTradesBC will evaluate an applicant's qualification to ensure that they have the following required on-the-job training hours, unless otherwise noted in the relevant Program Profile:
 - a. Level 1 = 1,800 hours (approximately 1 year)
 - b. Level 2 = 3,600 hours (approximately 2-3 years)
 - c. Level 3 = 5,400 hours (approximately 3-5 years)
- 1.3. If an applicant is successful, they will qualify as a Level Challenger, and may apply to challenge a Standard Level Exam within an Apprenticeship Program by completing and submitting the following forms to SkilledTradesBC for each level they wish to challenge:
 - a. Exam Application Form
 - b. Level Challenge Application Form

2. STANDARD LEVEL EXAM CHALLENGE REQUIREMENTS

- 2.1. Level Challengers must challenge each level exam in sequence as outlined in SkilledTradesBC's Program Profile and must be successful at challenging that specific level exam before progressing to the next level.
- 2.2. Level Challengers must achieve a minimum of 70% on their Standard Level Exam to have met the technical training requirements and be awarded credit for that level.
- 2.3. Level Challengers may attempt to challenge the Standard Level Exam up to two (2) times.
- 2.4. Level Challengers who have been unsuccessful in challenging the relevant Standard Level Exam after two (2) attempts must attend technical training for the level they were unsuccessful in to progress in their Apprenticeship Program, unless otherwise directed by SkilledTradesBC.
- 2.5. Level Challengers must wait at least 30 days before they can attempt a rewrite of the Standard Level Exam if they receive a score below 70% on an exam attempt.
- 2.6. Apprentices must wait a minimum of 30 days following the unsuccessful completion of their technical training to apply to challenge the Standard Level Exam and must submit the required documentation as outlined in sections 1.1.b and 1.3 of this policy.
- 2.7. For Apprenticeship Programs that do not have Standard Level Exams or do not offer level

challenge as an option, applicants must meet all requirements included in the trade specific Program Profile before they are able to progress to the next level within the program.

- 2.8. If a Level Challenger is successful at challenging a Standard Level Exam, they are deemed to have met the technical training requirements and will be awarded credit for that level.

For assistance, contact SkilledTradesBC Customer Service at:

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Toll Free in BC: 1-866-660-6011

customerservice@skilledtradesbc.ca

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